



UNIVERSITY OF HEALTH
AND ALLIED SCIENCES
— Health for Development —

UHAS STUDENT HANDBOOK 2021

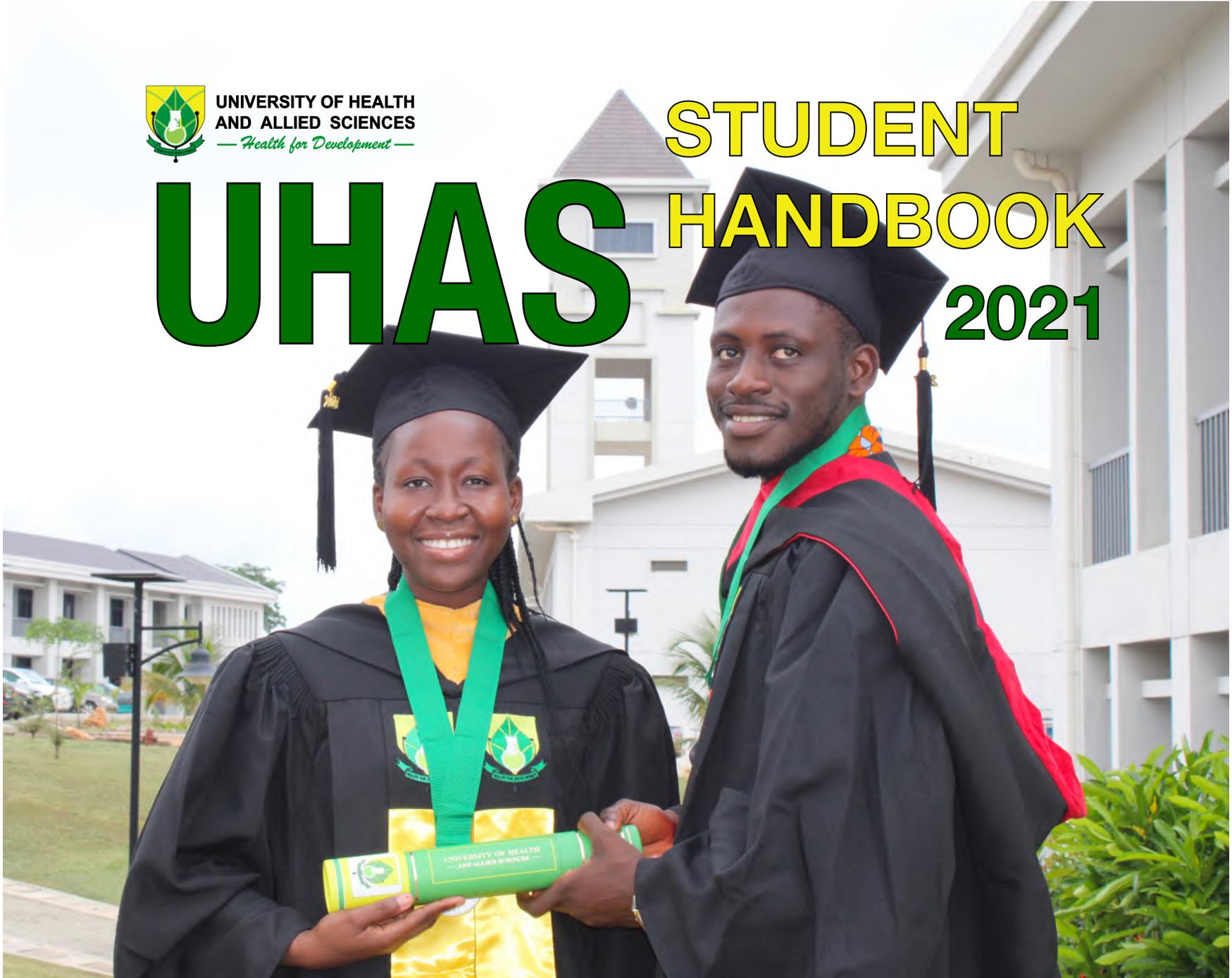


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UHAS STUDENT HANDBOOK 2021



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Directorate of Public Affairs
UHAS

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Welcome Message



Congratulations on securing admission to study at University of Health and Allied Sciences, Ghana's only public university that is solely dedicated to the training of health professionals. Our approach to training is traditional in many ways, offering a proven, quality education with a vision for the future. We are a university of opportunity, diversity and success, enabling our students to achieve high standards within a caring community. We aim for our students to develop socially as well as academically, to be self-confident, motivated by a strong sense of personal worth, and to show consideration for others.

We set high standards of behaviour, promoting traditional values, which underpin life-long learning and achievement. We believe that academic success flourishes within an ethos of clear expectations. We aim to foster the desire to learn and a love of learning, which will continue into adult life. We aim to prepare our students to become global citizens of a changing world, and to equip them with the resources to interpret and deal with change. Our values and ethos are enshrined in four beliefs that underpin our behaviour and how we conduct ourselves and our business as the preeminent health research and educational institution, namely: Excellence; Integrity; Innovation; Service and Care.

Being a university student is certainly one of the most exciting but challenging periods in life. Your time here will be academically demanding but deeply rewarding, if you are able to plan properly and allocate adequate time for your academic work and extra-curricular activities. You have definitely made the right choice to come to UHAS. Remember there are several other equally qualified candidates who did not gain admission to UHAS. I therefore urge you to make the best of this opportunity, not only by excelling in your academic work, but also through your engagement with and active participation in the UHAS community. Once again, Congratulations and I wish you a happy stay at UHAS.

Leadership and Governance

PRINCIPAL OFFICERS



VACANT
CHANCELLOR



JUSTICE VICTOR J.M. DOTSE
UHAS COUNCIL CHAIR



PROF. JOHN O. GYAPONG
VICE-CHANCELLOR

OTHER KEY OFFICERS



PROF. SETH OWUSU-AGYEI
PRO VICE-CHANCELLOR



DR. CYNTHIA S. KPEGLO
REGISTRAR

MEMBERS OF THE UNIVERSITY COUNCIL

NAME	POSITION	ORGANISATION
Justice Victor Jones M. Dotse	Chairman	President's Nominee
Professor John Owusu Gyapong	Member	Vice Chancellor, UHAS
Professor Victor P.Y. Gadzekpo	Member	President's Nominee
Dr. Sylvia Ayeley Deganus	Member	President's Nominee
Nana Dr. Owusu-Afari	Member	President's Nominee
Mr. Richard K. Adjei	Member	President's Nominee
Dr. Mark Amexo	Member	President's Nominee
Dr. Emmanuel Newman	Member	National Council for Tertiary Education (NCTE)
Professor Harry Kwami Tagbor	Member	Convocation (Professorial)
Ms. Yaa Amankwaa Opuni	Member	Convocation (Non-Professorial)
Mr. Reuben Ayivor-Djani	Member	University Teachers Association of Ghana (UTAG)
Mr. Kwesi Aseredum Hagan	Member	Federation of Universities Senior Staff Association of Ghana (FUSSAG)
Mr. Prosper Alorwu	Member	Teachers and Education Workers Union (TEWU)
Mr. Courage Meteku	Member	Conference of Heads of Assisted Secondary Schools (CHASS)
Mr. Felix Ofori	Member	Alumni Representative
Mr. James Alorwu	Member	Graduate Students' Assoc. of Ghana (GRASAG)
Mr. Felix Apaloo	Member	Students' Representative Council
IN ATTENDANCE:		
Professor Seth Owusu-Agyei, Pro-Vice Chancellor; Dr. Cynthia S. Kpeglo, Registrar; Mr. Felix De-Korsah Eduful, Director of Finance		

MANAGEMENT TEAM

ADMINISTRATIVE LEADERSHIP	ACADEMIC LEADERSHIP
Professor John Owusu Gyapong , BSc, MB,ChB (KNUST), MSc, PhD (London), FCGP, FGA — <i>Vice Chancellor</i>	Mr. Christian Yao Kofi , BA, GDip, MPhil (UG), GDip (UCC), FGLA — <i>Librarian</i>
Professor Seth Owusu-Agyei , BSc (Hons) (Ghana), MSc (Liverpool), PhD (Basel) — <i>Pro-Vice Chancellor</i>	Professor Eric K. Ofori , BSc (Hons) (KNUST), PhD (Liverpool) — <i>Dean, School of Allied Health Sciences</i> — <i>Acting Dean, School of Sports and Exercise Medicine</i>
Dr. Cynthia Sena Kpeglo , BA (Hons), MPhil (UCC), PhD (Tallahassee FL, USA) — <i>Registrar</i>	Professor Richard H. Asmah , DPhil (Ghana) — <i>Dean, School of Basic and Biomedical Sciences</i>
Mr. Felix De-Korsah Eduful , CA (Ghana) — <i>Director of Finance</i>	Professor Harry Tagbor , BSc, MB,ChB (KNUST), Dr PH (London) — <i>Dean, School of Medicine</i>
Mr. David Adzovie , HND (Ghana), Graduate Dip, IPM, MBA, SHR (USA) — <i>Director of Human Resources</i>	Professor Ernestina Donkor , MSc (UK), PhD (UK) — <i>Acting Dean, School of Nursing and Midwifery</i>
Mr. Thomas Kwegyir-Abaidoo , BCom (UCC), MBA (UPS), CIA — <i>Director of Internal Audit</i>	Professor Theophilus C. Fleischer , BPharm, MPharm (Ghana), PhD (Glasgow) — <i>Acting Dean, School of Pharmacy</i>
Mrs. Maria B. Gwira , BA (GWU), MA (AU) — <i>Director of Public Affairs</i>	Professor Paul Amuna , MSc (UK), MB,ChB (Ghana) — <i>Acting Dean, School of Public Health</i>
Prof. Eric Woode , PhD (Scotland) — <i>Director of Quality Assurance</i>	Dr. Robert K. Alhassan , BA, MPhil, (Ghana), PhD (Netherlands) — <i>Dean, International Programmes</i>
Dr. William Vidogah , BSc (Ghana), PhD (UK) — <i>Director of Works and Physical Development</i>	Dr. Kwabena Duedu , BSc, MPhil (Ghana), PhD (Scotland) — <i>Acting Dean, Student Affairs</i>
VACANT — <i>Director of Academic Affairs</i>	Professor Margaret Gyapong , BSc (Hons), MSc (Brunel), PhD (Basel) — <i>Director, Institute of Health Research</i>
VACANT — <i>Director of Information Communication Technology</i>	Professor Marcel T. Bayor , PhD (Ghana) — <i>Director, Institute of Traditional and Alternative Medicine</i>



ABOUT THE UNIVERSITY

About the University

ESTABLISHMENT

University of Health and Allied Sciences (UHAS) was established in 2011 by an Act of Parliament (ACT 828, December 2011) as a public university in Ghana. The University began operating in 2012. The main campus, including the central administration, is in Sokode-Lokoe in Ho Municipality. A second campus is located in Hohoe. UHAS is the first public university to be established in the Volta Region of Ghana and is, so far, the only state university wholly dedicated to the training of healthcare professionals in Ghana.

The University currently runs 20 undergraduate programmes and six postgraduate programmes in seven schools, namely: School of Allied Health Sciences; School of Basic and Biomedical Sciences; School of Medicine; School of Nursing and Midwifery; School of Pharmacy; School of Public Health; School of Sports and Exercise Medicine. The University also has two institutes, namely: Institute of Health Research and Institute of Traditional and Alternative Medicine. Professor Fred Newton, who was at the time Dean of the School of Public Health, University of Ghana, was appointed as the foundational Vice-Chancellor of UHAS and served in that capacity until July 2016, when he was succeeded by Professor John Owusu Gyapong, the current Vice Chancellor.

AIMS

- To provide higher education in the Health Sciences through teaching and research for persons suitably qualified and capable of benefitting from such education.
- To disseminate knowledge and the results of research and their applications to the needs and aspirations of the people of Ghana.
- To provide clinical and other services to contribute positively to improving the health status and overall quality of life, and to foster partnerships with outside persons and bodies.

VISION

UHAS seeks to be a pre-eminent health research educational institution dedicated to community service. We shall realise this vision by taking innovative approaches to research, teaching and engagement with society, informed by a culture of scholarship, academic and service excellence.

MISSION

UHAS will provide quality education, advance knowledge through scholarship and research that improves health and quality of life.

VALUES AND ETHOS

Our values and ethos are enshrined in four beliefs that underpin our behaviour and how we conduct our business as the pre-eminent health research and educational institution: Excellence, Innovation, Integrity, Service and Care.

Excellence: The mark of excellence will influence all we do and deliver and the outcomes of our actions will be of the highest possible standard.

Innovation: In our fast-changing world, we will adapt quickly and increase our pace of learning and application using the most creative approaches.

Integrity: We will be known as a community of practitioner scholars who abide by the highest code of ethics and exhibit integrity in all our actions and behaviours.

Service and Care: We commit to the highest standard of service and care with a strong passion for the holistic wellbeing of our communities.



ADMISSION REQUIREMENTS

Admission Requirements

Below are the requirements for students to enroll in the University of Health and Allied Sciences through various pathways:

1. REGULAR UNDERGRADUATE PROGRAMMES

Prospective WASSCE applicants, who have their examination results at the time of application, and those who will be writing WASSCE in May/June, are eligible to apply.

Local applicants

Applicants must have obtained credits (A1 – C6 in WASSCE or A – D in SSSCE) in the following Core Subjects: English, Core Mathematics, Integrated Science, and Social Studies

In addition, applicants must have obtained three credits (A1 – C6 in WASSCE or A – D in SSSCE) in the following Elective Subjects: Chemistry, Biology, Physics or Elective Mathematics

International applicants and Ghanaians with external educational credentials

Acceptable credentials for admission include the following:

- Senior Secondary School Certificates (SSSCE)
- West African Senior School Certificate Examination (WASSCE)
- International Baccalaureate (IB)
- GCE (Cambridge) – ‘O’ and ‘A’ Levels
- IGCSE (Cambridge) – ‘O’ and ‘A’ levels
- American High School Grade – Grade 12 &13 examinations
- Other external qualifications which have equivalences to the
- WASSCE and the GCE (A Levels)

Entry requirements for applicants with any of these credentials shall be Ghana Tertiary Education Board (GTEC) equivalences of the WASSCE grades in the subjects listed under WASSCE Applicants.

General information for all WASSCE applicants

All applicants will be considered on the basis of result equivalents approved by the Ghana Tertiary Education Board (GTEC) as per the following schedule:

WASSCE	NEW INTERPRETATION
A1	1 - Excellent
B2	2 - Very Good
B3	3 - Good
C4	4 - Credit
C5	5 - Credit
C6	6 - Credit
D7	7 - Pass
E8	8 - Pass
F9	9 - Fail

2. SANDWICH UNDERGRADUATE PROGRAMMES

Applicants with Diplomas awarded by accredited institutions, who possess the stipulated qualifications, can apply to enter UHAS through a Sandwich Programme. Short-listed applicants may be required to attend a selection interview.

Currently, the Sandwich option is available for a limited number of programmes in three of our Schools: School of Allied Health Sciences, School of Nursing and Midwifery, and School of Public Health.

Access Course: The University runs the Access Course programme for professional certificate / diploma holders to qualify them to enrol through a Sandwich Programme in their respective field. Successful candidates from the Access Course may be required to pass a selection interview in order to enrol in Level 100 or 200 of the Sandwich Programme. Entry requirements for the different programmes and other details are provided under the participating Schools.

3. GRADUATE PROGRAMMES / MPhil, MPH or PhD

The University offers a limited number of graduate-level programmes. See school programme listings under “Academic Programmes” for details.



ACADEMIC PROGRAMMES

Academic Programmes

PROGRAMMES OFFERED

1. SCHOOL OF ALLIED HEALTH SCIENCES (SAHS)

- Bachelor of Dietetics
- Bachelor of Medical Laboratory Science
- Bachelor of Physiotherapy
- Bachelor of Orthotics and Prosthetics
- Bachelor of Speech and Language Therapy
- Bachelor of Audiology
- Bachelor of Diagnostic Imaging
- Master of Philosophy in Medical Imaging
- Doctor of Philosophy in Medical Imaging

2. SCHOOL OF BASIC AND BIOMEDICAL SCIENCES (SBBS)

- Bachelor of Science in Medical Biochemistry and Molecular Biology (MBMB)

3. SCHOOL OF MEDICINE (SOM)

- Bachelor of Medicine Bachelor of Surgery (MBCh)
- Bachelor of Physician Assistantship (Clinical)

4. SCHOOL OF NURSING AND MIDWIFERY (SONAM)

- Bachelor of Midwife
- Bachelor of Nursing
- Bachelor of Public Health Nursing

5. SCHOOL OF PHARMACY (SOP)

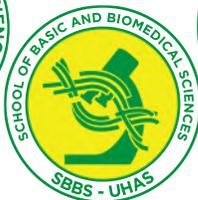
- Doctor of Pharmacy (PharmD)

6. SCHOOL OF PUBLIC HEALTH (SPH)

- Bachelor of Public Health (Disease Control)
- Bachelor of Public Health (Environmental Health)
- Bachelor of Public Health (Health Information)
- Bachelor of Public Health (Health Promotion)
- Bachelor of Public Health (Mental Health)
- Bachelor of Public Health (Nutrition)
- Master of Philosophy (Applied Epidemiology)
- Master of Public Health (Epidemiology and Disease Control)
- Master of Public Health (General)
- Master of Public Health (Nutrition, Population and Behavioural Sciences)
- Master of Public Health (Monitoring and Evaluation)
- Master of Public Health (Health Policy, Planning and Management)
- Doctor of Philosophy (PhD) Public Health

7. SCHOOL OF SPORTS AND EXERCISE MEDICINE (SSEM)

- Bachelor of Sports and Exercise Medical Sciences





SCHOOL OF ALLIED HEALTH SCIENCES



PROF. ERIC K. OFORI
DEAN, SAHS

I. SCHOOL OF ALLIED HEALTH SCIENCES (SAHS)



The School of Allied Health Sciences (SAHS) provides a high quality, student-centred learning environment for effective education in Allied Health professions. It is the intent of the School to provide such environment to advance knowledge through scholarship and research. In addition, the School provides clinical services to improve health and quality of life in its surrounding communities and Ghana as a whole.

The university-required courses and university-wide courses as well as basic science courses for all Level 100 and 200 students are run by the School of Basic and Biomedical Sciences, whilst school-wide and departmental courses in the professional programmes are taught by the School of Allied Health Sciences. The School of Allied Health Sciences comprises the following departments:

1. Department of Nutrition and Dietetics
2. Department of Medical Laboratory Sciences
3. Department of Physiotherapy and Rehabilitation Sciences
4. Department of Orthotics and Prosthetics
5. Department of Speech, Language and Hearing Sciences
6. Department of Medical Imaging

BACHELOR DEGREE PROGRAMMES

The School currently runs Bachelor Degree programmes in Dietetics; Medical Laboratory Sciences; Physiotherapy; Orthotics and Prosthetics; Speech, Language and Hearing Sciences (Speech & Language Therapy and Audiology options) and Diagnostic Imaging (Radiography). The School aims at:

Providing an environment in which students develop and attain clinical competence and skills, develop integrity, ethical relationships and empathetic attitudes that contribute to the welfare and well-being of patients; helping students to develop a set of scientific knowledge and attitudes that promote intra- and inter-professional understanding and cooperation; encouraging students to develop the habit of self-education that will foster a life-long practice of continuing professional development and growth; engendering and nurturing in each student respect for his/her chosen profession and the desire to serve as needed in hospitals, according to professional standards.

SANDWICH PROGRAMME

Applicants with the relevant qualifications can apply to pursue an undergraduate degree through the Sandwich Programme in any of the following four (4) areas: Dietetics; Medical Laboratory Sciences; Physiotherapy; and Diagnostic Imaging (Radiography) in the School of Allied Health Sciences.

General Entry Requirements

Applicants MUST hold a certificate accredited by the AHPC, Ghana (where applicable). Applicants should upload a scanned copy of their Licensing Certificates showing their Identification Number (PIN), Academic Certificate and Transcript, as well as proof of a minimum of three years working experience. Short-listed applicants will have to pass a selection interview. All successful applicants will be admitted as fee-paying students. Entry paths for applicants into sandwich programmes are outlined below:

A. Diploma Holders

Interested applicants with any Professional Diploma in Medical Laboratory Technology; Nutrition; Radiologic Technology and Physiotherapy Assistantship from accredited institutions with FGPA of not less than 2.5 with a minimum of three (3) years certified working experience, will have to pass a selection interview to be conducted by the School of Allied Health Sciences, University of Health and Allied Sciences, Ho, for admissions. Successful Applicants will enroll at Level 300 Sandwich, except for Physiotherapy Assistants who will enroll at level 200 (May - September, 16 weeks each year) and for Radiologic Technology (Full-time for applicants working and showing evidence of having obtained a study leave approval) degree programme in the School of Allied Health Sciences, University of Health and Allied Sciences, Ho.

B. HND Holders/Diploma in a Non-Health Related Profession

Interested applicants with any HND in Science Laboratory Technology; Hospitality Management, or any non-profession related health programme, from accredited institutions, with FGPA of not less than 2.5 with a minimum of three (3) years certified working experience, will have to pass a selection interview to be conducted by the School of Allied Health Sciences. Successful Applicants will enroll at Level 200 of the Sandwich programme in the School of Allied Health Sciences, University of Health and Allied Sciences, Ho.

SAHS - Bachelor of Diagnostic Imaging (Radiography)

LEVEL 100 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 107	Academic and Communicative Skills I	2	0	2
UHAS 105	Information Literacy	0	1	1
UHAS 110	Quantitative Literacy	2	0	2
UHAS 165	French for Communication I	2	0	2
SBBS 111	Chemistry	2	0	2
SBBS 112	Physics	2	0	2
SBBS 113	Human Anatomy I	2	1	3
SBBS 115	Human Physiology I	2	0	2
SBBS 117	Biology	2	0	2
MEDI 101	Introduction to Medical Imaging	2	0	2
Total		18	2	20

LEVEL 100 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 106	Medical Terminology	1	0	1
UHAS 122	Introduction to Ghanaian and African Studies	2	0	2
UHAS 116	Academic and Communicative skills II	2	0	2
UHAS 166	French for Communication II	2	0	2
SAHS 102	Human Growth and Development I	2	0	2
SBBS 104	Human Anatomy II	2	1	3
SBBS 106	Human Physiology II	2	0	2
MEDI 102	Clinical Practice I	1	1	2
MEDI 106	Radiographic Physics I	3	0	3
Total		16	3	19

VACATION TERM - YEAR 1		
Course Code	Course Title	Credits
MEDI 200	Professional Practice Placement I	8

LEVEL 200 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 201	Healthcare systems in Ghana	2	0	2
UHAS 203	Medical Sociology	2	0	2
SAHS 203	Health Law and Ethics	2	0	2
SAHS 205	Human Growth and Development II	2	0	2
MEDI 201	Radiographic Physics II	3	0	3
MEDI 203	Medical Imaging Processes I	2	0	2
MEDI 205	Medical Imaging Anatomy	2	0	2
MEDI 207	Clinical Practice II	0	3	3
MEDI 209	Patient Management I	2	0	2
Total		17	3	20

LEVEL 200 – SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 206	General Pathology	3	0	3
SBBS 218	Biostatistics	2	0	2
MEDI 202	Patient Management II	2	0	2
MEDI 204	Radiographic Technique I	3	0	3
MEDI 206	Conventional Medical Imaging Equipment	3	0	3
MEDI 208	Clinical Practice III	0	3	3
MEDI 210	Radiographic Physics III	3	0	3
MEDI 212	Medical Imaging Processes II	2	0	2
Total		18	3	21

VACATION TERM - YEAR 2		
Course Code	Course Title	Credits
MEDI 300	Professional Practice Placement II	8

LEVEL 300 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 305	Research Methods	2	1	3
SAHS 317	Entrepreneurship	2	0	2
MEDI 301	Quality Management in Medical Imaging	3	0	3
MEDI 303	Radiographic Technique II	3	0	3
MEDI 305	Radiobiology and Radiation Protection	3	0	3
MEDI 307	Clinical Practice IV	0	4	4
Total		13	5	18

LEVEL 300 - SEMESTER 2				
Course Code	Course Detail	Theory Hours	Practical Hours	Total Credit
DBTS 216	Clinical Reasoning & Decision Making	3	0	3
MEDI 302	Radiographic Technique III	3	0	3
MEDI 304	Specialised Medical Imaging Equipment	3	0	3
MEDI 306	Imaging Pathology & Pattern Recognition I	3	0	3
MEDI 308	Clinical Practice V	0	4	4
MEDI 310	Pharmacology in Radiology	2	0	2
MEDI 312	Radiography Research Proposal Writing	2	0	2
Total		16	4	20

VACATION TERM - YEAR 3		
Course Code	Course Title	Credits
MEDI 400	Professional Practice Placement III	8

LEVEL 400 - SEMESTER 1				
Course Code	Course Detail	Theory Credit	Practical Credit	Total Credit
SAHS 403	Applied Health Services Management	2	0	2
MEDI 403	Imaging Pathology and Pattern Recognition II	3	0	3
MEDI 405	Principles of Oncology & Radiotherapy	2	0	2
MEDI 407	Forensic radiography	2	0	2
MEDI 409	Clinical Practice VI	0	6	6
MEDI 410	Research work	0	0	0
MEDI 411	Clinical Applications of CT & Nuclear Medicine	1	2	3
Total		10	8	18

LEVEL 400 - SEMESTER 2				
Course Code	Course Detail	Theory Credit	Practical Credit	Total Credit
MEDI 404	Imaging Pathology and Pattern Recognition III	3	0	3
MEDI 406	Clinical Practice VII	0	5	5
MEDI 410	Research work	6	0	6
MEDI 414	Clinical Applications of MRI	1	1	2
MEDI 416	Clinical Applications of Ultrasound	1	1	2
Total		11	7	18
Total credit hours = 166				

SAHS - Bachelor of Dietetics

LEVEL 100 - SEMESTER 1				
Course code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 107	Academic and Communication Skills 1	2	0	2
UHAS 109	Information Literacy	1	0	1
UHAS 110	Quantitative Literacy	2	0	2
SBBS 111	Chemistry	2	0	2
SBBS 113	Human Anatomy I	2	1	3
SBBS 115	Physiology I	2	0	2
SBBS 117	Biology	2	0	2
BDTS 101	Introduction to Dietetics	2	0	2
BDTS 103	Basic Human Nutrition	2	0	2
BDTS 309	Socio-cultural Aspects of Food	2	0	2
Total				20

VACATION TERM - YEAR 1		
Course Code	Course Title	Credits
BDTS 200	Vocational Training I (8 weeks)	8

LEVEL 200 - SEMESTER 1				
Course code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 201	Health Care Systems in Ghana	2	0	2
UHAS 203	Medical Sociology	2	0	2
SAHS 202	Human Growth and Development II	2	0	2
SAHS 203	Health Law & Ethics	2	0	2
BDTS 201	Nutritional Microbiology	2	1	3
BDTS 203	Food Safety	2	0	2
BDTS 206	Food Analysis (Practical)	0	1	1
BDTS 207	Pharmacology in Dietetics	2	0	2
BDTS 209	Nutritional Biochemistry II	2	0	2
Total				18

LEVEL 100 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 112	Community Entry and Organization	1	0	1
UHAS 118	Academic and Communication Skills II	2	0	2
UHAS 122	Introduction to Ghanaian & African Studies	2	0	2
UHAS 124	Medical Terminology	1	0	1
SBBS 104	Human Anatomy II	2	1	3
SBBS 106	Physiology II	2	0	2
SBBS 112	Physics	2	0	2
SAHS 102	Human Growth and Development I	2	0	2
BDTS 202	Nutritional Biochemistry I	2	1	3
Total				18

LEVEL 200 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SBBS 305	Biostatistics	2	0	2
SAHS 206	General Pathology	3	0	3
BDTS 202	Communication, Counselling and Education in Dietetics	2	0	2
BDTS 204	Nutritional Assessment	3	0	3
BDTS 208	Anatomy and Physiology of GIT	2	0	2
BDTS 212	Quantity Food Purchasing, Production and Service	2	1	3
BDTS 214	Clinical Reasoning and decision making	3	0	3
Total				18

Bachelor of Dietetics - cont.

LEVEL 300 - SEMESTER 1				
Course code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 305	Research Methods	3	0	3
SAHS 317	Entrepreneurship and Management	2	0	2
BDTS 303	Life Cycle Nutrition	3	0	3
BDTS 305	Diet and Disease I	3	0	3
BDTS 307	Medical Nutrition Therapy I	3	0	3
BDTS 309	Dietetics Clinical Practicum I	0	3	3
BDTS 311	Nutrition and Human Metabolism	3	0	3
Total				20

LEVEL 300 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
BDTS 302	Food Quality, Processing and Preservation	2	1	3
BDTS 304	Diet and Disease II	3	0	3
BDTS 306	Medical Nutrition Therapy II	3	0	3
BDTS 308	Community Nutrition I	2	0	2
BDTS 310	Dietetics Clinical Practicum II	0	3	3
BDTS 312	Nutrition in Exercise Physiology and Sports	2	0	2
BDTS 314	Dietetic Research Proposal Writing	1	1	2
Total				18

VACATION TERM - YEAR 3		
Course Code	Course Title	Credit
BDTS 400	Vocational Training III	8

LEVEL 400 - SEMESTER 1				
Course code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 403	Applied Health Services Management	2	0	2
BDTS 401	Community Nutrition II	2	0	2
BDTS 403	Diet and Disease III	3	0	3
BDTS 405	Medical Nutrition Therapy III	3	0	3
BDTS 407	Therapeutic Diet Formulations	0	1	1
BDTS 409	Genetics in Nutrition	2	0	2
BDTS 411	Dietetics Clinical Practicum III	0	3	3
BDTS 413	Project	3	0	3
Total				19

LEVEL 400 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
BDTS 402	Diet and Disease IV	3	0	3
BDTS 404	Medical Nutrition Therapy IV	3	0	3
BDTS 406	Food Systems Management	2	0	2
BDTS 408	Nutrition and Health Promotion	2	0	2
BDTS 410	Dietetics Clinical Practicum IV	0	3	3
BDTS 412	Nutrition Counselling	3	0	3
BDTS 414	Project	3	0	3
Total				19

SAHS - Bachelor of Medical Laboratory Sciences (MedLab)

LEVEL 100 - SEMESTER 1				
COURSE CODE	COURSE TITLE	THEORY CREDIT	PRACTICAL CREDIT	TOTAL CREDIT
UHAS 110	Quantitative Literacy	2	0	2
UHAS 105	Information Literacy	0	1	1
UHAS107	Academic and Communicative Skills I	2	0	2
UHAS 165	French for Communication I	2	0	2
SBBS 111	Chemistry	2	0	2
SBBS 112	Physics	2	0	2
BMLS 101	Cellular Structure and Function	2	0	2
BMLS 103	Cellular Structure and Function Practical	0	1	1
BMLS 105	Medical Genetics	2	0	2
BMLS 107	Introduction to Professional practice, ethics and safety.	2	1	3
TOTAL		16	3	19

LEVEL 100 - SEMESTER 2				
COURSE CODE	COURSE TITLE	THEORY CREDIT	PRACTICAL CREDIT	TOTAL CREDIT
UHAS 104	Community Entry and Organisation	1	0	1
UHAS 116	Academic and Communicative skills II	2	0	2
UHAS 122	Introduction to Ghanaian and African studies	2	0	2
UHAS 166	French for Communication II	2	0	2
SBBS 114	Human Anatomy & Physiology I	2	1	3
SAHS 102	Human Growth and Development I	2	0	2
BMLS 102	Introduction to Medical Microbiology	2	0	2
BMLS 104	Introduction to Medical Microbiology Practical	0	1	1
BMLS 106	Biological Chemistry	2	0	2
BMLS 108	Introduction to Pathology Laboratory	2	0	2
BMLS 112	Introduction to Pathology Laboratory Practical	0	1	1
TOTAL		17	3	20

LEVEL 200 - SEMESTER 1				
COURSE CODE	COURSE TITLE	THEORY CREDIT	PRACTICAL CREDIT	TOTAL CREDIT
UHAS 201	Healthcare Systems in Ghana	2	0	2
SBBS 221	Human Anatomy & Physiology II	2	1	3
SAHS 203	Health law and Ethics	2	0	2
SAHS 205	Human Growth and Development II	2	0	2
BMLS 201	Functional Biochemistry I	2	0	2
BMLS 203	Fundamentals of Haematology	3	0	3
BMLS 205	Functional Histology	2	0	2
BMLS 207	Functional Histology Practical	0	1	1
BMLS 209	Medical Bacteriology	2	0	2
BMLS 211	Medical Bacteriology Practical	0	1	1
TOTAL		17	3	20

LEVEL 200 - SEMESTER 2				
COURSE CODE	COURSE TITLE	THEORY CREDIT	PRACTICAL CREDIT	TOTAL CREDIT
SBBS 218	Biostatistics	2	0	2
SAHS 206	General Pathology	3	0	3
BMLS 202	Functional Biochemistry II	2	0	2
BMLS 204	Molecular Biology Techniques	2	1	3
BMLS 206	Basic Investigations In Haematology	2	0	2
BMLS 208	Basic Investigations In Haematology Practical	0	1	1
BMLS 212	Medical Parasitology	2	0	2
BMLS 214	Medical Parasitology Practical	0	1	1
BMLS 216	Immunology & Immunopathology	2	0	2
BMLS 218	Introduction to Chemical Pathology	2	0	2
TOTAL		17	3	20

VACATION TERM - YEAR 2				
COURSE CODE	COURSE TITLE	THEORY CREDIT	PRACTICAL CREDIT	TOTAL CREDIT
BMLS 300	Vocational Training II	0	8	8

LEVEL 300 - SEMESTER 1				
COURSE CODE	COURSE TITLE	THEORY CREDIT	PRACTICAL CREDIT	TOTAL CREDIT
SAHS 305	Research Methods	3	0	3
SAHS 317	Entrepreneurship	2	0	2
BMLS 301	Histopathology Diagnostic Techniques	2	0	2
BMLS 303	Histopathology Diagnostic Techniques Practical	0	1	1
BMLS 305	Chemical Pathology and Homeostasis	2	0	2
BMLS 307	Chemical Pathology and Homeostasis Practical	0	1	1
BMLS 309	Basic Haemopathology: The Anaemias	2	0	2
BMLS 311	Basic Haemopathology: The Anaemias Practical	0	1	1
BMLS 313	Pharmacology	2	0	2
BMLS 315	Medical Mycology	2	0	2
BMLS 317	Medical Mycology Practical	0	1	1
BMLS 310	Medical Laboratory Attachment	0	0	0
TOTAL		15	4	19

LEVEL 300 - SEMESTER 2				
COURSE CODE	COURSE TITLE	THEORY CREDIT	PRACTICAL CREDIT	TOTAL CREDIT
BMLS 302	Histochemical Techniques in Histopathology Diagnostics	2	0	2
BMLS 304	Histochemical Techniques in Histopathology Diagnostics Practical	0	1	1
BMLS 306	Chemical Pathology and Organ Dysfunction	2	0	2
BMLS 308	Chemical Pathology and Organ Dysfunction Practical	0	1	1
BMLS 312	Blood Transfusion Science, Haemostasis and Haemostatic Disorders	2	0	2
BMLS 314	Blood Transfusion Science, Haemostasis and Haemostatic Disorders Practical	0	1	1
BMLS 316	Principles and Practice of Gynaecological Cytology	2	0	2
BMLS 318	Principles and Practice of Gynaecological Cytology Practical	0	1	1
BMLS 322	Medical Virology	2	0	2
BMLS 324	Medical Virology Practical	0	1	1
BMLS 310	Medical Laboratory Attachment	0	4	4
TOTAL		10	9	19

VACATION TERM - YEAR 3				
COURSE CODE	COURSE TITLE	THEORY CREDIT	PRACTICAL CREDIT	TOTAL CREDIT
BMLS 400	Vocational Training III	0	8	8

LEVEL 400 - SEMESTER 1				
COURSE CODE	COURSE TITLE	THEORY CREDIT	PRACTICAL CREDIT	TOTAL CREDIT
SAHS 403	Applied Health Service Management	2	0	2
BMLS 401	Principles and Practice of Nongynaecological Cytology	2	0	2
BMLS 403	Principles and Practice of Nongynaecological Cytology Practical	0	1	1
BMLS 405	Haematological Malignancies	2	0	2
BMLS 407	Haematological Malignancies Practical	0	1	1
BMLS 409	Endocrinology	2	0	2
BMLS 411	Endocrinology Practical	0	1	1
BMLS 413	Laboratory Management	2	0	2
BMLS 415	Diagnostic Microbiology	2	0	2
BMLS 417	Diagnostic Microbiology Practical	0	1	1
BMLS 419	Molecular Pathology	2	0	2
BMLS 421	Molecular Pathology Practical	0	1	1
BMLS 410	Project work I	0	0	0
TOTAL		14	5	19

Bachelor of Medical Laboratory Sciences - cont.

LEVEL 400 - SEMESTER 2				
COURSE CODE	COURSE TITLE	THEORY CREDIT	PRACTICAL CREDIT	TOTAL CREDIT
BMLS 402	Medical Microbiology Affiliation	0	3	3
BMLS 404	Chemical Pathology Affiliation	0	3	3
BMLS 406	Haematology Affiliation	0	3	3
BMLS 408	Pathology Affiliation	0	3	3
BMLS 410	Project work II	0	6	6
TOTAL		0	18	18

SAHS - Bachelor of Orthotics and Prosthetics

LEVEL 100 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 107	Academic and Communicative Skills I	2	0	2
UHAS 105	Information Literacy	0	1	1
UHAS 110	Quantitative Literacy	2	0	2
UHAS 165	French for Communication I	2	0	2
SBBS 111	Chemistry	2	0	2
SBBS 112	Physics	2	0	2
SBBS 113	Human Anatomy I	2	1	3
SBBS 115	Human Physiology I	2	0	2
SBBS 117	Biology	2	0	2
BORP 101	Fundamentals of Orthotics and Prosthesis	2	0	2
Total		18	2	20

LEVEL 100 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 106	Medical Terminology	1	0	1
UHAS 122	Introduction to Ghanaian and African Studies	2	0	2
UHAS 116	Academic and Communicative skills II	2	0	2
UHAS 166	French for Communication II	2	0	2
SAHS 102	Human Growth and Development I	2	0	2
BORP 102	Applied mechanics and strength of material	2	1	3
BORP 104	Biomechanics I	2	0	2
BORP 106	Material and workshop technology	2	0	2
BORP 108	Orthotics Sciences I	2	0	2
BORP 112	Prosthetic Sciences I	2	0	2
Total		19	1	20

VACATION TERM - YEAR 1		
Course Code	Course Title	Credits
BORP 200	Professional Practice Placement I	8

LEVEL 200 - SEMESTER 1				
Course Code	Course Detail	Theory Credit	Practical Credit	Total Credit
UHAS 201	Healthcare Systems in Ghana	2	0	2
UHAS 203	Medical Sociology	2	0	2
SAHS 203	Health Law and Ethics	2	0	2
SAHS 205	Human Growth and Development II	2	0	2
BORP 201	Biomechanics II	2	0	2
BORP 203	Prosthetic Science II	3	0	3
BORP 205	Orthotic Science II	3	0	3
BORP 207	Fundamentals of Electricity and Electronics	2	0	2
BORP 209	Mobility & Rehabilitation Aids	2	0	2
Total		20	0	20

LEVEL 200 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 206	General Pathology	3	0	3
SBBS 218	Biostatistics	2	0	2
BORP 202	Engineering Drawing	2	1	3
BORP 204	Fundamentals of Microbiology	2	0	2
BORP 206	Orthopaedics & Amputation Surgery	2	0	2
BORP 208	Physical Medicine and Rehabilitation	3	0	3
BORP 212	Applied Electronics	1	2	3
BORP 214	Prosthetics & Orthotics Workshop Management	2	0	2
Total		17	3	20

VACATION TERM - YEAR 2		
Course Code	Course Title	Credits
BORP 300	Professional Practice Placement II	8

VACATION TERM - YEAR 3		
Course Code	Course Title	Credits
BORP 400	Professional Practice Placement III	8

LEVEL 300 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 305	Research Methods	2	1	3
SAHS 317	Entrepreneurship	2	0	2
BORP 301	Prosthetic Science-III	3	0	3
BORP 303	Orthotic Science-III	3	0	3
BORP 305	Computer Science	3	0	3
BORP 307	Design of Biomedical Equipment	1	2	3
BORP 309	Stem Cell Technology	2	0	2
Total		16	3	19

LEVEL 400 - SEMESTER 1				
Course Code	Course Detail	Theory Credit	Practical Credit	Total Credit
SAHS 403	Applied Health Services Management	2	0	2
BORP 401	Principles of Environmental Science	2	0	2
BORP 403	Engineering Economics and Management	2	0	2
BORP 405	Sensors and transducers	2	0	2
BORP 407	Clinical Practice I	0	4	4
BORP 409	Diagnostic and therapeutic equipment	1	2	3
BORP 410	Research work	0	0	0
BORP 411	Bioinformatics	1	1	2
BORP 413	Clinical Applications of non-ionising imaging	1	1	2
Total		11	8	19

LEVEL 300 - SEMESTER 2				
Course Code	Course Detail	Theory Hours	Practical Hours	Total Credit
BPTH 324	Kinesiology and Pathokinesiology	2	1	3
BORP 302	Prosthetic Science-IV	3	0	3
BORP 304	Orthotic Science-IV	3	0	3
BORP 306	Prosthetic clinical practice	3	0	3
BORP 308	Orthotic Clinical practice	3	0	3
BORP 310	Biomaterials and artificial organs	2	1	3
BORP 312	Occupational health and safety	2	0	2
Total		18	2	20

LEVEL 400 - SEMESTER 2				
Course Code	Course Detail	Theory Credit	Practical Credit	Total Credit
BPTH 408	Disability and Rehabilitation	2	0	2
SEMS 406	Adapted Physical Activity	2	0	2
BORP 402	Hospital Equipment management	3	0	3
BORP 404	Bio Safety and Medical Ethics	2	1	3
BORP 406	Ergonomics for Orthotists and Prosthetists	2	1	3
BORP 410	Research work	0	6	6
Total		11	8	19
Total Credit Hours = 157				

SAHS - Bachelor of Physiotherapy

LEVEL 100 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 105	Information Literacy	0	1	1
UHAS 107	Academic and Communicative Skills I	2	0	2
UHAS 110	Quantitative Literacy	2	0	2
UHAS 165	French for Communication I	2	0	2
SBBS 111	Chemistry	2	0	2
SBBS 112	Physics	2	0	2
SBBS 113	Human Anatomy I	2	1	3
SBBS 115	Human Physiology I	2	0	2
SBBS 117	Biology	2	0	2
BPTH 101	Introduction to Physiotherapy	2	0	2
Total		18	2	20

LEVEL 100 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 106	Medical Terminology	1	0	1
UHAS 116	Academic and Communicative Skills II	2	0	2
UHAS 122	Introduction to Ghanaian & African Studies	2	0	2
UHAS 166	French for Communication II	2	0	2
SBBS 104	Human Anatomy II	2	1	3
SBBS 106	Human Physiology II	2	0	2
SAHS 102	Human Growth and Development I	2	0	2
BPTH 106	Principles of Physiotherapy Assessment	2	0	2
BPTH 108	Introductory Psychology for Physiotherapy	2	0	2
BPTH 104	Electrophysics	2	0	2
Total		19	1	20

VACATION TERM - YEAR 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
BPTH 200	Vocational Training I (8 Weeks)	0	8	8

LEVEL 200 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 201	Healthcare Systems in Ghana	2	0	2
UHAS 203	Medical Sociology	2	0	2
SAHS 203	Health Law and Ethics	2	0	2
SAHS 205	Human Growth and Development II	2	0	2
SBBS 214	Biochemistry	2	0	2
BPTH 203	Functional Anatomy	2	0	2
BPTH 205	Functional Anatomy Practical	0	1	1
BPTH 207	Physiotherapy Assessment Skills I	1	1	2
BPTH 209	Health Promotion and Disease Prevention	2	0	2
BPTH 211	Neuroscience	2	0	2
Total		17	2	19

LEVEL 200 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 206	General Pathology	3	0	3
SBBS 218	Biostatistics	2	0	2
BDTS 216	Clinical Reasoning and Decision Making	3	0	3
BPTH 206	Soft Tissue Techniques	1	1	2
BPTH 214	Physiotherapy in Pain Management	2	0	2
BPTH 218	Physiotherapy Assessment Skills II	1	1	2
BPTH 208	Biomechanics	3	0	3
BPTH 212	Clinical Measurement and Instrumentation	1	1	2
BPTH 216	Physical Diagnosis Skills	1	1	2
Total		17	4	21

VACATION TERM - YEAR 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
BPTH 300	Vocational Training II (8 Weeks)	0	4	4

LEVEL 300 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 305	Research Methods	2	1	3
SAHS 317	Entrepreneurship	2	0	2
BPTH 303	Exercise Therapy	2	1	3
BPTH 307	Electrotherapy I	1	1	2
BPTH 309	Community Physiotherapy	2	0	2
BPTH 311	Systemic Pathology	2	0	2
BPTH 313	Rheumatology	2	0	2
BPTH 315	Neuro Rehabilitation I	2	0	2
BPTH 320	Clinical Placement I	0	0	0
Total		15	3	18

LEVEL 300 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
BPTH 302	Traumatic Musculoskeletal Disorders	2	0	2
BPTH 304	Paediatric Physiotherapy	2	1	3
BPTH 312	Electrotherapy II	1	1	2
BPTH 316	Therapeutic Modalities	1	1	2
BPTH 318	Neuro Rehabilitation II	2	0	2
BPTH 320	Clinical Placement I	0	4	4
BPTH 322	Physiotherapy in Health & Physical Fitness	2	0	2
BPTH 324	Kinesiology & Pathokinesiology	2	1	3
Total		12	8	20

LEVEL 400 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 403	Applied Health Services Management	2	0	2
BPTH 401	Geriatric Physiotherapy	1	1	2
BPTH 403	Physiotherapy in Dermatology and Burns	1	1	2
BPTH 405	Physiotherapy in Women's Health	1	1	2
BPTH 409	Pharmacology in Physiotherapy	3	0	3
BPTH 410	Project (Dissertation)	0	0	0
BPTH 415	Evidence-based Practice & Differential Diagnosis	2	0	2
BPTH 417	Clinical Placement II (Musculoskeletal, Paediatrics and Burns)	0	3	3
BPTH 419	Integrated Professional Practice	1	1	2
Total		11	7	18



VACATION TERM - YEAR 3				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
BPTH 400	Vocational Training III (8 Weeks)	0	8	8

LEVEL 400 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
BPTH 402	Sports Physiotherapy	1	1	2
BPTH 404	Ergonomics and Industrial Physiotherapy	2	1	3
BPTH 408	Disability and Rehabilitation	2	0	2
BPTH 410	Project (Dissertation)	0	6	6
BPTH 416	Physiotherapy in Cardiopulmonary and Intensive Care	2	1	3
BPTH 418	Clinical Placement III (Medicine and Surgery)	0	3	3
Total		7	12	19

SAHS - Bachelor of Speech, Language and Hearing Sciences

LEVEL 100 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 107	Academic and Communicative Skills I	2	0	2
UHAS 105	Information Literacy	0	1	1
UHAS 110	Quantitative Literacy	2	0	2
SBBS 111	Chemistry	2	0	2
SBBS 112	Physics	2	0	2
SBBS 117	Biology	2	0	2
SLHS 102	Introduction to Linguistics	2	0	2
SLHS 103	Communication Disorders I	3	0	3
SLHS 105	Speech and Language Development in Children	3	0	3
Total		18	1	19

LEVEL 100 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 118	Academic and Communicative Skills II	2	0	2
UHAS 122	Introduction to Ghanaian & African Studies	2	0	2
UHAS 124	Medical Terminology	1	0	1
UHAS 104	Community Entry and Organization	1	0	1
SAHS 102	Human Growth and Development I	2	0	2
SBBS 114	Human Anatomy and Physiology I	2	1	3
SLHS 112	Fundamentals of Hearing	2	0	2
SLHS 114	Communication Disorders II	3	0	3
SLHS 116	Clinical Attachment	0	2	2
Total		15	3	19

VACATION TERM - YEAR 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SLHS 200	Vocational Training I (PP)	0	8	8

LEVEL 200 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 201	Health Care Systems in Ghana	2	0	2
UHAS 203	Medical Sociology	2	0	2
SBBS 221	Human Anatomy and Physiology II	2	1	3
SAHS 201	Human Growth and Development II	2	0	2
SAHS 205	Health Law & Ethics	2	0	2
SLHS 203	Phonetics I	3	0	3
SLHS 205	Hearing Disorders Across the Lifespan	3	0	3
SLHS 207	Introduction to Speech and Language Disorders	3	0	3
Total		19	1	20

LEVEL 200 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SBBS 218	Biostatistics	2	0	2
SAHS 206	General Pathology	3	0	3
BDTS 216	Clinical Reasoning & Decision Making	3	0	3
SLHS 202	Structure of the English Language	3	0	3
SLHS 204	Multilingualism and Communication Disorders	3	0	3
SLHS 214	Phonetics II	3	0	3
SLHS 216	Anatomy and Physiology of the Speech and Hearing Mechanism	2	1	3
Total		19	1	20

VACATION TERM - YEAR 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SLHS 300	Vocational Training II (PP)	0	8	8

SPEECH & LANGUAGE THERAPY OPTION

LEVEL 300 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 305	Research Methods for Allied Health Professionals	3	0	3
SAHS 317	Entrepreneurship	2	0	2
SLHS 301	Neurology for Speech, Language & Hearing Language Sciences	3	0	3
SLHS 305	Assessment in Speech, Language & Hearing Sciences	2	0	2
SLHS 307	Languages in Ghana I: Phonetics & Phonology	3	0	3
SLHS 315	Clinical Practicum I	0	3	3
SLHS319	Treatment & Management of Speech & Language Disorders	3	0	3
Total		16	3	19
LEVEL 300 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SLHS 316	Clinical Practicum II	0	3	3
SLHS 318	Introduction to Sign Language	2	0	2
SLHS 324	Scientific Research	2	0	3
SLHS 326	Prevention and Health Education	2	0	2
SLHS 328	Psycholinguistics	2	0	2
SLHS 312	Languages in Ghana II: Morphology, Syntax and Semantics	3	0	3
SLHS 314	Articulatory and Phonological Disorders	2	0	2
SLHS 332	Acquired Language Disorders	3	0	3
Total		16	3	19
VACATION TERM - YEAR 3				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SLHS 400	Vocational Training III (PP)	0	8	8
LEVEL 400 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 401	Applied Health Services Management	2	0	2
SLHS 413	Theories and Practice of Rehabilitation	2	0	2
SLHS 415	Autism Spectrum Disorders and Management	3	0	3
SLHS 417	Clinical Practicum III	0	3	3
SLHS 419	Counselling & Disability Studies	3	0	3
SLHS 403	Acquired Motor Speech Disorders	3	0	3
SLHS 407	Dysphagia in Paediatric and Adult Populations	3	0	3
Total		16	3	19

AUDIOLOGY OPTION

LEVEL 300 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 305	Research Methods for Allied Health Professionals	3	0	3
SAHS 317	Entrepreneurship	2	0	2
SLHS 301	Neurology for Speech, Language & Language Sciences	3	0	3
SLHS 305	Assessment in Speech, Language & Hearing Sciences	2	0	2
SLHS 307	Languages in Ghana I: Phonetics & Phonology	3	0	3
SLHS 315	Clinical Practicum I	0	3	3
SLHS 321	Audiology	3	0	3
Total		16	3	19
LEVEL 300 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SLHS 316	Clinical Practicum II	0	3	3
SLHS 318	Introduction to Sign Language	2	0	2
SLHS 324	Scientific Research	2	0	2
SLHS 326	Prevention and Health Education	2	0	2
SLHS 328	Psycholinguistics	2	0	2
SLHS 322	Hearing Conservation	2	0	2
SLHS 334	Paediatric Audiology	3	0	3
SLHS 336	Instrumentation	2	1	3
Total		15	4	19
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SLHS 400	Vocational Training III (PP)	0	8	8
LEVEL 400 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 401	Applied Health Services Management	2	0	2
SLHS 413	Theories and Practice of Rehabilitation	2	0	2
SLHS 415	Autism Spectrum Disorders and Management	3	0	3
SLHS 417	Clinical Practicum III	0	3	3
SAHS 419	Counselling & Disability Studies	3	0	3
SLHS 421	Amplification	2	1	3
SLHS 423	Ghanaian Sign Language	2	1	3
Total		14	4	19

SPEECH & LANGUAGE THERAPY OPTION

LEVEL 400 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SLHS 410	Project	6	0	6
SLHS 422	Clinical Practicum IV	0	3	3
SLHS 424	Seminar	0	1	1
SLHS 426	Professional Issues	2	0	2
SLHS 402	Craniofacial Anomalies	2	0	2
SLHS 428	Voice and Voice Related Disorders	2	0	2
SLHS 432	Fluency Disorders	2	0	2
Total		14	4	18

AUDIOLOGY OPTION

LEVEL 400 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SLHS 410	Project	6	0	6
SLHS 422	Clinical Practicum IV	0	3	3
SLHS 424	Seminar	0	1	1
SLHS 426	Professional Issues	2	0	2
SLHS 402	Ear-mold Technology	2	1	3
SLHS 434	Neonatal Hearing Screening	2	1	3
Total		12	6	18

SAHS - MPhil Medical Imaging

LEVEL 600 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 601	Healthcare Ethics	2	0	2
SAHS 603	Research Methods	3	0	3
SAHS 605	Biostatistics	2	1	3
SAHS 609	Clinical Supervision and Leadership I	2	0	2
MIPG 601	Cross Sectional Anatomy and Imaging Applications	3	0	3
MIPG 603	Advanced Quality Management in Medical Imaging	2	1	3
Total		14	2	16

LEVEL 600 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 602	Clinical Supervision and Leadership II	2	0	2
MIPG 602	Advanced Medical Imaging Instrumentation	3	0	3
MIPG 604	Clinical Applications of Computed Tomography	3	0	3
MIPG 606	Clinical Applications of Ultrasound	3	0	3
MIPG 608	Clinical Applications of Magnetic Resonance Imaging	3	0	3
MIPG 612	Principles of Radiotherapy & Oncology	3	0	3
MIPG 614	Advanced Medical Imaging Reporting	2	1	3
Total		19	1	20

LEVEL 600 - SEMESTER 3				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
MIPG 605	Seminar One (Thesis Progress Report)	3	0	3
MIPG 610	Thesis	0	0	0
Total		3	0	3

LEVEL 600 - SEMESTER 4				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
MIPG 610	Thesis	30	0	30
MIPG 616	Seminar Two (Provisional Thesis Findings Report)	3	0	3
Total		33	0	33

SAHS - PhD Medical Imaging

LEVEL 700 - SEMESTER 3				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
MIPG 701	Experiential Learning and Research I	0	15	15
MIPG 705	Personal Development Planning I	10	0	10
MIPG 715	Seminar 1 (Research Proposal)	6	0	6
Total		16	15	31

LEVEL 700 - SEMESTER 6				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
MIPG 710	Thesis	0	0	0
MIPG 712	Seminar 4 (Thesis Progress Report III)	6	0	6
MIPG 714	Personal Development Planning IV	10	0	10
MIPG 716	Workshop II	10	0	10
Total		26	0	26

LEVEL 700 - SEMESTER 4				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
MIPG 702	Experiential Learning and Research II	0	15	15
MIPG 704	Seminar 2 (Research Progress Report I)	6	0	6
MIPG 706	Personal Development Planning II	10	0	10
MIPG 708	Workshop I	10	0	10
Total		26	15	41

LEVEL 700 - SEMESTER 7				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
MIPG 710	Thesis	0	0	0
MIPG 711	Seminar 5 (Provisional PhD Thesis Findings Report)	6	0	6
MIPG 713	Personal Development Planning V	10	0	10
Total		16	0	16

LEVEL 700 - SEMESTER 5				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
MIPG 707	Seminar 3 (Research Progress Report II)	6	0	6
MIPG 709	Personal Development Planning III	10	0	10
MIPG 710	Thesis	0	0	0
Total		16	0	16

LEVEL 700 - SEMESTER 8				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
MIPG 710	Thesis	45	0	45
MIPG 718	Seminar 6 (PhD Thesis Findings Report)	6	0	6
MIPG 722	Personal Development Planning VI	10	0	10
MIPG 724	Workshop III	10	0	10
Total		71	0	71

SCHOOL OF ALLIED HEALTH SCIENCES

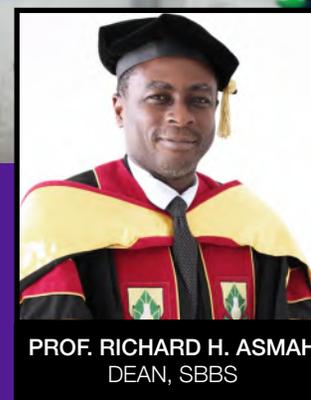
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SCHOOL OF BASIC AND BIOMEDICAL SCIENCES



PROF. RICHARD H. ASMAH
DEAN, SBBS

II. SCHOOL OF BASIC AND BIOMEDICAL SCIENCES (SBBS)



The School of Basic and Biomedical Sciences (SBBS) runs the foundation courses in Basic Sciences as well as university-required courses for all students in preparation for clinical training in other programmes of the University.

The School of Basic and Biomedical Sciences comprises the following departments:

1. Department of Basic Sciences
2. Department of Biomedical Sciences
3. Department of General and Liberal Studies

The School seeks to develop and present educational programmes in a student-centred learning environment using a problem-solving, integrated curriculum with a strong focus on community-based service. It strives to equip and empower its students and faculty members to contribute to the development of their immediate society and the nation at large.

SBBS has a special mission to promote interdisciplinary research and education in different areas that will apply research findings to the benefit of society. This programme is aimed at producing world-class medical Biochemists and molecular Biologists, well-grounded in knowledge and throughput molecular biology skills, useful for research into diseases confronting Ghana, Africa and the world at large.

BACHELOR OF SCIENCE IN MEDICAL BIOCHEMISTRY AND MOLECULAR BIOLOGY (MBMB) PROGRAMME

The School runs the Bachelor of Science in Medical Biochemistry and Molecular Biology (MBMB) programme in the Department of Biomedical Sciences. This programme integrates many health-related disciplines concerned with the biological and medical understanding of disease and health. The philosophy of this programme is to prepare students to be on the cutting edge of biomedical expertise, research and discovery, and to apply these discoveries and expertise to the improvement of health. The programme is housed in ultra-modern facilities at the permanent campus of the University.



SBBS - Bachelor of Science in Medical Biochemistry and Molecular Biology (MBMB)

LEVEL 100 - SEMESTER 1		
Course Code	Course Title	Credits
UHAS 105	Information Literacy	1
UHAS 107	Academic and Communication skills I	2
UHAS 110	Quantitative Literacy	2
SBBS 112	Physics	2
MBMB 101	Introduction to Biochemistry & Molecular Biology	3
MBMB 103	Introduction to Cell Biology	3
MBMB 105	Bacteriology and Parasitology	3
MBMB 107	Inorganic and Introductory Organic Chemistry	3
Total		19

LEVEL 100 - SEMESTER 2		
Course Code	Course Title	Credits
UHAS 104	Community Entry and Organization	1
UHAS 114	Introduction to Ghanaian & African Studies	2
UHAS 116	Academic and Communication skills II	2
MBMB 102	Organic Chemistry	3
MBMB 106	Virology and Mycology	3
MBMB 108	Physical Chemistry	3
MBMB 114	Composition and Structure of the Immune System	3
Total		17

VACATION TERM - YEAR 1		
Course Code	Course Title	Credits
MBMB 200	Vocational Training, I (6 weeks)	3

LEVEL 200 - SEMESTER 1		
Course Code	Course Title	Credits
SBBS 219	Human Anatomy & Physiology I	3
SBBS 201	Biostatistics	2
UHAS 112	Research Methods I	2
MBMB 203	Carbohydrate and Protein Metabolism	3
MBMB 207	Mendelian and Non-Mendelian Genetics	3
MBMB 211	Biosafety, Biosecurity & Bioethics	2
MBMB 213	Functions and Disorders of the Immune System	3
Total		18

LEVEL 200 - SEMESTER 2		
Course Code	Course Title	Credits
SBBS 212	Research Methods II	2
SBBS 222	Human Anatomy & Physiology II	3
MBMB 202	Developmental Biology	2
MBMB 204	Nucleotide and Lipid Metabolism	3
MBMB 206	Molecular Genetics	3
MBMB 208	Protein Chemistry	3
MBMB 212	Analytical Biochemistry	3
Total		19

VACATION TERM - YEAR 2		
Course Code	Course Title	Credits
MBMB 300	Vocational Training, II (6 weeks)	3

LEVEL 300 - SEMESTER 1		
Course Code	Course Title	Credits
MBMB 301	Enzymology	3
MBMB 303	Integration and Control of Metabolism	3
MBMB 305	Population and Quantitative Genetics	3
MBMB 307	Molecular Biology Techniques I	3
MBMB 311	Cell Signaling	3
UHAS 301	Functional French I	3
Total		18

LEVEL 300 - SEMESTER 2		
Course Code	Course Title	Credits
MBMB 302	Bioinformatics	3
MBMB 304	Biochemistry of Hormones	3
MBMB 306	Drug and Xenobiotic Metabolism	3
MBMB 308	Molecular Biology Techniques II	3
MBMB 312	Microbial Biochemistry & Physiology	3
UHAS 302	Functional French II	3
Total		18

VACATION TERM - YEAR 3		
Course Code	Course Title	Credits
MBMB 400	Vocational Training III	3

LEVEL 400 - SEMESTER 1		
Course Code	Course Title	Credits
MBMB 401	Microbial Biotechnology	3
MBMB 403	Molecular Medicine	3
MBMB 420	Research Project	6
MBMB 407	Toxicology	3
UHAS 401	Principles and Concepts in Entrepreneurship	3
	Optional Elective	
Total		18

LEVEL 400 - SEMESTER 2		
Course Code	Course Title	Credits
UHAS 402	Practical Applications of Entrepreneurship	3
MBMB 402	Nutritional Biochemistry	3
MBMB 404	Clinical Biochemistry	3
MBMB 406	Science Communication & Public Engagement	3
MBMB 420	Research Project	6
	Optional Elective	
Total		18

ELECTIVES - LEVEL 400 - SEMESTER 1		
Course Code	Course Title	Credits
MBMB 411	Cancer Biology	3
MBMB 413	Trends in Neglected Tropical Diseases	3
MBMB 415	Biochemistry of Parasites	3

ELECTIVES - LEVEL 400 - SEMESTER 2		
Course Code	Course Title	Credits
MBMB 408	Current Trends and Approaches to Biologicals and Therapeutics	3
MBMB 414	Trends in Non-Communicable Diseases	3
MBMB 416	Plant Biochemistry	3

SCHOOL OF BASIC AND BIOMEDICAL SCIENCES

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SCHOOL OF MEDICINE



PROF. HARRY TAGBOR
DEAN, SOM

III. SCHOOL OF MEDICINE (SOM)



The School of Medicine (SOM), one of the seven functioning schools of University of Health and Allied Sciences, was established in 2012. It is committed to the education and training of highly qualified medical professionals who will be recognised by their excellence, integrity and innovation in the service and care they provide.

The School currently runs two programmes: Bachelor of Medicine and Surgery (MBChB) and Bachelor of Physician Assistantship (Clinical).

The School of Medicine is dedicated to providing innovative leadership in modern medical education, research, health improvement and patient-focused care, and to the training of professionals to serve in communities with competence and compassion. Our aim is to produce competent and compassionate medical professionals with effective leadership skills and a focus on community service and research.

The School of Medicine comprises the following departments:

1. Department of Basic Medical Sciences (Physiology, Anatomy & Medical Biochemistry)
2. Department of Pathology (Chemical Pathology, Haematology, Anatomical Pathology)
3. Department of Microbiology and Immunology
4. Department of Pharmacology
5. Department of Radiology
6. Department of Anaesthesia & Critical Care
7. Department of Eyes, Ear, Nose and Throat
8. Department of Psychological Medicine & Mental Health
9. Department of Paediatrics and Child Health
10. Department of Obstetrics and Gynaecology
11. Department of Community Medicine
12. Department of Internal Medicine and Therapeutics
13. Department of Surgery

BACHELOR OF MEDICINE & SURGERY (MBChB) PROGRAMME

The Bachelor of Medicine and Surgery (MBChB) Programme covers a period of six years. The first three years form the pre-clinical phase of training, which involves exposing students to the Basic Sciences. The second three years are devoted to clinical training based on the clerkship system using the Ho Teaching Hospital and other municipal and district hospitals in the Volta Region. During this phase, students rotate in groups through the five major departments including Medicine, Surgery, Paediatrics, Obstetrics and Gynaecology, and Community Medicine. In addition, students gain exposure to other clinical specialties such as Cardiothoracic Surgery, Neurosurgery, Paediatric Surgery, Dermatology, Oncology, Palliative Care, Psychiatry, and Forensic Pathology.

Academic year

The Academic Session shall comprise two semesters per year in the preclinical phase and a full academic year in the clinical phase.

Structure of Semester/Year

Levels 100, 200 and 300 (Pre-clinical Programme)/ Semester:

- 16 weeks of teaching
- 1 week of revision
- 2 weeks of examinations

Clinical Year 1, 2, and 3:

- 42-49 weeks of teaching, clinical training and examination

Duration of Programme

1. The period for completing the entire programme shall be a minimum of 12 semesters and a maximum of 24 semesters.
2. A student who is unable to complete his/her programme within the maximum period allowed shall lose all credits accumulated, and his/her studentship cancelled. Such a student may, however, be allowed to re-apply for admission into the University.
3. The minimum and maximum periods are calculated from the date of first registration.

III. SCHOOL OF MEDICINE (SOM)

BACHELOR OF PHYSICIAN ASSISTANTSHIP (CLINICAL)

The Physician Assistant (PA) is a health care professional who practices Medicine with physician supervision. The PA provides a broad range of medical diagnostic, therapeutic, health promotion and disease prevention services. PAs are qualified by graduation from the PA educational programme and certification by the Ghana Medical and Dental Council to exercise a level of autonomy in the performance of clinical responsibilities within Ghana's health care delivery system.

The PA will work in primary care and specialty care roles in both rural and urban settings. As they are first or second assistants in major surgery, and provide pre- and post-operative care, they will be well versed in surgical skills. They will also have a role to play in preventive Medicine, as well as in educational, research, and administrative activities. The Bachelor of Physician Assistantship programme is suited to the student who has an interest in Medicine and a desire to care for the sick.

This is a four-year programme. The first two years are dedicated to preparing the student in covering foundational sciences and introduction to the profession. The third and fourth years focus on the professional training. The final year will be predominantly clinical clerkships. Students will do clerkships in the major medical disciplines: Internal Medicine; Surgery and its allied fields; Obstetrics and Gynaecology; Paediatrics, Psychiatry; Family Medicine and Primary Care. These clerkships will be done in primary, secondary and tertiary health facilities, under the supervision of specialists in the health institutions. The acquisition of surgical skills in both Surgery and Obstetrics will be particularly emphasised, in addition to the elements of the course.

There are vocational training periods during the long vacations, during which the student will learn and develop practical skills. Each student will undertake a research project in an area of Clinical Medicine, either curative or preventive. The dissertation based on this will be assessed as a requirement for graduation.

SOM - Bachelor of Medicine and Surgery (MBMB)

LEVEL 100 - SEMESTER 1				
Course Code	Course Title	Credits		Credits Total
		Theory	Practical	
UHAS 105	Information Literacy	1	0	1
UHAS 107	Academic & Communicative Skills I	2	0	2
UHAS 110	Quantitative Literacy	2	0	2
SBBS 111	Chemistry	2	0	2
SBBS 117	Biology	2	0	2
SBBS 112	Physics	2	0	2
SMBM 103	Introduction to Psychology & Behavioural Science	3	0	3
SMBM 105	Health Law and Medical Ethics	2	0	2
SMBM 107	French for Medical Professionals I	2	0	2
Total				18

LEVEL 100 - SEMESTER 2				
Course Code	Course Title	Credits		Credits Total
		Theory	Practical	
UHAS 104	Community Entry and Organization	1	0	1
UHAS 116	Academic & Communicative Skills II	2	0	2
UHAS 122	Introduction to Ghanaian & African Studies	2	0	2
SMBM 102	Introduction to the Human Body	4	1	5
SMBM 104	Introduction to Health Care and Professional Practice	4	1	5
SMBM 108	French for Medical Professionals II	2	0	2
Total				17

VACATION TERM - YEAR 1				
Course Code	Course Title	Credits		Credits Total
		Theory	Practical	
SMBM 200	Vocational Training in Basic Nursing	1	3	4

LEVEL 200 - SEMESTER 1				
Course Code	Course Title	Credits Theory	Credits Practical	Credits Total
SMBM 201	Cell Biology and Genetics	4	1	5
SMBM 203	Immunology and Infections	4	1	5
SMBM 205	Membranes and Receptors	4	1	5
SMBM 207	Health Population and Disease	3	2	5
Total				20

LEVEL 200 - SEMESTER 2				
Course Code	Course Title	Credits Theory	Credits Practical	Credits Total
SMBM 202	Processes and Mechanisms of Disease	3	2	5
SMBM 204	Nutrition and Metabolism in Health and Disease	4	1	5
SMBM 214	Research Methods for Health Professionals	2	1	3
SMBM 216	Musculo-skeletal System in Health and Disease	3	2	5
SMBM 218	Integumentary System in Health and Disease	3	1	4
Total				22

VACATION TERM - YEAR 2				
Course Code	Course Title	Credits Theory	Credits Practical	Credits Total
SMBM 300	Vocational Training in Medical Practice I	1	3	4

LEVEL 300 - SEMESTER 1				
Course Code	Course Title	Credits Theory	Credits Practical	Credits Total
SMBM 301	Respiratory System in Health and Disease	3	1	4
SMBM 303	Cardiovascular System in Health and Disease	3	2	5
SMBM 305	Renal System and Body Fluids in Health and Disease	2	2	4
SMBM 309	Gastro-intestinal and Hepato-biliary System in Health and Disease	3	1	4
SMBM 302	Reproductive and Fetal Medicine	3	2	5
Total				22

LEVEL 300 - SEMESTER 2				
Course Code	Course Title	Credits Theory	Credits Practical	Credits Total
SMBM 307	Endocrine System in Health and Disease	3	2	5
SMBM 308	Imaging in Health and Disease	1	1	2
SMBM 312	Haematopoietic and Lympho-reticular System in Health and Disease	3	2	5
SMBM 314	Psychology and Behavioral Science	3	1	4
Total				21

VACATION TERM - YEAR 3				
Course Code	Course Title	Credits Theory	Credits Practical	Credits Total
SMBM 400	Vocational Training in Medical Practice II	1	3	4

LEVEL 400 - 1st Clinical Year				
Course Code	Course Title	Credits Theory	Credits Practical	Credits Total
SMBM 401	Clinical methods	2	2	4
SMBM 403	Junior Clerkship in Internal Medicine	3	5	8
SMBM 405	Junior Clerkship in General Surgery	3	5	8
SMBM 407	Junior Clerkship in Community Health & Family Medicine	3	5	8
SMBM 409	Psychiatry Clerkship	2	2	4
SMBM 411	Trauma & Orthopaedics	2	2	4
Total				36

LEVEL 500 - 2nd Clinical Year - SEMESTER 1				
Course Code	Course Title	Credits Theory	Credits Practical	Credits Total
SMBM 501	Ophthalmology	1	1	2
SMBM 503	Ear, Nose and Throat Disorders	1	1	2
SMBM 505	Dermatology	1	1	2
SMBM 507	Forensic Medicine	1	1	2
SMBM 509	Junior Clerkship in Paediatrics	2	5	7
SMBM 511	Junior Clerkship in Obstetrics & Gynaecology	2	5	7
Total				22

LEVEL 500 - 2nd Clinical Year - SEMESTER 2				
Course Code	Course Title	Credits Theory	Credits Practical	Credits Total
SMBM 512	Senior Clerkship in Obstetrics & Gynaecology	3	5	8
SMBM 514	Senior Clerkship in Paediatrics	3	5	8
SMBM 516	Special Clerkships	2	2	4
SMBM 518	Electives	2	2	4
Total				24

LEVEL 600 - 3rd Clinical Year				
Course Code	Course Title	Credits Theory	Credits Practical	Credits Total
SMBM 610	Senior Clerkship in Internal Medicine	3	5	8
SMBM 620	Senior Clerkship in General Surgery	3	5	8
SMBM 630	Senior Clerkship in Family Medicine/Community Health	3	5	8
SMBM 640	Clinical Project	1	5	6
Total				30

SOM - Bachelor of Physician Assistantship (Clinical)

LEVEL 100 - SEMESTER 1				
Course Code	Course Title	Credits	Credits	Credits
		Theory	Practical	Total
UHAS 110	Quantitative Literacy	2	0	2
UHAS 105	Information Literacy	1	0	1
UHAS 107	Academic and Communicative Skills 1	2	0	2
SBBS 111	Chemistry	2	0	2
SBBS 117	Biology	2	0	2
SBBS 112	Physics	2	0	2
SMPA 101	Introductory Microbiology	2	0	2
SMBM 105	Health Law and Medical Ethics	2	0	2
SMPA 109	Introduction to Clinical Psychology	3	0	3
Total		18	0	18

LEVEL 100 - SEMESTER 2				
Course Code	Course Title	Credits	Credits	Credits
		Theory	Practical	Total
SMPA 112	Clinical Anatomy for Physician Assistants I	3	1	4
SMPA 114	Medical Physiology for Physician Assistants I	3	1	4
SMPA 102	Introduction to Physician Assistant Profession	4	0	4
SMPA 104	Basic Nursing for Physician Assistants	3	0	3
UHAS 116	Academic and Communicative Skills II	2	0	2
UHAS 122	Introduction to Ghanaian and African Studies	2	0	2
Total		17	2	19

VACATION TERM - YEAR 1		
Course Code	Course Title	Credits
SMPA 200	Vocational Training I: Basic Nursing Skills Practical	3

LEVEL 200 - SEMESTER 1				
Course Code	Course Title	Credits	Credits	Credits
		Theory	Practical	Total
SMPA 223	Clinical Practice for Physician Assistants	3	0	3
UHAS 203	Medical Sociology	2	0	2
SMPA 219	Human Genetics & Immunology for PAs	3	0	3
SMPA 201	Introduction to Clinical Epidemiology	2	0	2
SMPA 213	Clinical Anatomy for Physician Assistants II	3	1	4
SMPA 215	Medical Physiology for Physician Assistants II	2	1	3
SMPA 217	General Biochemistry for Physician Assistants	3	0	3
Total		18	2	20

LEVEL 200 - SEMESTER 2				
Course Code	Course Title	Credits	Credits	Credits
		Theory	Practical	Total
SMPA 232	Clinical Nutrition for Physician Assistants	2	0	2
SMBM 214	Research Methods for Health Professionals	2	1	3
SMPA 236	Microbiology for Physician Assistants	2	1	3
SMPA 218	Haematology, Chemical Pathology & Clinical Laboratory Practice	2	1	3
SMPA 246	Clinical Psychology (Behavior Counselling and Communication Skills)	2	0	2
SMPA 244	Pharmacology & Therapeutics for PAs I	3	0	3
SMPA 242	General Pathology for Physician Assistants	2	1	3
Total		15	4	19

VACATION TERM - YEAR 2		
Course Code	Course Title	Credits
SMPA 300	Vocational Training II: Physician Assistant Practice: History Taking, Physical Examination & Basic Clinical Management	3

LEVEL 300 - SEMESTER 1				
Course Code	Course Title	Credits Theory	Credits Practical	Credits Total
SMPA 321	Pharmacology and Therapeutics for PAs II	3	0	3
SMPA 319	Radiology & other Investigative techniques	2	0	2
SMPA 323	Internal Medicine	7	0	7
SMPA 315	Principles of Health Care Administration and Management	3	0	3
SMPA 303	Systemic Pathology	3	0	3
SMPA 307	Introduction to Community Health	3	0	3
Total		21	0	21

LEVEL 300 - SEMESTER 2				
Course Code	Course Title	Credits Theory	Credits Practical	Credits Total
SMPA 306	Obstetrics/Gynaecology	4	0	4
SMPA 308	Paediatrics	3	0	3
SMPA 312	Community Paediatrics	2	0	2
SMPA 314	Psychiatry	2	0	2
SMPA 316	Family Medicine and Primary care	3	0	3
SMPA 326	Surgery	6	0	6
Total		20	0	20

VACATION TERM - YEAR 3		
Course Code	Course Title	Credits
SMPA 400	Vocational Training III: Surgical Skills & Interpretation of Laboratory & Radiological investigations	3

LEVEL 400 - SEMESTER 1				
Course Code	Course Title	Credits Theory	Credits Practical	Credits Total
SMPA 407	Internal Medicine Clerkship	4	2	6
SMPA 411	General Surgery Clerkship	4	2	6
SMPA 415	Psychiatry Clerkship	2	1	3
SMPA 410	Clinical Research Project	0	3	3
Total		10	8	18

LEVEL 400 - SEMESTER 2				
Course Code	Course Title	Credits Theory	Credits Practical	Credits Total
SMPA 414	Paediatrics Clerkship	3	2	5
SMPA 418	Family Medicine and Primary Care Clerkship	2	1	3
SMPA 422	Obstetrics/Gynaecology Clerkship	6	2	8
SMPA 410	Clinical Research Project	0	3	3
Total		11	8	19

SCHOOL OF MEDICINE
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SCHOOL OF NURSING AND MIDWIFERY



PROF. ERNESTINA DONKOR
DEAN, SONAM

IV. SCHOOL OF NURSING AND MIDWIFERY



The School of Nursing and Midwifery (SONAM) produces graduate nurses with skills of the highest standard to meet the challenges of modern-day nursing, especially community based nursing. This is a four-year degree programme. Students will be awarded Bachelor of Nursing, Bachelor of Midwifery and Bachelor of Public Health Nursing degrees upon completion of all requirements.

The School of Nursing and Midwifery seeks to develop and present educational programmes in a student-centred learning environment using a problem-solving, integrated curriculum with a strong community-based experience and service, combining teaching, research and service provision to allow students develop professional insight and service-oriented compassion to meet the expectations of a modern health delivery system. The School comprises the following departments:

1. Department of Midwifery
2. Department of Nursing
3. Department of Public Health Nursing

REGULAR UNDERGRADUATE PROGRAMMES

- Bachelor of Midwifery
- Bachelor of Nursing
- Bachelor of Public Health Nursing

SONAM SANDWICH PROGRAMMES – Ho Campus

A. Entry Requirements for Certificate Holders

Successful applicants from the Access course would enroll in the degree programmes (Sandwich) in the School of Nursing and Midwifery, University of Health and Allied Sciences, Ho Campus. Programmes to be enrolled in, on successful completion of the access course in the School of Nursing and Midwifery are:

- Bachelor of Midwifery
- Bachelor of Nursing
- Bachelor of Public Health Nursing

All applicants MUST hold a certificate accredited by the Nursing and Midwifery Council, Ghana, in any of the following:

Nurse-Assistant Clinical (NAC)/ Health Assistant Clinical (HAC); Nurse-Assistant Preventive (NAP)/Community Health Nurse (CHN); and post NAC/HAC; NAP/CHN Midwifery. Applicants MUST have practiced in their chosen fields for three years or more.

Crossing over from one programme to another (e.g. General Nursing Public Health Nursing and Midwifery), is allowed but the point of entry is Level 100 instead of Level 200.

Health Assistant Clinical (HAC) / Nurse Assistant Clinical (NAC) applicant will progress in General Nursing programme and write the Nursing and Midwifery Council (NMC) Licensing Examination to be qualified as Registered General Nurse (RGN). The entry point is Level 200.

Community Health Nurse (CHN) / Nurse Assistant Preventive (NAP) applicant will progress in Public Health Nursing programme and write the Nursing and Midwifery Council (NMC) Licensing Examination to be qualified as Registered General Nurse (RGN). The entry point is Level 200.

Post NAP/CHN and post NAC/HAC Midwifery applicant will progress in the Midwifery programme and will not have to write the Nursing and Midwifery Council (NMC) examination. The entry point is Level 200. Applicants will be required to provide their Auxiliary Identification Number (AIN) and Nursing and Midwifery Council (NMC) certificates instead of their transcript.

B. Entry Requirements for Diploma Holders

Applicants must:

Have certification by Nursing and Midwifery Council, Ghana;
Hold a Diploma with Final Grade Point Average (FGPA) of 2.50 or better; Upload a scanned copy of their Certificates, Professional Identification Number (PIN), and their Academic Transcripts; Hold Certificate(s) in any of the following areas: SRN and Public Health Nursing (PHN); Midwifery; and Mental Health Nursing / Registered Mental Health Nursing (RMN); Have practised in their chosen fields for three years or more; May be required to attend a selection interview, if short-listed.

IV. SCHOOL OF NURSING AND MIDWIFERY

The point of entry will be Level 300. Crossing over from one programme to another (e.g. General Nursing, Public Health Nursing and Midwifery) is allowed but the point of entry is Level 200 instead of Level 300 and they must write the Licensing Examination.

Post NAC/NAP Midwifery applicants will progress in the field of Midwifery and are exempted from writing the Licensing Examination. The point of entry is Level 300 but this is at the discretion of the University. The University may decide to put an applicant at Level 200 if the applicant is changing track (i.e. staff nurse coming to do degree in midwifery).

SONAM - Bachelor of Nursing

LEVEL 100 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC101	Professional Adjustment in Nursing	2	0	2
NURC 103	Basic Nursing I	2	2	3
NURC 105	Introduction to Psychology	2	0	2
PHNC 101	Introduction to Community Health Nursing	2	6	3
SBBS 111	Chemistry	2	0	2
SBBS 113	Human Anatomy I	2	2	3
SBBS 115	Physiology I	2	0	2
UHAS 105	Information Literacy	1	0	1
UHAS 107	Academic and Communicative Skills I	2	0	2
Total		17	10	20

LEVEL 100 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 102	Introduction to Sociology	2	0	2
NURC 104	First Aid and Disaster Management	2	6	3
NURC 106	Basic Nursing II	2	6	3
NURC 110	Intra-Semester Clinical Practicum I	0	12	2
SBBS 104	Human Anatomy II	3	0	3
SBBS 106	Physiology II	2	0	2
SBBS 112	Physics	2	0	2
UHAS 110	Quantitative Literacy	2	0	2
UHAS 116	Academic and Communicative Skills II	2	0	2
UHAS 122	Introduction to Ghanaian and African Studies	2	0	2
Total		19	24	23

LEVEL 200 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 200	Intra-Semester Clinical Practicum II	0	12	2
NURC 201	Medical Nursing I	2	6	3
NURC 203	Surgical Nursing I	2	6	3
NURC 205	Advanced Nursing I	2	6	3
NURC 207	Psychology of Human Growth and Development	3	0	3
NURC 209	Mental Health Nursing I	2	0	2
NURC 211	Nutrition and Dietetics	2	0	2
NURC 213	Pharmacology, Therapeutics and Pharmacovigilance I	2	0	2
SBBS 217	Microbiology	2	0	2
Total		17	30	22

LEVEL 200 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 202	Medical Nursing II	2	6	3
NURC 204	Surgical Nursing II	2	6	3
NURC 206	Advanced Nursing II	2	6	3
NURC 208	Principles and Practice of Health Assessment	2	0	2
NURC 210	Intra-Semester Clinical Practicum III	0	12	2
NURC 212	Mental Health Nursing II	2	0	2
NURC 214	Pharmacology, Therapeutics and Pharmacovigilance II	2	0	2
SAHS 206	General Pathology	3	0	3
SBBS 214	Biochemistry	2	0	2
Total		17	30	22

VACATION TERM - YEAR 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SONM 100	Vocational Training I (Basic Nursing Procedures)	-	12	4

VACATION TERM - YEAR 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SONM 200	Vocational Training II (Med-Surg / Mental Health Affiliation)	-	12	4

LEVEL 300 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 300	Intra-Semester Clinical Practicum IV	0	12	2
NURC 301	Medical Nursing III	2	6	3
NURC 303	Surgical Nursing III	2	6	3
NURC 305	Health Law and Nursing Ethics	2	0	2
NURC 307	Nursing Research Methods	3	0	3
MIDC 305	Gynaecology and reproductive tract infections	2	0	2
NURC 311	Therapeutic Communication	2	0	2
SBBS 305	Biostatistics	2	0	2
Total		15	24	19

LEVEL 300 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 302	Nursing Theories	2	0	2
NURC 304	Paediatric Nursing I	2	6	3
NURC 306	Obstetric Nursing	2	0	2
NURC 308	Sign Language	2	0	2
NURC 310	Intra-Semester Clinical Practicum V	0	12	2
NURC 312	Introduction to Critical and Emergency Care Nursing	2	6	3
PHNC 306	Health Promotion	3	0	3
PHNC 312	Health Supply Chain Management	2	0	2
PHNC 316	Prevention and Control of Communicable Diseases	2	0	2
Total		17	24	21

VACATION TERM - YEAR 3				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SONM 300	Vocational Training III (Obstetric and Gynecological Nursing Affiliation)	-	12	4

LEVEL 400 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 400	Intra-Semester Clinical Practicum VI	0	12	2
NURC 401	Paediatric Nursing II	2	6	3
NURC 403	Nursing Informatics	2	0	2
NURC 405	Relationship Marketing and Entrepreneurship	2	0	2
NURC 407	Introduction to Palliative Care	2	0	2
PHNC 403	Healthcare Policy and Planning	2	0	2
PHNC 411	Adolescent Health and Development	2	0	2
PHNC 419	Public Health Nursing	2	6	3
SBBS 301	Functional French	2	0	2
Total		16	24	20

LEVEL 400 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 402	Principles of Management and Nursing Administration	2	6	3
NURC 404	Nursing Seminar	3	0	3
NURC 410	Intra-Semester Clinical Practicum VII	0	12	2
PHNC 412	Gerontology and Home Based Nursing	2	0	2
PHNC 414	Occupational Health Nursing	2	6	3
PHNC 416	Traditional and Alternate Medicine	2	0	2
SONM 490	Project Work			6
Total		11	24	21

SONAM - Bachelor of Midwifery

LEVEL 100 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 103	Basic Nursing I	2	3	3
NURC 105	Introduction to Psychology	2	0	2
MIDC 101	Professional Adjustment in Midwifery	2	0	2
PHNC 101	Introduction to Community Health Nursing	2	6	3
SBBS 111	Chemistry	2	0	2
SBBS 113	Human Anatomy I	2	2	3
SBBS 115	Physiology I	2	0	2
UHAS 105	Information Literacy	1	0	1
UHAS 107	Academic Communicative Skills I	2	0	2
Total		17	14	20

LEVEL 100 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 102	Introduction to Sociology	2	0	2
NURC 104	First Aid and Disaster Management	2	6	3
NURC 106	Basic Nursing II	2	6	3
NURC 110	Intra-Semester Clinical Practicum I	0	12	2
SBBS 104	Human Anatomy II	3	0	3
SBBS 106	Physiology II	2	0	2
SBBS 112	Physics	2	0	2
UHAS 110	Quantitative Literacy	2	0	2
UHAS 116	Academic and Communicative Skills II	2	0	2
UHAS 122	Introduction to Ghanaian and African Studies	2	0	2
Total		19	24	23

VACATION TERM - YEAR 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SONM 100	Vocational Training I (Basic nursing procedures)	-	12	4

LEVEL 200 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 200	Intra-Semester Clinical Practicum II	0	12	2
NURC 207	Psychology of Human Growth and Development	3	0	3
NURC 209	Mental Health Nursing I	2	0	2
NURC 211	Nutrition and Dietetics	2	0	2
NURC 213	Pharmacology, Therapeutics and Pharmacovigilance I	2	0	2
MIDC 201	Antepartum Care I	2	6	3
MIDC 203	Anatomy and Physiology of Human Reproductive System and Foetus I	2	2	3
MIDC 205	Medical Nursing for Midwives I	2	0	2
MIDC 207	Surgical Nursing for Midwives I	2	0	2
SBBS 217	Microbiology	2	0	2
Total		19	20	23

LEVEL 200 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 208	Principles and Practice of Health Assessment	2	0	2
NURC 210	Intra-Semester Clinical Practicum III	0	12	2
NURC 212	Mental Health Nursing II	2	0	2
NURC 214	Pharmacology, Therapeutics and Pharmacovigilance II	2	0	2
MIDC 202	Anatomy and Physiology of Human Reproductive System and Foetus II	2	0	2
MIDC 204	Intrapartum Care I	2	0	2
MIDC 206	Medical Nursing for Midwives II	1	6	2
MIDC 208	Surgical Nursing for Midwives II	1	6	2
MIDC 212	Advanced Nursing	2	6	3
SAHS 206	General Pathology	3	0	3
Total		18	30	22

VACATION TERM - YEAR 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
*SONM 200	Vocational Training II (Medical-Surgical/Mental Health Affiliation)	-	12	4

**For SONM 200, students will do Intrapartum practicals in addition*

LEVEL 300 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 307	Nursing Research Methods	3	0	3
NURC 311	Therapeutic Communication	2	0	2
MIDC 300	Intra-Semester Midwifery Practicum I	0	12	2
MIDC 301	Antepartum Care II	2	6	3
MIDC303	Neonatal Nursing I	2	0	2
MIDC 305	Gynaecology and Reproductive Tract Infections	2	6	3
MIDC 307	Intrapartum Care II	2	6	3
MIDC 311	Health Law and Nursing/Midwifery Ethics	2	0	2
SBBS 305	Biostatistics	2	0	2
Total		17	30	22

LEVEL 300 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 308	Sign Language	2	0	2
MIDC 302 ^a	Domiciliary Midwifery	1	12	3
MIDC 304	Neonatal Nursing II	2	0	2
MIDC306	Obstetrics Pharmaco-therapeutics	2	0	2
MIDC308	Post-partum Care	2	6	3
MIDC 310	Intra-Semester Midwifery Practicum II	0	12	2
MIDC 312	Reproductive Health	2	6	3
MIDC 314	Nursing and Midwifery Theories	2	0	2
PHNC 312	Health Supply Chain Management	2	0	2
PHNC 316	Prevention and Control of Communicable Diseases	2	0	2
Total		18	36	23

**This course will be continued during the vocational clinical placement of Level 300*

VACATION TERM - YEAR 3				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SONM 300	Vocational Training III		12	4

**Puerperium /Reproductive Health / Domiciliary Midwifery Practicals*

LEVEL 400 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 403	Nursing Informatics	2	0	2
NURC 405	Relationship Marketing and Entrepreneurship	2	0	2
NURC 407	Introduction to Palliative Care	2	0	2
MIDC 400	Intra-Semester Midwifery Practicum III	0	12	2
MIDC 401	Paediatric Nursing	2	0	2
MIDC 407	Obstetrics-Gynaecological Surgery, and Anaesthesia	2	6	3
PHNC 403	Healthcare Policy and Planning	2	0	2
PHNC 411	Adolescent Health and Development	2	0	2
PHNC 419	Public Health Nursing	2	6	3
SBBS 301	Functional French	2	0	2
Total		18	24	22

LEVEL 400 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 402	Principles of Management and Nursing Administration	3	0	3
NURC 404	Nursing Seminar	3	0	3
MIDC 402	Maternal and Neonatal Audit	2	0	2
MIDC 410	Intra-Semester Midwifery Practicum IV	0	12	2
PHNC 414	Occupational Health Nursing	2	6	3
SONM 490	Project Work	-	-	6
Total		10	18	19

SONAM - Bachelor of Public Health Nursing

LEVEL 100 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 105	Introduction to Psychology	2	0	2
NURC 103	Basic Nursing I	2	3	3
PHNC 101	Introduction to Community Health Nursing	2	6	3
PHNC 103	Professional Adjustment in Public Health Nursing	2	0	2
SBBS 111	Chemistry	2	0	2
SBBS 113	Human Anatomy 1	2	2	3
SBBS 115	Physiology I	2	0	2
UHAS 105	Information Literacy	1	0	1
UHAS 107	Academic Communicative Skills I	2	0	2
Total		17	11	20

LEVEL 100 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 106	Basic Nursing II	2	6	3
NURC 104	First Aid and Disaster Management	2	6	3
NURC 102	Introduction to Sociology	2	0	2
SBBS 104	Human Anatomy II	3	0	3
SBBS106	Physiology II	2	0	2
SBBS 112	Physics	2	0	2
UHAS 110	Quantitative Literacy	2	0	2
UHAS 122	Introduction to Ghanaian and African Studies	2	0	2
UHAS 116	Academic and Communicative Skills II	2	0	2
NURC 110	Intra-Semester Clinical Practicum I	0	12	2
Total		19	24	23

VACATION TERM - YEAR 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SONM 100	Vocational Training I - Basic Nursing	-	12	4

LEVEL 200 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
MIDC 203	Anatomy and Physiology of the Human Reproductive System and Fetus I	2	2	3
NURC 209	Mental Health Nursing I	2	0	2
NURC 213	Pharmacology, Therapeutics & Pharmacovigilance I	2	0	2
NURC 207	Psychology of Human Growth and Development	3	0	3
SBBS 217	Microbiology	2	0	2
PHNC 203	Medical Nursing for Public Health Nurses I	2	0	2
PHNC 205	Surgical Nursing for Public Health Nurses I	2	0	2
NURC 211	Nutrition and Dietetics	2	0	2
PHNC209	Advanced Nursing for Public Health Nurses	3	0	3
NURC 200	Intra-Semester Clinical Practicum II	0	12	2
Total		20	14	23

LEVEL 200 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
MIDC 202	Anatomy and Physiology of the Human Reproductive System and Fetus II	2	0	2
NURC 212	Mental Health Nursing II	2	0	2
NURC 214	Pharmacology, Therapeutics & Pharmacovigilance II	2	0	2
PHNC 208	Principles and Practice of Community Health Nursing Management and Administration I	3	0	3
PHNC 202	Principles of Disease Management and Control I	2	0	2
SAHS 206	General Pathology	3	0	3
PHNC 204	Medical Nursing for Public Health Nurses II	2	0	2
PHNC 212	Surgical Nursing for Public Health Nurses II	2	0	2
NURC 208	Principles and Practice of Health Assessment	2	0	2
NURC 210	Intra-Semester Clinical Practicum III	0	12	2
Total		20	12	22

VACATION TERM - YEAR 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SONM 200	Vocational/Clinical Training II Advanced Nursing (Medical-Surgical/Mental Health Affiliation)	-	12	4

LEVEL 300 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
PHNC 301	Principles and Practice of Community Health Nursing Management and Administration II	2	6	3
NURC 305	Health Law and Nursing Ethics	2	0	2
NURC 311	Therapeutic Communication	2	0	2
PHNC 301	Maternal Health Nursing I	2	6	3
PHNC 305	Principles of Disease Management and Control II	3	0	3
NURC 307	Nursing Research Methods	3	0	3
SBBS 305	Biostatistics	2	0	2
PHNC 300	Intra-Semester Clinical Practicum IV (CWC & ANC)	0	12	2
Total		16	24	20

**CWC- Child Welfare Clinic *ANC- Ante-natal Clinic*

LEVEL 300 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 302	Nursing Theories	2	0	2
PHNC 312	Health Supply Chain Management	2	0	2
PHNC 302	Principles of Disease Management and Control III	2	0	2
PHNC 304	Maternal Health Nursing II	2	6	3
PHNC 314	Educational and Industrial Health	2	6	3
PHNC 306	Health Promotion	2	6	3
PHNC 318	Family Planning	2	6	3
PHNC 310	Intra-Semester Clinical Practicum V (FP, HP & HV)	0	12	2
Total		14	36	20

**FP- Family Planning *HP- Health Promotion *HV- Home Visits*

VACATION TERM - YEAR 3				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SONM 300	Vocational/Clinical Training II	-	12	4
	District Community Health Nursing			
	Obs&Gyn, Labor and Postnatal Care (PNC)			
	Child Welfare Clinic (CWC) Services/Immunizations			
	School Health Services			
Home Visiting				

LEVEL 400 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
PHNC 401	Public Health Nursing Informatics	2	0	2
NURC 405	Relationship Marketing and Entrepreneurship	2	0	2
PHNC 405	Community-Based Rehabilitation	2	0	2
PHNC 403	Healthcare Policy and Planning	2	0	2
PHNC 415	Child Health Nursing	2	6	3
PHNC 411	Adolescent Reproductive Health and Development	2	0	2
PHNC 413	Principles and Practice of Community Health Nursing Management and Administration III	3	0	3
SBBS 301	Functional French	2	0	2
PHNC 400	Intra-Semester Clinical Practicum VI (Family Centred Care Study)	0	12	2
Total		17	18	20

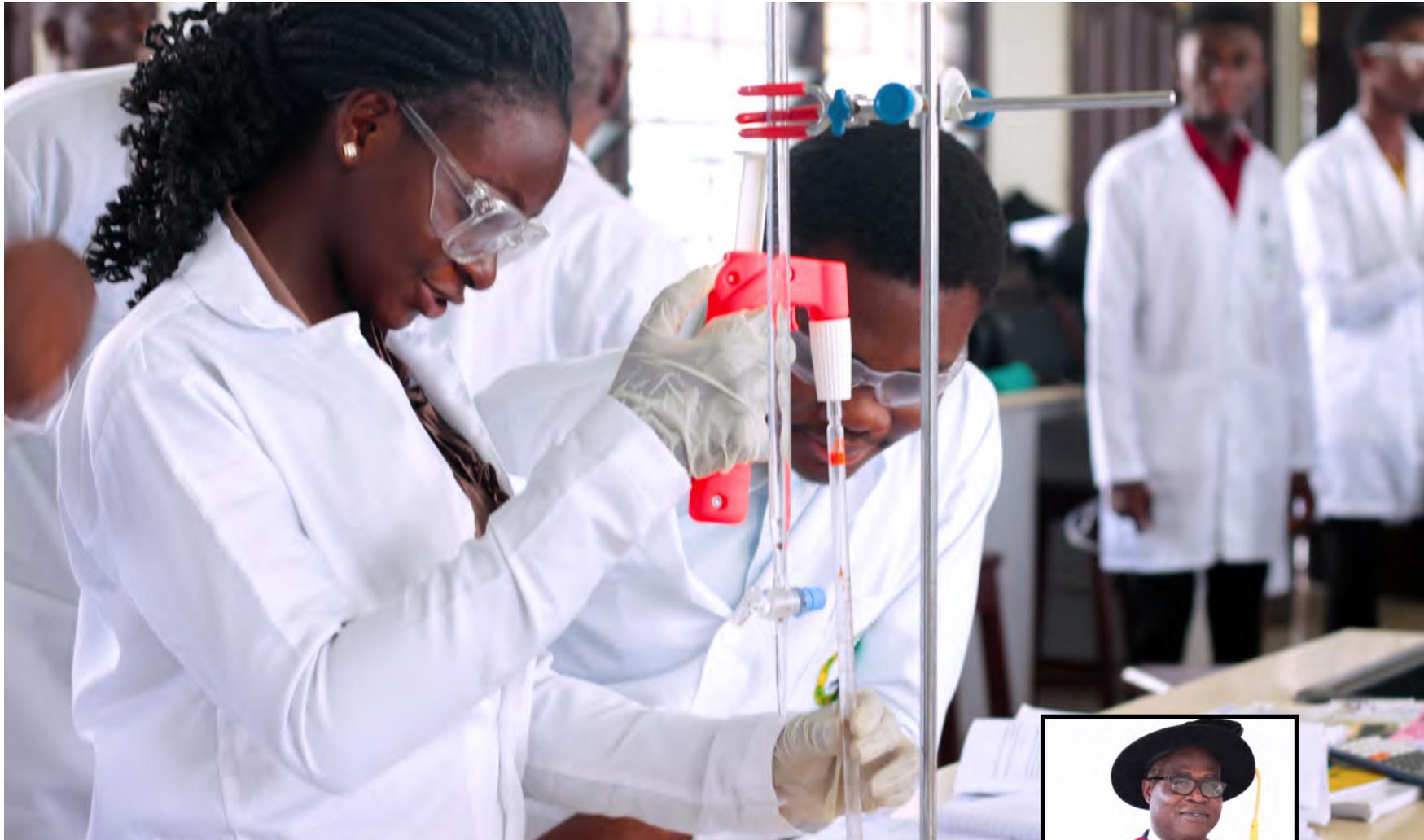
LEVEL 400 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
NURC 404	Nursing Seminar	3	0	3
PHNC 402	Primary Eye Care, Oral Health & Ear, Nose and Throat (ENT) Nursing	2	6	3
PHNC 412	Gerontology and Home-Based Nursing	3	0	3
PHNC 416	Traditional and Alternate Medicine	2	0	2
NURC 308	Sign Language	2	0	2
PHNC 410	Intra-Semester Clinical Practicum VII (Family Centred Care Study)	0	12	2
SONM 490	Project Work	0	6	6
Total		12	24	21

SCHOOL OF NURSING AND MIDWIFERY

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SCHOOL OF PHARMACY



PROF. T.C. FLEISCHER
DEAN, SOP

V. SCHOOL OF PHARMACY (SOP)



The School of Pharmacy (SOP) runs the foundation courses in basic pharmaceutical sciences as well as University Required Courses for students in preparation for clinical training in the programmes of the University. The School currently runs one programme, Doctor of Pharmacy (PharmD), comprising the following departments:

1. Department of Pharmaceutics
2. Department of Pharmaceutical Chemistry
3. Department of Pharmaceutical Microbiology
4. Department of Pharmacognosy and Herbal Medicine
5. Department of Pharmacology and Toxicology
6. Department of Pharmacy Practice

The School seeks to develop and present educational programmes in a student-centred learning environment using a problem-solving, integrated curriculum with a strong community-based experience and service. It strives to equip and empower its students and faculty members to contribute to the development of their immediate society and the nation at large. SOP has a special mission to promote interdisciplinary research and education into drugs and herbal medicines that will apply research findings to the benefit of society.

DOCTOR OF PHARMACY (PharmD) PROGRAMME

Aims and Philosophy

The School of Pharmacy runs a comprehensive programme that aims at facilitating knowledge to students about drugs, their development and preparation, as well as the safe and effective use of medicines. The programme underscores academic excellence and the development of tangible qualities necessary to deliver pharmaceutical care. The philosophy of the programme is to train students to become professional Pharmacists who are equipped with relevant knowledge and practical skills in drug development and production, and their usage, help them to acquire the right attitudes, ethics and values to enable them engage in pharmacy practice to improve drug therapy outcomes of patients and enhance their quality of life.

The programme is housed at the Permanent Site of the Ho Campus.

University-required Courses and School Courses Programme Structure

Each Core Course of the programme has a practical component. Transition from one academic year to another is interspersed with the Introductory Pharmacy Practice Experience (IPPE) during the University's vocational training period. The sixth year is Advanced Pharmacy Practice Experience (APPE).

SOP - Doctor of Pharmacy (PharmD)

LEVEL 100 - SEMESTER 1		
Course Code	Course Title	Credits
UHAS 107	Academic & Communicative Skills 1	2
UHAS 105	Information Literacy	1
UHAS 110	Quantitative Literacy	2
SBBS 119	Human Physiology I (With Practical)	3
SBBS 121	Human Anatomy	2
SOPH 111	Introduction To Pharmacy	3
SOPH 161	Introduction To Microbiology	3
SOPH 125	Foundation Chemistry	3
Total		19

LEVEL 100 - SEMESTER 2		
Course Code	Course Title	Credits
UHAS 116	Academic & Communicative Skills II	2
UHAS 104	Community Entry And Organization	1
UHAS 122	Introduction To Ghanaian And African Studies	2
SOPH 121	Organic Chemistry I	3
SOPH 132	Dispensing	3
SBBS 108	Human Physiology II (With Practical)	3
SOPH 152	Introduction to Pharmacognosy	3
Total		17

SOP - Doctor of Pharmacy (PharmD)

VACATION TERM - YEAR 1		
Course Code	Course Title	Credits
SOPH 200	Vocational Training: Introductory Pharmacy Practice Experience	4

LEVEL 200 - SEMESTER 1		
Course Code	Course Title	Credits
SBBS 215	Biochemistry I	3
SOPH 211	Sociology For Pharmacists	2
SOPH 122	Organic Chemistry II	3
SOPH 231	Physical Pharmacy	3
SOPH 213	Pharmacy Communication And Patient Counselling	3
SOPH 251	Phytochemistry	3
SOPH 261	Immunology	3
Total		20

LEVEL 200 - SEMESTER 2		
Course Code	Course Title	Credits
UHAS 201	Health Care Systems In Ghana	3
UHAS 272	French For Communication I	2
SOPH 212	Health Psychology	2
SBBS 216	Biochemistry II	2
SOPH 244	Introduction to Pharmacology	3
SOPH 222	Physical Chemistry	3
SOPH 262	Pharmaceutical Microbiology	3
SOPH 214	Pharmacy Practice I	3
Total		21

VACATION TERM - YEAR 2		
Course Code	Course Title	Credits
SOPH 300	Vocational Training: Introductory Pharmacy Practice Experience	4

LEVEL 300 - SEMESTER 1		
Course Code	Course Title	Credits
UHAS 371	French For Communication II	2
SOPH 311	Biostatistics And Research Methods	3
SOPH 321	Pharmaceutical Analytical Chemistry	4
SOPH 331	Pharmaceutical Technology I	3
SOPH 341	Systems Pharmacology I	3
SOPH 351	Natural Drug Production And Evaluation	3
SOPH 361	Biotechnology And Molecular Biology	3
Total		21

LEVEL 300 - SEMESTER 2		
Course Code	Course Title	Credits
UHAS 372	French For Communication III	2
SOPH 312	Pathophysiology and Therapeutics I	3
SOPH 322	Medicinal Chemistry II	4
SOPH 332	Pharmaceutical Technology II	4
SOPH 342	System Pharmacology II	4
SOPH 352	Phytopharmaceuticals and Plant Poisons	2
Total		19

VACATION TERM - YEAR 3		
Course Code	Course Title	Credits
SOPH 400	Vocational Training: Introductory Pharmacy Practice Experience	4

LEVEL 400 - SEMESTER 1		
Course Code	Course Title	Credits
UHAS 471	French For Communication IV	2
SOPH 411	Pathophysiology and Therapeutics II	3
SOPH 413	Pharmaceutical Care I	3
SOPH 421	Medicinal Chemistry II	4
SOPH 431	Biopharmaceutics	2
SOPH 441	Chemical Pathology	3
SOPH 451	Advances In Complementary and Alternative Medicines	2
SOPH 410/420/430 440/450/460	Pharmaceutical Assignment	0
Total		19

LEVEL 400 - SEMESTER 2		
Course Code	Course Title	Credits
SOPH 418	Pharmacoeconomics	2
SOPH 414	Pharmaceutical Care II	3
SOPH 416	Pharmacy Jurisprudence	2
SOPH 442	Chemical Pathology II	3
SOPH 412	Pathophysiology and Therapeutics III	3
SOPH 452	Veterinary Pharmacy and Agrochemicals	2
SOPH 462	Chemotherapy	3
SOPH 410/420/430 440/450/460	Pharmaceutical Assignment	3
Total		21

VACATION TERM - YEAR 4		
Course Code	Course Title	Credits
SOPH 500	Vocational Training: Introductory Pharmacy Practice Experience	4

LEVEL 500 - SEMESTER 1		
Course Code	Course Title	Credits
SOPH 511/521/531 541/551/561	Elective 1	3
SOPH 510	Pharmacoepidemiology	2
SOPH 501	Scientific Meetings (Seminars)	3
SOPH 513	Pharmacy Practice II	4
SOPH 515	Public Health I	2
SOPH 517	Clinical Pharmacokinetics and Therapeutic Drug Monitoring	3
SOPH 519	Management, Leadership and Decision-Making	3
Total		20

LEVEL 500 - SEMESTER 2		
Course Code	Course Title	Credits
SOPH 512/522/532 542/552/562	Elective II	3
SOPH 534	Pharmacovigilance	2
SOPH 514	Clerkship	3
SOPH 516	Public Health II	2
SOPH 518	Evidence Based Practice	3
SOPH 554	Clinical Toxicology	3
UHAS 574	Entrepreneurship	3
Total		19

VACATION TERM - YEAR 5		
Course Code	Course Title	Credits
SOPH 600	Vocational Training: Introductory Pharmacy Practice Experience	4

LEVEL 600 - SEMESTER 1		
Course Code	Course Title	Credits
SOPH 611	Advanced Pharmacy Practice Experience: Internal Medicine	6
SOPH 613	Advanced Pharmacy Practice Experience: Surgery	6
SOPH 615	Advanced Pharmacy Practice Experience: Elective I	6
SOPH 610	Project	-
Total		18

LEVEL 600 - SEMESTER 2		
Course Code	Course Title	Credits
SOPH 612	Advanced Pharmacy Practice Experience: Child Health	6
SOPH 614	Advanced Pharmacy Practice Experience: Elective II	6
SOPH610	Project	6
Total		18

SCHOOL OF PHARMACY
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SCHOOL OF PUBLIC HEALTH



PROF. PAUL AMUNA
DEAN, SPH

VI. SCHOOL OF PUBLIC HEALTH (SPH)



The School of Public Health (SPH) is located on the Hohoe Campus, using the former Onchocerciasis Chemotherapy Research Centre (OCRC) at Hohoe Municipal Hospital, as incubating facilities. SPH is designed to provide innovation and vision to education and training that will transform the health of Ghanaians. The School is expected to produce learners who are 'health systems' ready, service and research oriented, and dedicated to attaining universal health coverage for Ghanaians.

The School comprises the following departments:

1. Department of Epidemiology & Biostatistics
2. Department of Family and Community Health
3. Department of Health Policy, Planning and Management
4. Department of Population and Behavioural Sciences

UNDERGRADUATE PROGRAMMES

Together, these four departments run programmes leading to the award of Bachelor of Public Health (BPH) degrees with various tracks (options) in: Disease Control; Health Information; Environmental Health; Public Health Nutrition; Mental Health; and Health Promotion.

Each Department is dedicated to providing leadership for our undergraduate students to achieve the highest standards of education and research. The departments are also mandated to train both scholars and practitioners: scholars whose research will shed light on basic social determinants of health and who will identify and test innovative social policy and service interventions; practitioners who are skilled in designing, implementing, and evaluating health-enhancing interventions in action settings.

SANDWICH PROGRAMME

The programme offers opportunity for health officers who are unable to be in full-time residence to undertake any degree programme, or who cannot afford to leave their jobs to pursue a full time degree programme, to enable them perform their duties more effectively and efficiently to promote good health of the Ghanaian populace. The programme contents and competencies are the same as those

of the regular BPH programme run by the School, which has been approved by the National Accreditation Board. The Sandwich programme applies to only students with Diploma, and Certificate holders from accredited health institutions.

Entry Requirements

Candidates with Diplomas awarded by recognised institutions and institutions under the Ministry of Health shall require an FGPA of 2.50 or better/equivalent and shall attend a selection interview. The point of entry will be Level 300.

Diplomas awarded by institutions other than those indicated above, may be considered eligible, on recommendation by a special committee set up by the Dean to review the applications.

Shortlisted candidates with Diplomas stated above shall be required to either sit an entrance examination and/or attend a selection interview.

Access Course: Candidates with Certificates awarded by recognised institutions and institutions under the Ministry of Health with FGPA of 2.0 or better and candidates with Diploma with FGPA between 2.0 and 2.4 shall be required to undertake an Access Course organised by the University and successful candidates are eligible for admission into level 200 of the Sandwich programme.

Duration of the Sandwich Programme

Each cohort of admitted students on this programme will study over two vacation periods to obtain the equivalence of one academic year or (two semesters). It implies that students who enter at level 300 will study over four (4) vacation periods (two academic years), whilst those who enter at level 200 study over six (6) vacation periods (three academic years), each lasting eight (8) weeks. A minimum of 36 credit hours of course work is required to complete one academic year. In addition, students are required to undertake a project work, which must be completed within three (3) months after the end of the course. Students will undertake supervised vocational training at their own health facilities.

Period of Training

The period of training is scheduled between July – August and January – February every year.

VI. SCHOOL OF PUBLIC HEALTH

Mode of Delivery and Assessment

This will be done through a blended learning approach using the Learning Management System (LMS) and face-to-face interactions. Teaching and learning shall consist of lectures, seminars, workshops, tutorials, group work and field practice. Students shall be assessed using examinations, assignments, group presentations, seminars, filed report, project work and vocational training. The University grading system shall be used to grade students.

POSTGRADUATE PROGRAMMES

The School also runs the following postgraduate programmes: Master of Philosophy (Applied Epidemiology; and Master of Public Health (MPH) in a number of tracks including General; Epidemiology and Disease Control; Nutrition, Population and Behavioural Sciences; Monitoring and Evaluation; and Health Policy, Planning and Management. In addition, a new Doctor of Philosophy (PhD) in Public Health has been introduced to our portfolio of postgraduate programmes. Entry criteria for all our postgraduate programmes are available upon enquiry.

SPH - Bachelor of Public Health (BPH)

LEVEL 100 - SEMESTER 1		
Course Code	Course Title	Credits
UHAS 110	Quantitative Literacy	2
UHAS 105	Information Literacy	2
UHAS 107	Academic and Communicative Skills 1	2
SCPH 101	Introduction to Public Health	3
SBBS 117	Biology	2
SCPH 105	Introduction to Social Science in Public Health	2
SCPH 107	Introduction to Public Health Nutrition	2
SCPH 109	Health and Wellbeing	2
SBBS 112	Physics	3
Total		20
LEVEL 100 - SEMESTER 2		
Course Code	Course Title	Credits
UHAS 203	Medical Sociology	2
UHAS 118	Community Entry and Organization	3
UHAS 124	Medical Terminology	3
UHAS 116	Academic and Communicative Skills II	3
UHAS 122	Introduction to Ghanaian & African Studies	3
SCPH 104	Basic Hygiene and Sanitation Education	3
SCPH 106	Introduction to Community Mental Health	2
SCPH 309	Primary Health Care	2
Total		21
VACATION TERM - YEAR 1		
Course Code	Course Title	Credits
SCPH 200	Vocational Training in Public Health I	4

LEVEL 200 - SEMESTER 1		
Course Code	Course Title	Credits
UHAS 201	Health Care System in Ghana	2
SAHS 203	Health Law and Ethics	2
SBBS 219	Human Anatomy and Physiology I	3
SBBS 214	Biochemistry	2
SCPH 321	Public Health Seminar	2
SCPH 203	Introduction to Psychology	2
UHAS 203	Medical Sociology	2
SCPH 201	Research Methods I	2
SCPH 305	Principles of Disease Control	3
SCPH 214	Public Health Laboratory	2
Total		22
LEVEL 200 - SEMESTER 2		
Course Code	Course Title	Credits
SCPH 202	Basic Principles of Environmental Health	2
SCPH 204	Principles and Methods of Epidemiology	2
SCPH 206	Medical anthropology: Cultural Foundation for Health and Illness	2
SBBS 217	Microbiology	3
SCPH 214	Internet and Web Technology Application for Healthcare	2
SCPH 416	Public Health Entomology	2
SCPH 218	First Aid	2
SBBS 222	Human Anatomy and Physiology II	3
SAHS 206	General Pathology	3
SCPH 311	Environmental Health and Sanitation	2
Total		21

LEVEL 300 - SEMESTER I		
Course Code	Course Title	Credits 2
SCPH 301	Child Survival Programme: Expanded Programme on Immunization	2
SCPH 317	Communicable Disease Control	2
SCPH 307	Public Health Nutrition	2
SCPH 319	Reproductive and Child Health	2
SCPH 201	Research Methods II	2
SCPH 313	Monitoring and Evaluation of Health Programmes	2
SCPH 312	Fundamentals of Health Economics	2
SCPH 427	Biostatistics for Public Health	3
Total		17
Disease Control Electives (Choose at most 2)		
SCPH 331	Managing Data Sets in Disease Control	2
SCPH 329	Neglected Tropical Diseases	2
SCPH 383	Epidemiologic Methods I (Compulsory)	2
SCPH 333	Non-communicable Disease	2
Environmental Health Electives (Choose at most 2)		
SCPH 355	Environmental Quality and Sanitary Inspection	2
SCPH 357	Municipal Sanitary Services and Amenities	2
SCPH 359	Food Safety and Hygiene	2
Health Information Electives (Choose at most 2)		
SCPH 381	Introduction to Population and Health	2
SCPH 383	Epidemiologic Methods I	2
SCPH 385	Health Data Management	2
Public Health Nutrition Elective (Choose at most 2)		
SCPH 389	Physical Growth and Development	2
SCPH 391	Assessment of Nutritional Status	2
SCPH 393	Diet and Disease	2
Health Promotion Electives (Choose at most 2 courses)		
SCPH 395	Foundations of Health Promotion	2
SCPH 397	Health Communications Theory and Practice	2
SCPH 325	Concepts in Health Promotion Planning	2
SCPH 327	Planning and Organization of Health Promotion	2
SCPH 341	HIV and AIDS Awareness Promotion	2
SCPH 398	Contemporary Issues in Health Promotion	3
Mental Health Electives (Choose at most 2 courses)		
SCPH 361	History and Concepts of Mental Health & Mental Illness	3
SCPH 363	Psychopathology I	3
SCPH 319	Equipping for Mental Health Practice and Clinical Service Delivery	3
SCPH 321	Assessment in Mental Health Practice	3

VACATION TERM - YEAR 2		
Course Code	Course Title	Credits
SCPH 300	Vocational Training in Public Health I	4
LEVEL 300 - SEMESTER 2		
Course Code	Course Title	Credits
SCPH 315	Research Methods III	2
SCPH 417	Public Health Ethics	2
SCPH 316	School Health Services I	2
SCPH 318	Introduction to Occupational Health and Safety	2
SCPH 320	Public Health Seminar II	2
SCPH 322	Management and Leadership of Health Services	2
SCPH 324	Health Management Information Systems	2
SCPH 326	Emergency Preparedness and Disaster Management	3
Total		17
Disease Control Electives (Choose at most 2)		
SCPH 342	Control of Emerging and Re-emerging Diseases	2
SCPH 344	Integrated Disease Surveillance and Response	2
SCPH 382	Geographic Information Systems I	2
Environmental Health Electives (Choose at most 2)		
SCPH 372	Water Supply and Treatment	2
SCPH 374	Solid Waste Management	2
SCPH 376	Pest and Vector Control	2
Health Information Electives (Choose at most 2)		
SCPH 378	System Analysis and Design	2
SCPH 382	Geographic Information Systems I	2
SCPH 384	Data Analysis and Presentation (HMIS) I	2
Public Health Nutrition Elective (Choose at most 2)		
SCPH 386	Assessment of Nutritional Status of a Community	2
SCPH 388	Applied Nutrition	2
SCPH 390	Effective Education for Nutrition in Action (ENACT)	2
SCPH 392	Nutritional Surveillance	2
Health Promotion Electives (Choose at most 2 courses)		
SCPH 394	Behavior Change Communication	2
SCPH 396	Mass Communication in Health Education and Public Health	2
SCPH 398	Contemporary Issues in Health Promotion	2
SCPH 332	Diversity and Difference in Health promotion	2
SCPH 334	Social Determinants of Health	2
Mental Health Electives (Choose at most 2 courses)		
SCPH 362	Economic & Psychosocial Determinants of Mental Health	3
SCPH 366	Planning & Integrating Mental Health into Health Systems in Ghana	3
SCPH 352	Substance Abuse and Addiction: Individual, Family, and Community Wellbeing	3

SPH - Bachelor of Public Health - cont.

LEVEL 400 - SEMESTER 1		
Course Code	Course Title	Credits
SCPH 405	Introduction to Gender and Health Care	2
SCPH 413	Scientific Communication and Research	3
SCPH 314	Fundamentals of Public Health Surveillance	2
SCPH 419	Introduction to Public Health Policy	2
Total		9
Disease Control Electives (Choose at most 4)		
SCPH 427	Zoonotic Diseases	2
SCPH 429	Database Management	2
SCPH 431	Public Health Surveillance of Chronic Diseases	2
SCPH 433	Emergency Preparedness and Outbreak Investigation	3
SCPH 443	Geographic Information Systems II	2
SCPH 441	Introduction to Field Epidemiology	3
Environmental Health Electives (Choose at most 5)		
SCPH 451	Domestic and Industrial Waste Water Disposal	2
SCPH 453	Health Aspects of Housing	2
SCPH 455	Gender and Environmental Health Care	2
SCPH 457	Public Health Legislation, Regulation and Enforcement	2
SCPH 461	Human Excreta and Sewage Disposal	2
Health Information Electives (Choose at most 4)		
SCPH 429	Database Management	3
SCPH 441	Introduction to Field Epidemiology	3
SCPH 443	Geographic Information Systems II	2
SCPH 445	Clinical Data Classification and Coding I	3
SCPH 447	Electronic Health and Data Systems	2
Public Health Nutrition Elective (Choose at most 4)		
SCPH 459	Communication for Nutrition and Healthy Lifestyle	3
SCPH 463	Epidemiologic Perspectives on Nutrition and Chronic Disease	2
SCPH 465	School Feeding Programmes	2
SCPH 467	Food Safety and Hygiene	2
SCPH 469	Food and Nutrition Policy	2
SCPH 485	Nutrition Transition in Ghana	2
Health Promotion Electives (Choose at most 5 courses)		
SCPH 473	Intervention Strategies for Health Promotion	2
SCPH 475	Health Promotion Needs Assessment and Planning	2
SCPH 477	Health Psychology/Psychological Influence on Health	2
SCPH 479	School Based Nutrition Education	2
SCPH 483	Adolescent Health: Social Behavioural Perspective	2

VACATION TERM - YEAR 3		
Course Code	Course Title	Credits
SCPH 400	Vocational Training in Public Health III	4
Mental Health Electives (Choose at most 4 courses)		
SCPH 491	Psychopathology II	3
SCPH 493	Forensic, Legal, Human Rights, & Ethical Issues in Mental Health	3
SCPH 427	Introduction to Principles, Concepts, and Applied Behavior Analysis	3
SCPH 463	Psychopharmacology	3
SCPH 495	Population, Community, & Workplace Mental Health	3
LEVEL 400 - SEMESTER 2		
Course Code	Course Title	Credits
SCPH 402	Health Promotion and Education	3
SCPH 412	Project Work	6
SCPH 462	Public Health Programme Planning and Evaluation	2
SCPH 492	Reproductive Health in Developing Countries	3
SCPH 494	Mental Health as a Public Health Issue	2
Total		16
Disease Control Electives (Choose at most 3)		
SCPH 426	Health Promotion and Disease Prevention	2
SCPH 428	International Health Regulations	2
SCPH 432	Global Health Security	2
Environmental Health Electives (Choose at most 3)		
SCPH 428	International Health Regulation	2
SCPH 432	Global Health Security	2
SCPH 446	Environmental Health Promotion and Education	2
SCPH 448	Institutional Development and Sector Management	2
Health Information Electives (Choose at most 2)		
SCPH 456	Information Technology Application in Health Management II	3
SCPH 468	Clinical Data Classification and Coding II	3
Public Health Nutrition Elective (Choose at most 3)		
SCPH 474	Nutritional Rehabilitation	2
SCPH 476	Food Laws and Regulations	2
SCPH 478	Nutrition Seminar	2
Health Promotion Electives (Choose at most 5 courses)		
SCPH 426	Health Promotion and Disease Prevention	2
SCPH 486	Change Interventions for Chronic Disease	2
SCPH 488	Rights for the Health of Women and Children	2
Mental Health Electives (Choose at most 4 courses)		
BSPH 496	Mental Illness: Management, Rehabilitation & Quality of Care	3
BSPH 498	Cultural Beliefs, Spirituality & Mental Illness	3
BSPH 428	Psychotherapy for Mental Health Workers	3



SCHOOL OF PUBLIC HEALTH
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SCHOOL OF SPORTS AND EXERCISE MEDICINE



PROF. ERIC K. OFORI
ACTING DEAN

VII. SCHOOL OF SPORTS AND EXERCISE MEDICINE



Support has a role to play in development and improving health. It is beneficial to physical activity and mental health and improves national public health. By fighting against sedentary lifestyles, physical activity also reduces the risk of chronic debilitating cardiovascular and respiratory diseases, cancer, diabetes etc., and the leading causes of death, according to the World Health Organization.

WHO estimates that, except for sub-Saharan Africa, chronic diseases are now the leading causes of death in the world, and cites four non-communicable diseases that make the largest contribution to mortality in low-and-middle-income countries, namely: cardiovascular disease, cancer, chronic respiratory disease, and diabetes.

The health benefit of sport and physical activities cannot be overemphasised. Research interest in physical activity and healthful living can be traced to the 1950s; however, it was not until the 1980s and 1990s that scientific pieces of evidence on the potency of sports and physical activities on sustainable health promotion were confirmed. Engagement in programmed physical activities has been isolated as a factor in the prevention of several chronic diseases and health status, including cardiovascular disease, diabetes, cancer, hypertension, obesity, depression and osteoporosis.

The vision of the School of Sports and Exercise Medicine (SSEM) is to become a pre-eminent health research and practically oriented institution dedicated to providing timely and lasting sport injury solutions to the sports industry, to promote exercise as medicine, and to prevent other health-related challenges in communities in Ghana and globally.

In pursuit of this vision, the mission of the School of Sports and Exercise Medicine is to provide:

- World-class scholarly publications
- Training of competent and committed sport and exercise medical scientists
- Quality education and advance knowledge through scholarship and research that improves health and quality of life

- Collaboration with external stakeholders and neighbouring communities to provide essential sport injuries solutions and serve exercise as medicine advocates for sport industry development and advancement in technology.

SSEM is currently running one department:

1. Department of Sports and Exercise Medical Sciences

BACHELOR OF SPORTS AND EXERCISE MEDICAL SCIENCES PROGRAMME

In line with the current trends in the field of sports, the School seeks to provide competitive and attractive programmes that are relevant to the Sports and Exercise Medicine delivery needs of the country. The Bachelor of Sports and Exercise Medical Sciences programme is therefore designed to produce BSEMS practitioners who can apply the science and art in the field and laboratory research settings.



SSEM - Bachelor of Sports and Exercise Medical Sciences

LEVEL 100 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 107	Academic and Communication Skills 1	2	0	2
UHAS 105	Information Literacy	0	1	1
UHAS 110	Quantitative Literacy	2	0	2
UHAS 165	French for Communication I	2	0	2
SBBS 111	Chemistry	2	0	2
SBBS 113	Human Anatomy I	2	1	3
SBBS 115	Human Physiology I	2	0	2
SEMS 101	History and Philosophy of Sport and Exercise	2	0	2
SEMS 103	Biomechanics for Sport and Exercise I	2	0	2
SEMS 105	Fundamentals of Sport and Exercise Medicine	2	0	2
Total		18	2	20

LEVEL 100 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 106	Medical Terminology	1	0	1
UHAS 116	Academic and Communication Skills II	2	0	2
UHAS 122	Introduction to Ghanaian & African Studies	2	0	2
UHAS 166	French for communication II	2	0	2
SBBS 104	Human Anatomy II	2	1	3
SBBS 106	Human Physiology II	2	0	2
SAHS 102	Human Growth and Development I	2	0	2
SEMS 102	Biomechanics for Sport and Exercise II	2	1	3
SEMS 104	Fundamentals of Sport and Exercise Psychology	3	0	3
Total		18	2	20

VACATION TERM - YEAR 1		
Course Code	Course Title	Credits
SEMS 200	Professional Practice Placement I	8

LEVEL 200 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
UHAS 201	Health Care Systems in Ghana	2	0	2
UHAS 203	Medical Sociology	2	0	2
SAHS 203	Health Law & Ethics	2	0	2
SAHS 205	Human Growth and Development II	2	0	2
SEMS 201	Biochemistry for Sport and Exercise Science	3	0	3
SEMS 203	Electrophysics in Sport and Exercise	2	0	2
SEMS 205	Exercise Physiology	2	0	2
SEMS 207	Sport and Exercise Nutrition	3	0	3
SEMS 209	Concepts of Sport Rehabilitation	2	0	2
Total		20	0	20

LEVEL 200 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SBBS 218	Biostatistics	2	0	2
SAHS 206	General Pathology	3	0	3
BDTS 216	Clinical Reasoning and Decision Making	3	0	3
SEMS 202	Physical Activity in Health Disease	3	0	3
SEMS 204	Physical Activity Epidemiology	2	1	3
SEMS 206	Occupational Health and Safety	2	1	3
SEMS 208	Physical Fitness	2	1	3
Total		17	3	20

VACATION TERM - YEAR 2		
Course Code	Course Title	Credits
SEMS 300	Professional Practice Placement II	8

LEVEL 300 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 305	Research Methods	2	1	3
SEMS 301	Professional Ethics and Sports Law	2	0	2
SEMS 303	Anatomy of Sports Injuries I	3	0	3
SEMS 305	Nutrition in Injury and Recovery	3	0	3
SEMS 307	Sport Performance Measurement and Instrumentation	3	0	3
SEMS 309	Sport Business Management	3	0	3
SEMS 311	Drugs in Sport and Exercise	3	0	3
Total		19	1	20

LEVEL 300 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SEMS 302	Sport Facilities and Equipment Management	3	0	3
SEMS 304	Nutrition and Sport Performance	3	0	3
SEMS 306	Anatomy of Sport Injuries II	3	0	3
SEMS 308	Exercise Testing I	0	3	3
SEMS 310	Pharmacology in Sport and Exercise	3	0	3
SEMS 312	Pathokinesiology	2	0	2
SEMS 314	Entrepreneurship in Sport and Exercise Medicine	2	0	2
Total		16	3	19

VACATION TERM - YEAR 3		
Course Code	Course Title	Credit
SEMS 400	Professional Practice Placement III	8

LEVEL 400 - SEMESTER 1				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SAHS 403	Applied Health Services Management	2	0	2
SEMS 401	Applied Sport Psychology	3	0	3
SEMS 403	Environment and Physical Activity	3	0	3
SEMS 405	Lifestyle Conditions Management	3	0	3
SEMS 407	Contemporary Practice in Sport and Exercise I	1	1	2
SEMS 409	Exercise Testing II	0	3	3
SEMS 410	Research work	0	0	0
SEMS 411	Clinical Sports Injuries I	1	1	2
Total		13	5	18

LEVEL 400 - SEMESTER 2				
Course Code	Course Title	Theory Credit	Practical Credit	Total Credit
SEMS 402	Human Performance Management	3	0	3
SEMS 404	Pitch-side Emergency Care	1	2	3
SEMS 406	Adapted Physical Activity	2	1	3
SEMS 408	Contemporary Practice in Sport and Exercise II	1	1	2
SEMS 410	Research work	0	6	6
SEMS 412	Clinical Sports Injuries II	1	1	2
Total		8	11	19

SCHOOL OF SPORTS AND EXERCISE MEDICINE

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REQUIREMENTS & REGULATIONS

Requirements and Regulations for Obtaining a Bachelor's Degree

6.1 ACADEMIC PROGRAMMES

6.1.1 The University's academic programmes are arranged in modules. Under the modular course structure, the University's academic calendar has been organised into a semester system, and instruction takes the form of courses evaluated in terms of credits. Units of courses are examinable at the end of every semester and, if passed, a student shall earn credit(s) for the units. The courses are coded and numbered in progressive order of difficulty, or in levels of academic progression.

6.1.2 a) Each School shall provide detailed information about the structure of courses leading to the award of Bachelor's degrees.
b) It is the responsibility of each student registered at the University of Health and Allied Sciences to familiarise himself or herself with the specific requirements of the Bachelor's degree which the student plans to pursue, as well as the rules, regulations and policies of the University and of the School or Department concerned.

6.1.3 Each student is responsible for ensuring that the courses in which registration is effected, satisfy the programme requirements of the particular Bachelor's degree sought; advice and counselling for all who need assistance is freely available.

6.1.4 It is also understood that every student, by the act of registering, agrees to abide by all rules, regulations and policies of the University of Health and Allied Sciences and of the Department or School in which that student is registered.

6.1.5 Each student is expected to be familiar with the General Information outlined in this Handbook as well as the information pertaining to the Department or School in which he or she is enrolled. Students shall therefore be held liable for any lapses. When in doubt, students may consult their Deans or Heads of Department in writing with a copy to the Registrar asking that advice be given in writing.

6.1.6. The University reserves the right to conduct academic work (especially examinations) on any particular day of the week.

6.1.7. Except with the express written approval of the Vice-Chancellor, no student is permitted to register for two programmes at the same time either within or outside the University. The sanction for such an offence shall be the cancellation of the University registration or loss of studentship.

6.1.8 Exemption from any of these General Regulations may be granted only by the express permission of the Academic Board on the recommendation of the appropriate School Board.

6.1.9 Senior High School candidates shall be admitted into Level 100 (First Year) of the four-year Bachelor's Degree Programme.

6.1.10 Candidates on transfer to UHAS from another University: A candidate must have been formally admitted as a regular student to a Bachelor's degree course in a recognised university and made satisfactory progress over not less than one academic year. Local transfers are not usually encouraged. Transcripts of academic records must be made available to the Admissions Board.

6.1.11 Visiting/Occasional/Foreign Students: The University admits other students for varying durations in the Bachelor's degree programme, as Visiting, Occasional or Foreign students.

6.2 ADMISSIONS

6.2.1 Admissions Board:

6.2.2 The Admissions Board shall be presented with a list of all candidates who satisfy the admission requirements for the Board to decide which candidates may be offered admission and to which programme.

6.2.3 Candidates who do not satisfy the admission requirements are not eligible for admission and shall not be considered by the Admissions Board.

6.2.4 The University reserves the right to ask a candidate who accepts an offer of admission while not satisfying the admission requirements to withdraw from the University, notwithstanding progress made in the programme.

6. REQUIREMENTS & REGULATIONS - cont.

6.3 COURSE OF STUDY

A candidate who is admitted to a degree programme shall follow the approved programme of study over the prescribed period. No change of course is allowed without the approval of the Dean of School. A student may not graduate if he/she is found not to have followed the courses assigned to him/her.

6.4 ACADEMIC SESSION

The Academic Session shall comprise two semesters and a vocational training/community service period as follows:

First Semester: August – December

Second Semester: January – May

Vocational Training/Community Service Period: June – July

6.5 STRUCTURE OF SEMESTER

A semester shall normally be a minimum of 17 weeks duration and shall be structured as follows: one (1) week of Registration; thirteen (13) weeks of Teaching (minimum); one (1) week of Revision and two (2) weeks of Examinations.

6.6 ACADEMIC ADVISOR

In each department, all students shall be assigned academic advisors who shall provide counsel on course offerings.

6.7 REGISTRATION

For a student to obtain credit in any course, he or she must be admitted into the department, and must be properly registered for that course during the official registration period at the beginning of each semester. The student may plan his or her courses in consultation with his or her academic advisor. Choice of electives must be consistent with the teaching and examination timetables. A specified period for registration shall be set aside beyond which no registration shall be allowed. A student who fails to register during the specified registration period shall forfeit his or her right to register for the semester.

6.8 DURATION OF STUDY PROGRAMMES

6.8.1 The minimum period for completion of the Bachelor's Degree programmes shall be eight (8) semesters; and the maximum period shall be twelve (12) semesters for Level 100 entrants. For students entering at Level 200, the minimum shall be six (6) semesters and the maximum shall be ten (10) semesters. For students entering at Level 300, the minimum period for completion shall be four (4) semesters, and the maximum shall be eight (8) semesters. Minimum and maximum periods for completion of programmes are presented in tabular form as follows:

ENTRY LEVEL	MINIMUM PERIOD	MAXIMUM PERIOD
Level 100	8	12
Level 200	6	10
Level 300	4	8

6.8.2 These minimum and maximum periods are calculated from the date of first registration.

6.8.3 A student who seeks re-admission beyond the minimum period shall be required to pay appropriate pro-rated fees as determined by the University.

6.8.4 Under exceptional circumstances, a student who is unable to complete his or her programme within the maximum period specified, may be allowed up to four (4) additional semesters to complete the programme on fee-paying basis.

6.8.5 A student who is unable to complete his or her programme within the permissible maximum period allowed shall lose all credits accumulated, and his/her studentship shall be cancelled. Such a student may, however, be allowed to re-apply for admission into the University.

6. REQUIREMENTS & REGULATIONS - cont.

6.9 INTERRUPTION OF STUDY PROGRAMME

6.9.1 Subject to 6.9.4, a student in good standing may interrupt his or her study programme for two continuous semesters only, provided that the maximum period allowable for the completion of the programme is not exceeded.

6.9.2 A student who wishes to plan a suspension/deferment of his or her study programme for any period of time while remaining in good standing does so subject to the approval of the relevant Dean of School. The student shall apply in writing to the Registrar through the Dean, at least four (4) weeks before the commencement of the initial semester affected, stating reasons for the interruption. The decision of the Dean shall then be communicated to the Registrar, who in turn shall communicate same to the applicant prior to the applicant temporarily leaving the University.

6.9.3 With the express written permission of the Vice Chancellor, a student may be permitted to interrupt his or her studies by two additional semesters, but not exceeding four semesters in all. It is expected that the student will initiate a request for such extension, giving reasons, according to the protocol described in Section 8.9.2.

6.9.4 A student who interrupts his or her studies without permission beyond the allowed four (4) semesters shall be deemed to have lost all accumulated credits. Consequently, his or her studentship will have been cancelled by virtue of the unauthorised leave-taking. However, *ceteris paribus*, such a student may be allowed to reapply for admission into the university.

6.9.5 Where the grounds for interruption of studies is medical, the Medical Director/a Medical Officer of the Ho Teaching Hospital shall be required to advise the Registrar on the propriety and time period of the interruption. The Registrar shall cause the Medical Director/a Medical Officer to investigate any medical report reaching his/her office from any health delivery facility outside the Ho Teaching Hospital and to advise accordingly.

6.9.6 Any student who does not go through the approved procedures before interrupting his or her studies, or who leaves the University without receiving the Registrar's written permission as

described in 6.9.2, shall be deemed thereby to have abandoned his or her studentship. Subsequently, the Registrar shall cause the name of such a student to be removed from the Student Roll.

6.10 COURSE CREDIT

One (1) course credit shall be defined as follows: One-hour lecture, and one-hour tutorial, or one practical session (of two or three hours), or six hours of field work per week for a semester.

6.11 CODING AND NUMBERING OF COURSES

All degree courses shall have letter and number codes beginning with four letters signifying a department or subject, followed by a three-digit number in one of the following ranges:

LEVEL	COURSE	RANGE
Level 100	"	100-199
Level 200	"	200-299
Level 300	"	300-399
Level 400	"	400-499

6.12 MINIMUM AND MAXIMUM WORKLOAD PER SEMESTER

6.12.1 A student shall be required to carry a minimum workload of eighteen (18) credits per semester and a maximum of twenty-one (21) credits, and twenty-three (23) with written permission from the Pro-Vice Chancellor.

6.12.2 Any exception to the limits placed upon credit load as described in 6.12.1 shall be particular and one-off, requiring prior written approval of the Pro-Vice Chancellor. A student must give reasons for requesting such an exception and must apply for it in writing to the Pro-Vice Chancellor through the dean of the school.

6.13 STUDY PROGRAMME FOR BACHELOR'S DEGREE

The Total Study Programme (TSP) for the Bachelor's degree shall comprise:

6. REQUIREMENTS & REGULATIONS - cont.

- I. General University requirements
- II. School Requirements (where applicable)
- III. Core Courses - i.e. Major Departmental Requirements
- IV. Prescribed Electives (to be defined by Major Department)
- V. Electives – i.e. of student's own choosing

6.14 UNIVERSITY REQUIRED COURSES

These shall count toward the award of a degree in the four-year degree programme. All must be taken and passed with a grade 'D' or better.

COURSE CODE	COURSE TITLE	TARGET GROUP
UHAS 105	Information Literacy	All Students
UHAS 107	Academic & Communicative Skills	All Students
UHAS 110	Quantitative Literacy	All Students
UHAS 114	Ghanaian & African Studies	All Students
UHAS 116	Academic & Communicative Skills	All Students

6.15 GRADING SYSTEM

6.15.1 Grade Point (GP). Each grade is assigned an equivalent grade point as indicated above. For each course completed, the number of (grade) points earned by a student is computed as the product of the number of credits for that course and the grade point equivalent of the letter grade obtained for that course.

6.15.2 Cumulative Grade Point Average (CGPA). The student's cumulative grade point average is calculated by dividing the total number of grade points obtained, up to any specified time, by the total number of credits of all courses for which the student has registered up to that time.

6.15.3 Final Grade Point Average (FGPA). The FGPA is the CGPA for all courses under consideration, calculated up to the end of a student's academic programme. Student performance in a course shall be graded as follows:

LETTER	GRADE MARK	GRADE POINT	INTERPRETATION
A	80-100	4.0	Distinction
B+	75-79	3.5	Credit
B	70-74	3	Good
C+	65-69	2.5	Fairly Good
C	60-64	2.0	Average
D+	55-59	1.5	Below Average
D	50-54	1.0	Marginal Pass
E	45-49	0.5	Unsatisfactory
F	0-44	0	Fail

Note!! *Although 'E' is a failure grade, it may still be accepted as fulfilling a prerequisite for free- elective courses. Any mark below 50 is a FAILURE.

OTHER GRADES

GRADE	INTERPRETATION	GRADE POINT
X	Fail	0
Z	Disqualification	0
I	Incomplete	0
Y	Continuing	0
AUDI	Audit	0

6. REQUIREMENTS & REGULATIONS - cont.

6.16 DEFINITIONS OF GRADES

6.16.1 Pass Grades: Grades A to D constitute Pass grades.

6.16.2 Failure Grades: Grades E, F, X, Z constitute Failure grades.

6.16.3 Continuing: A grade 'Y' (for Continuing) shall be awarded at the end of a semester to any student who is taking a course that continues into the next semester.

6.16.4 Audit: A grade 'AUDI' shall be awarded for attendance at lectures where no examination is taken, or where an examination is taken but no mark can be returned, for good reason. The Grade AUDI is not taken into account in the calculation of the FGPA.

6.16.5 Non-completion of Course:

- i. A grade 'I' (for 'incomplete') shall be awarded to a student who is unable to complete a course for reasons adjudged by the Board of Examiners as satisfactory. Such a student shall be expected to complete the course the very next time the course is available.
- ii. A grade 'X' shall be awarded to a student who is unable to complete a course.

6.16.6 Disqualification:

- i. A grade 'Z' denoted "disqualification" from an examination as a result of an examination malpractice or offence, and shall be awarded whenever it has been established that a candidate attempted to gain an unfair advantage in an examination, be it in a principal subject or an ancillary or any other paper or assessment exercise.
- ii. A candidate awarded a grade 'Z' may be debarred from taking a University examination for a stated period, or indefinitely, or may be expelled from the University altogether.
- iii. A grade 'Z' shall be awarded in accordance with the procedures spelled out in Section 8.25.

6.17 ELIGIBILITY FOR EXAMINATIONS

A student shall attend all such lectures, tutorials, seminars and practicals and undertake all other activities and assignments as are approved by the University in addition to those prescribed for the courses in the programme for which he/she has registered.

Each Department shall, with the approval of the Academic Board, determine the requirements for the courses they offer. A student who does not fulfil the requirements for any course shall not be allowed to take the examination for that course. A student who is absent for a cumulative period of twenty-one (21) working days from all lectures, tutorials, practical and other activities prescribed for any course in any semester shall be deemed to have withdrawn from the course. Such a student shall not be permitted to sit the semester examination. In the case of a core course, the student shall be deemed to have withdrawn from the entire programme.

6.18 REGISTRATION FOR EXAMINATIONS

6.18.1

- (i) Registration for a University examination shall require endorsement of the Registration List by the Head of Department to the effect that the candidate has pursued satisfactorily the approved course(s) of study in each course being offered over the prescribed period. A candidate's registration shall not be valid unless it is so endorsed.
- (ii) In the event of withholding of an endorsement, the Head of Department shall request the appropriate School Board to confirm the action taken.
- (iii) These lists shall be deemed as constituting the basis for registration for end-of-semester examinations. Correlatively, students who are duly registered for a particular course but who fail to take the end-of-semester examination which has been scheduled for the course shall be deemed to have absented themselves from that examination, and therefore a grade X shall be awarded for that particular course.

6.18.2 With respect to their need or wish to Add or Drop Elective Courses, candidates shall have up to three (3) weeks (twenty-one (21) working days) from the commencement of the semester to do so.

6.18.3

- (i) After twenty-one (21) working days of the semester, Departments shall publish lists of registered candidates in all the courses offered by the Department, for verification by students. The lists of registered candidates shall be forwarded to the Office of the Registrar before the end of the sixth week of the semester.

6. REQUIREMENTS & REGULATIONS - cont.

It is the responsibility of students to check these lists and to draw the attention of the Head of Department any inconsistencies discovered at the earliest opportunity.

(ii) In particular, it is the responsibility of each candidate to ensure that the relevant Examination Registration Lists reflect the ADD or DROP adjustments to his or her course load. Therefore, each candidate is responsible for keeping copies of all documents that may be called for as evidence of compliance with the ADD and DROP procedures described in Section 6.18.2 within the time frame allowed.

6.19 END OF SEMESTER EXAMINATIONS

6.19.1 Each course, with the exception of project work involving a long essay, clinical or other practical work, shall normally be completed in one semester.

6.19.2 A final (end-of-semester) examination shall normally be required as a component of the assessment for every course. An examination schedule showing time and place of examinations for each course shall be published each semester.

6.19.3 Continuous assessment shall normally be required as part of every course during the semester or semesters in which the course is run. Examinations consist of Continuous Assessments and End-of-Semester Examinations. Continuous Assessments shall require several continuous assessment components to be completed. Continuous Assessment is required as part of every course during the semester in which the course is run. There shall be at least four (4) assessment examinations in a semester for theory, clinical and practical courses. Continuous Assessments shall contribute 40% whiles End-of-Semester Examinations shall contribute 60% of the total marks.

6.19.4 All practical courses in Levels 100 and 200 shall be assessed entirely by continuous Assessment and this shall contribute 40% whiles the End-of-Semester Examination shall contribute 60% of the total marks.

6.19.5 All clinical and practical courses after Level 200 shall be assessed by a combination of continuous assessment which shall

contribute 40% whiles the End-of-Semester Examination shall contribute 60% of the total marks to the final course mark.

6.19.6 No exemption shall be granted from any part of Levels 300 and 400 courses and examinations.

6.20 EXTERNAL EXAMINERS

6.20.1 External examiners shall be required for Levels 300 and 400 clinical/practical examinations.

6.20.2 All external examiners shall be required to submit a written report on all aspects of the examination in which they examined.

6.21 SUPPLEMENTARY EXAMINATIONS

6.21.1

(i) A student who fails to obtain a minimum mark of 50% or a minimum grade point average of 1.0 in any course thereby fails that course and shall be required by the Examiners' Board to rewrite the examination in the failed course at a Supplementary Examination to be held during the Long Vacation.

(ii) A student who obtains at minimum a mark of 50% or a minimum grade point average of 1.0 or above in any course is said to have passed that course and thereby shall be ineligible to re-write the final examination for that passed course. The attempt to participate in a Supplementary Examination exercise in order to re-write a final examination for a passed course may be interpreted as an attempt to gain unfair advantage and may be treated as an academic offence.

6.21.2 A student who fails any portion of a course that has both theoretical and practical components shall be required by the Examiners Board to re-write all parts of the examination (i.e., both the practical and theory components).

6.21.3

(i) If a student passes the Supplementary Examination, he or she shall be awarded the actual mark earned.

(ii) Calculation of the final grade of a course for which a candidate has re-sat a Supplementary Examination shall not include any continuous assessment marks accrued by the candidate enrolled in that course during any previous semester.

6.21.4 A student who fails to obtain the requisite pass in a core course after the Supplementary Examinations shall be asked to repeat the academic year.

6. REQUIREMENTS & REGULATIONS - cont.

6.21.5 If a student repeats a course and passes its examination, he or she shall be awarded the full grade earned on that occasion. The student's transcript will show the number of occasions the candidate took the examination for that particular course and the grades earned on all such occasions.

6.21.6 A student shall be allowed to re-sit a failed course only upon payment of the appropriate fee.

6.21.7 A student with a CGPA of at least 1.0 should be given the opportunity to write Supplementary Examination, irrespective of the number of failed courses in an academic year.

6.21.8

(i) A student who repeats a level shall be required to audit all courses which he or she has already passed at that Level during previous semesters. Such student shall be required to take all continuous assessment examinations, but not the end-of-semester examination in those previously passed courses. A grade AUDI shall be awarded for all such course.

(ii) As per Section 6.33 below, all pass and fail course marks obtained previously by a student who has repeated an entire Level shall remain on the student's transcript.

6.22 STUDENT IN GOOD STANDING

6.22.1 A student in good standing is one whose CGPA is at least 1.0, and who has passed all core courses and prescribes electives in a full academic year. A student remains in good standing with a CGPA of at least 1.0 even if he/she fails any of the University Required Courses (URCs) at the end of the academic year.

6.22.2 A student remains in good standing with a CGPA of at least 1.0 even if he/she fails any of the University Required Courses (URCs) at the end of the academic year.

UNIVERSITY-REQUIRED COURSES (URCS)

6.22.3 URC should not be used to repeat/ withdraw any student, provided the CGPA is at least 1.0.

SUPPLEMENTARY EXAMINATION

6.22.4 A student with a CGPA of at least 1.0 should be given the opportunity to write Supplementary Examination, irrespective of the number of failed courses in an academic year.

CONDITIONS FOR REPEATING

6.22.5 A student with a CGPA of at least 1.0, who failed any courses other than URC, after Supplementary Examination, should be repeated.

6.22.6 A repeated student shall be asked to withdraw if he/she qualifies to repeat the same academic level for the second consecutive time.

AUDITING OF COURSES / FINAL EXAMINATIONS FOR A REPEATED STUDENT

6.22.7 Repeated students shall register and read all courses. Audit the already passed courses and write Semester Examination in only the failed courses.

SCHOOL FEES OF A REPEATED STUDENT

6.22.8 A repeated students shall pay 100% of all required fees for the academic year.

WITHDRAWAL

6.22.9 A student shall be withdrawn if he/she is not in good standing after a completed academic year that he/she has repeated.

6.22.10 A student who fails any course(s) other than URC after four (4) examination sittings (attempts including supplementary examinations) shall not be allowed to re-sit any further examination and shall be asked to withdraw.

6.22.11 A student shall be withdrawn if he/she has not completed his/her programme during the allocated maximum number of semesters.

6.22.12 All level 300 students should identify and submit their final year dissertation topics to their respective schools at the end of the first semester of their third year.

6.22.13 A student who fails any of the University Required Courses should have up to two semesters after completing a 2-year top-up programme to pass the said courses, while those who study for 4 years should have up to four semesters.

6. REQUIREMENTS & REGULATIONS - cont.

6.22.14 Regulation for Withdrawal

A student who does not qualify to progress on the basis of the above shall be directed by the Registrar to withdraw from the University.

6.23 DEFERMENT OF EXAMINATION

6.23.1 On grounds of ill-health: A student who has satisfied all the requirements for taking examinations as prescribed in Section 6.17 but is unable to sit for the main (end-of-semester) examination on grounds of ill-health, upon application in writing to the Registrar together with exhibition of a Medical Certificate issued by the, the Medical Director/a Medical Officer of the Ho Teaching Hospital, shall be allowed to defer the semester examination and take the examination at the next offering. Subsequent applications for deferment on grounds of ill health shall be subject to a Medical Certificate issued by a properly constituted Medical Board.

6.23.2 On grounds other than ill-health: In cases of requests for deferment on grounds other than ill-health, the appropriate Dean shall invite the applicant for an interview and advise the University accordingly. It shall be the student's responsibility to satisfy the University beyond reasonable doubt why he or she wishes to defer the examinations and it shall be determined by the University whether these reasons warrant an authorised deferral.

In all cases of requests for deferment of examinations, the applicant(s) shall obtain written responses from the Registrar before leaving the University in good standing.

6.24 DECLARATION OF RESULTS

The Registrar shall normally publish results of final examinations taken at the end of each semester before the commencement of the next semester.

A result slip indicating the student's performance on examinations may be accessed under ordinary conditions through the Students portal on the University's website www.uhas.edu.gh

6.25 ELIGIBILITY FOR THE BACHELOR'S DEGREE

A Bachelor's degree appropriately designated shall be awarded to a candidate who has been properly admitted to the University and who has followed the approved courses of study over the prescribed period, and has satisfied the following conditions:

- (i) University requirements: a) Evidence of regular enrolment in the degree programme b) Discharge of all obligations owed to the University c) 'Pass' grades obtained in all University Required Courses d) Satisfactory performances in the appropriate University examinations.
- (ii) School and Departmental requirements: Satisfactory discharge of such requirements as may be prescribed for the degree.

6.26 REQUIREMENTS FOR BACHELOR'S DEGREE GRADUATION

A student shall be deemed to have satisfied the requirements for graduation if the student has:

- (i) fulfilled all General University and Departmental/School requirements
- (ii) accumulated the minimum number of credits required by the Department/School, including core and prescribed electives.

6.27 EXAMINERS' BOARD

6.27.1 An Examiners' Board chaired by the Dean shall convene for the Main and Supplementary Examinations at all Levels.

The Board is responsible for determining the results of University Examinations in accordance with the Regulations passed by the Academic Board. The quorum of Examiners Board shall be one half of the members of the Board.

6.27.2 The Examiners' Board for each School shall comprise the following:

- (i) Dean of relevant School – Chairman
- (ii) Heads of relevant Departments
- (iii) External Examiners if present. While retaining the final word, the Examiners Board shall give due right to the views of the External Examiner
- (iv) Internal Examiners for various courses
- (v) Assistant Registrar, Academic Affairs Directorate (in attendance)
- (vi) Examination/Registrations Officer
- (vii) The School Officer (in attendance) – Secretary

6. REQUIREMENTS & REGULATIONS - cont.

6.27.3 The Examiners' Board shall receive, consider, and determine the results of the examinations of the relevant School at all Levels.

6.27.4 Each Examiners' Board shall be required to make appropriate recommendations concerning each candidate based upon his or her performance, and also upon any aspect of the examinations that the Board deems fit.

6.27.5 The decisions and recommendations of each Examiners' Board shall be subject to the approval of the University Academic Board.

6.28 AWARD OF DEGREES

6.26.1 All end-of-semester examination results from Level 100, including University and School required courses and prescribed electives, shall be taken into account in the computation of the Final Grade Point Averages (FGPA).

6.26.2 The GPAs from Levels 100 to 400 shall have equal weighting.

6.26.3 In the determination of the FGPA, only pass grades shall be used.

6.28.4 All degrees awarded by the University are professional qualifications and shall therefore not be classified. However, a student who obtains a FGPA of 3.75 – 4.0 or 3.25 – 3.74 shall be awarded Distinction or Credit respectively. The qualification shall appear on the Certificate.

6.29 CONFIRMATION OF AWARD OF DEGREE

A list of candidates who are deemed eligible as in Sections 6.23 and 6.24 shall be laid before the Academic Board for approval. No award shall be conferred unless the Academic Board is satisfied that the candidate has met all the conditions for the award of a degree.

6.30 PRESENTATION OF AWARDS

Following confirmation of an award of a degree as in Section 6.29, the candidate shall be entitled to be awarded the appropriate Bachelor's degree under the seal of the University at a Congregation of the University assembled for that purpose. The degree shall indicate the programme offered.

6.31 CANCELLATION OF AWARD

Notwithstanding previous confirmation of an award of a degree as in Section 6.29 and presentation of a certificate as in Section 6.30, the Academic Board may at any time cancel an award, even with retrospective effect, if it becomes known that:

- (i) the candidate had entered the University with false qualifications; or
- (ii) the candidate had impersonated someone else; or
- (iii) the candidate had been guilty of an examination malpractice for which the grade would have been awarded; or
- (iv) other reasons emerge that would have led to the withholding of conferment of the award in the first place. In any such event, the decision of the Academic Board shall be published on the University Notice Board and the candidate notified. Such cancellation and the reasons for it shall be entered on the candidate's transcript.

6.32 DATING OF BACHELOR'S DEGREE

The Bachelor's degree of the University of Health and Allied Sciences shall be dated with reference to the day on which the degree is conferred.

However, in the case of students who face disciplinary action, the dating of the certificate shall be the date on which the sanction is fully served.

6.33 TRANSCRIPT OF ACADEMIC RECORD

At the end of a student's programme, the University shall, on the payment of an appropriate fee, issue to the particular student a complete transcript of his or her academic record. This transcript shall record all courses attempted and all results obtained. Students who engage in examination malpractice or misconduct themselves in any way will have such offences indicated on their transcripts of academic record.

6.34 TRANSFER STUDENTS

A student transferring from one university to UHAS shall take courses over a study period of at least four (4) semesters as a full-time student, and shall satisfy all UHAS University and School required courses. The final grade point average (FGPA) shall be based only on the courses taken at the University of Health and Allied Sciences. Non-UHAS courses will not appear on UHAS transcripts.



REGULATIONS FOR JUNIOR MEMBERS

Regulations for Junior Members

7.1 JUNIOR MEMBERS

7.1.1 The term “Junior Member” means a person in status pupillary enrolled for the time being in the University of Health and Allied Sciences.

7.1.2 Regulations affecting Junior Members shall be made from time to time by the Academic Board in accordance with the University of Health and Allied Sciences Act, 2011 (Act 828) (referred to herein as “the Act”) and the Statutes of the University of Health and Allied Sciences, 2011 (referred to herein as “the Statutes”).

7.1.3 These regulations shall apply to all Junior Members.

7.1.4 Ignorance of regulations or of any public notice shall not be accepted as an excuse for their breach. Accordingly, upon enrolment, every student shall be required to obtain a copy of such University, Hostel and other Regulations relating to his or her condition and which are for the time being in force.

7.1.5 Junior Members shall conduct themselves in a quiet and orderly manner, and shall pursue their studies with all diligence; they shall observe the Statutes, regulations, and orders made from time to time by the appropriate authorities.

7.1.6 The operation of these Regulations shall be without prejudice to the application of the general laws of Ghana, the Act, and the Statutes which apply to all persons in the University.

7.1.7 The officers of the University who have a special responsibility, under the Vice Chancellor, for the discipline of Junior Members are the Registrar and such officers who may be appointed for this purpose from time to time. It shall be an offence to disobey these officers in the discharge of their University duties.

7.2 ADMISSION AND RESIDENCE

7.2.1 A Junior Member who does not hold an award granted by the Government of Ghana, or by an institution recognised by the University, shall be required to pay all approved fees on or before registration.

7.2.2 A Junior Member whose accounts are in arrears and unpaid at the beginning of an academic year or semester shall normally not be allowed to come into residence or attend lectures until his outstanding accounts have been settled.

7.2.3 Dates of semesters are announced in University Notices. Junior Members admitted to residence are required to come into residence following registration and to remain continuously in residence until the last day of semester unless permission is granted for temporary absence.

7.2.4 In cases of absence involving non- attendance at lectures, tutorials, practical classes, project activities, continuous assessment exercises, or other academic work, the written permission of the Head of Department concerned must be obtained.

7.2.5 Admission of Junior Members to the University shall be subject to their passing a medical examination recognised as authoritative by the Medical Director/a Medical Officer of the Ho Teaching Hospital.

7.2.6 Membership of the Students’ Representative Council (SRC) is compulsory for all Junior Members.

7.3 NAMES OF JUNIOR MEMBERS

7.3.1 For the purposes of the University, Junior Members are known only by the names which they have signed in the Application Form and the Register of Matriculation and are known by those names only in the sequence in which they were signed (that is, first name, middle name[s] and surname).

7.4 CHANGE OF NAME

As an institutional policy, the University does not accept requests to change or amend names or other records of students.

7.5 ATTENDANCE AT LECTURES AND EXAMINATIONS

7.5.1 Junior Members are required to attend lectures, tutorials and practical classes specified for their course of study, and all such examinations as the University or the departments may from time to time require, and to perform all written and practical work prescribed for them.

7.5.2 Junior Members who absent themselves from lectures, tutorials and practical classes for a cumulative total of twenty-five percent (25%) in any one semester will be deemed not to have satisfied the attendance requirements for the semester. Such Junior Members shall be asked to withdraw from the University.

7. REGULATIONS FOR JUNIOR MEMBERS - cont.

7.6 USE OF ACADEMIC DRESS

All Junior Members are required to wear the academic dress appropriate to their status on the following ceremonial occasions: (i) Matriculation (ii) Congregation, and other occasions as required.

7.7 IMPOSITION OF FINES

A fine may be imposed by the Vice Chancellor, or the Pro-Vice-Chancellor, or Dean, upon any Junior Member who has upon the judgment of the said Dean, infringed any of the published Regulations of the University or rules of any Hall, University Department, Institute, School, Library or any other unit of the University.

7.8 FORMATION OF SOCIETIES AND CLUBS

7.8.1 Student Societies and Clubs in the University shall be formed at the request of at least ten interested students. In addition, the club is required to have a Patron, who must be a Senior Member and must also be a signatory to the club's bank account.

7.8.2 The request should be submitted to the Residence Board through the Office of the Dean of Students and shall be accompanied by the recommendation and consent of the Patron; copies of the constitution/bylaws of the proposed club should also be submitted.

7.8.3 The proposed Society or Club shall be formally promulgated in the University Gazette after the Residence Board has given its approval.

7.8.4 Within three (3) months from the date of the promulgation of the Society or Club, the Secretary shall deposit in writing the names of persons holding principal offices of the Society or Club with the Dean of Students. Thereafter, the Dean of Students shall be furnished with the names of the Principal Officers of every society and club, once a year.

7.9 PUBLIC FUNCTIONS WITHIN THE UNIVERSITY

7.9.1 For the purpose of this Section 7.9, a "public function" denotes one to which persons other than Senior and Junior Members and administrative staff of the University are invited or entitled to attend.

7.9.2 Students who wish to organise any public function within or outside a UHAS hostel shall request in writing and obtain prior permission from the dean of Students through the Hall/Hostel Warden. The dean of Students shall in turn inform the Registrar and the Vice-Chancellor of such authorisation, if granted.

7.9.3 An application in writing for permission to organise a function should provide the following information:

- (i) Date and time of the function
- (ii) Place where the function is to take place
- (iii) Description of the function together with names and affiliations of lecturers, speakers, or performers whose participation is planned

7.9.4 This information, together with evidence of fulfilment by the organisers of any requirements imposed by law in relation to the holding of such a function should normally reach the dean of Students at least three (3) days before the function takes place. The Registrar may impose such other requirements and conditions as appear to him/her to be necessary or desirable.

7.10 PROCESSIONS AND DEMONSTRATIONS

7.10.1 Any student or students wishing to organise a procession or demonstration in the University shall notify the Dean of Students in writing at least three (3) days before the procession or demonstration is due to take place.

7.10.2 This notification shall state the purpose of the procession or demonstration and the name(s) of the organiser(s).

7.10.3 Students may not demonstrate or go on procession in or outside campus without the prior written approval of the Dean of Students.

7.10.4 The Dean of Students may prescribe special conditions, limitations, or restrictions as considered appropriate in the circumstances.

7.10.5 The procession or demonstration shall follow an approved route and shall keep as close as possible to the right side of roads in order to ensure free passage of traffic.

7.10.6 No procession or demonstration shall be convened and sustained between the hours of 6.00 pm and 6.00 am.

7. REGULATIONS FOR JUNIOR MEMBERS - cont.

7.10.7 During the procession or demonstration, nothing shall be done or said that may instil or occasion violence or might be deemed to cause a breach of the peace.

7.10.8 During the course of a procession or demonstration or a mass action, if any acts of violence or breach of University regulations, rules or laws occur, then the perpetrators as well as the organiser(s) shall be held jointly and severally responsible.

7.10.9 The fact that a procession or demonstration is not prohibited in no way implies that the University has either approved of, or is in sympathy with, its objectives.

7.10.10 For processions or demonstrations conducted outside the University, the organisers should, in addition to the foregoing, notify the Ghana Police and follow other requirements under the Public Order Act, 1994 (Act 491).

7.11 COMMUNICATION, BRANDING AND PUBLICATIONS

7.11.1 No student or officer of a student club shall purport to be speaking or acting on behalf of the University of Health and Allied Sciences or its Management to disseminate information to the student body, the University community, the Press, or to any members of the general public, unless expressly appointed in writing to perform such a role.

7.11.2 University of Health and Allied Sciences, including all Officers representing the University, shall not be liable for any losses, injuries or damages resulting from students misrepresenting the University.

7.11.3 Usage of UHAS branding, marks and symbols, including but not limited to the UHAS crest or full logo, School emblems, or other UHAS-owned audio/visual content for personal or group branding is not allowed without permission. These symbols are properties of University of Health and Allied Sciences, and are only to be used by the University as part of its official corporate identity.

7.11.4 The Director of Public Affairs, through the Dean of Students, shall be informed in advance of any intent by a student or club to create and produce a student print publication, presentation, or other communication media, including digital content, web sites and social media pages, targeting any members of the UHAS community or any external stakeholders and affiliates of UHAS.

7.11.5 The Director of Public Affairs' approval in writing shall be obtained for use of any UHAS symbols, or for creating such a publication, presentation or communication medium prior to its creation or production.

7.11.6 A copy of each issue of printed materials shall be lodged with the Directorate of Public Affairs, as well as the University Librarian, on the day of publication or before more general distribution.

7.11.7 Each issue shall state the name of the author(s), editor, the membership of the editorial board, and the publisher.

7.11.8 Links/URLs to any approved online spaces, social or electronic media, as well as any changes to links or URLs, should be supplied to the Director of Public Affairs.

7.11.9 The publishers and/or members of the editorial board shall be held jointly responsible for the full contents of each issue of the publication or any content posted on online media.

7.12 OFFENCES

7.12.1 Academic offences

It shall be an offence for a student knowingly:

- (a) to forge or in any other way alter or falsify any document or evidence required by the University, or to circulate or make use of any such forged, altered or falsified document, whether the document or record be in print or electronic form;
- (b) to use or possess any un-authorised aid or aids, or to obtain un-authorised assistance in any academic examination or assigned exercise, or in connection with any other form of academic work;
- (c) to impersonate another person, or to have another person impersonate, at any academic examination or assessed performance, or in connection with any other form of academic work;
- (d) to represent, without acknowledgement of its ownership by another, an expression of an idea or work of another in any academic examination, or assessed performance, or in connection with any other form of academic work;
- (e) to submit, without the knowledge and approval of the instructor to whom it is submitted, any academic work for which credit has previously been obtained or is being sought in another course or programme of study in the University or elsewhere;

7. REGULATIONS FOR JUNIOR MEMBERS - cont.

- (f) to submit any academic work containing a purported statement of fact or reference to a source which has been concocted;
- (g) to engage in the sale of unpublished academic lecture material, such as lecture notes, handouts, slides without authority;
- (h) to gain access to or procure or cause such access to be gained to any office or other facility of the University, or any University official, for purposes of depositing, altering or substituting examination material for the benefit of the student or any other person;
- (i) to steal a colleague's assignment; or
- (j) to steal a colleague's answer script, or to assist another in such misappropriation
- (k) to forge or in any other way alter or falsify any academic record or document
- (l) to circulate or make use of any such forged altered or falsified record, whether the record be in print or electronic form; or
- (m) to engage oneself, or to assist another to engage in any form of academic cheating, dishonesty, misconduct, fraud, misrepresentation, or deceit not herein otherwise described, in order to obtain academic credit or other academic advantage of any kind

7.12.2 A graduate of the University may be charged with any of the above offences committed knowingly while he or she was an active student, when in the opinion of the University, the offence would have resulted in a sanction had it been detected at the time it was committed.

7.13 NON-ACADEMIC OFFENCES

Without prejudice to the application of national laws by the University, no Junior Member of the University shall:

- (a) assault another person or threaten any person with assault, whether sexual or otherwise, or commit a battery against another person;
- (b) cause or threaten any other person with bodily harm, or cause any other to fear bodily harm;
- (c) knowingly create a condition that unnecessarily endangers the health or safety of other persons;
- (d) threaten any other person with damage to such person's property, or knowingly cause any other person to fear damage to her or his property;

- (e) engage in a course of vexatious conduct that is directed at one or more specific individuals, and which may be based on the race, ancestry, place of birth, origin, colour, ethnic origin, citizenship, sex, sexual orientation, creed, age, marital status, family status, disability, receipt of public assistance, or record of offences of that individual or those individuals — or that is known to be unwelcome by the target — and which exceeds the bounds of freedom of expression or of academic freedom as these are understood in accepted practice, and in University policies including but not restricted to those explicitly adopted;
- (f) cause by action, threat or otherwise, a disturbance that the member knows may obstruct any activity organised by the University or by any of its divisions, or that interferes with the right of other members to carry on their legitimate activities, or to speak or to associate with others. For example, peaceful picketing or other activity outside a class or meeting that does not substantially interfere with the communication inside, or impede access to the meeting, is an acceptable expression of dissent;
- (h) steal, knowingly appropriate, destroy, or damage premises of the University or any physical property that is not his or her own resource;
- (l) knowingly destroy or damage information or intellectual property belonging to the University or to any of its members;
- (j) in any manner whatsoever, knowingly deface the inside or outside of any building of the University;
- (k) knowingly possess effects or property of the University appropriated without authorisation;
- (l) knowingly create a condition that endangers or threatens destruction of the property of the University or of any of its members;
- (m) knowingly use any facility, equipment or service of the University contrary to the expressed instruction of a person or persons authorised to give such instruction, or without just cause;
- (n) knowingly mutilate, misplace, misfile or render inaccessible or inoperable any equipment or stored information such as books, film, data files, or programmes from a library, computer or other information storage, processing or retrieval system;
- (o) knowingly or maliciously bring a false charge against any member of the University;
- (p) counsel, procure, conspire with, abet, incite or aid a person in the commission of any offence defined in these Statutes;
- (q) deface the trees on campus authorised structures with advertising or other material or notices howsoever described;

7. REGULATIONS FOR JUNIOR MEMBERS - cont.

- (r) sexually assault or rape a person;
- (s) defecate outside the designated buildings or places on campus;
- (t) produce or distribute pornographic material on the premises of the University; or
- (u) indecently expose himself or herself in public.

7.13.1 Without prejudice to the generality of the above, it is an offence for a member of the University to sexually harass another member of the University by engaging in bullying or unwelcome or unwanted behaviour of a sexual nature, including but not limited to attempting to touch or touching, attempting to fondle or fondling, attempting to caress or caressing.

7.13.2 No person found by a University disciplinary board to have committed an offence under these Regulations shall refuse to comply with a sanction or sanctions imposed under the procedures of these Statutes.

7.13.3 In addition to offences stated above, it shall be an offence for a Junior Member to:

- (i) cultivate, possess, use, or peddle narcotics or other drugs listed in the Schedule to the Narcotic Drugs (Control, Enforcement and Sanctions) Act, 1990 (PNDCL 236)
- (ii) wilfully cause damage to University property or the good name of the University, or to incite others to cause such damage
- (iii) publish or disseminate defamatory material on the campus
- (iv) smoke in a library, lecture theatre, laboratory, classroom, seminar space, storage area, recreational facility, restroom, or other public place on the campus
- (v) harass, physically threaten, or throw any person into ponds in the University environs
- (vi) possess firearms on campus
- (vii) engage in petty trading
- (viii) make undue noise within the University precincts, in particular during the hours between 10.00 p.m. and 6.00 a.m. being regarded as hours of quiet, provided that this rule shall not apply where permission to organise a function has been granted by the Registrar.

7.14 USE OF VEHICLES

7.14.1 Any Junior Member who wishes to use or to keep a vehicle on the campus of the University must obtain permission from the University through the Registrar.

7.14.2 The University accepts no responsibility for students' vehicles, or for any damage that may occur to them or to their owners, drivers, or passengers. The use of such vehicles is a privilege which is enjoyed at the sole risk of the persons concerned and which will be withdrawn if it is abused.

7.14.3 The University does not provide garages or reserved parking spaces for students' vehicles.

7.15 COLLECTION OF MONEY

7.15.1 Permission must be obtained from the Dean of Students to make general collections of money for any purpose other than for club subscriptions, cinema shows or parties. Junior Members are advised to ask to see the license or other valid authority of any collector who comes from outside the University.

7.16 RULES AND PROCEDURES RELATING TO DISCIPLINE

7.16.1 If a student violates Hall regulations, disciplinary measures shall be taken by the authorities of the residential hall to which he or she belongs.

7.16.2 DISCIPLINARY BOARD/COMMITTEE

- (a) There shall be a disciplinary board or committee for Junior Members.
- (b) A disciplinary board or committee shall investigate an allegation of misconduct referred to it by the Disciplinary Officer, the Dean of Students, or the Registrar and shall make appropriate decisions on the charges including sanctions. The Vice-Chancellor shall implement the decisions of the Disciplinary Board or Committee in accordance with these Statutes.
- (c) (i) The Registrar or other authorised University official shall cause to be investigated, any allegation of misconduct referred to him or her by the Disciplinary Officer.
- (ii) Where investigations disclose misconduct, disciplinary proceedings shall be instituted before the appropriate disciplinary board or committee by the Disciplinary Officer.

7. REGULATIONS FOR JUNIOR MEMBERS - cont.

(d) For the avoidance of doubt, it shall not be necessary to conduct an investigation of misconduct where the University is already in possession of the relevant evidence. The persons identified in the evidence shall be charged directly before the appropriate disciplinary committee by the Disciplinary Officer.

(e) Where a disciplinary action concerns a person, who is a member of the disciplinary committee, the Vice-Chancellor shall replace that person with a suitably qualified alternate.

(f) The Registrar shall appoint a disciplinary board to deal with any matter of discipline affecting junior members, which shall comprise:

- (i) three senior members, one of whom shall be designated as chairman by the Registrar
- (ii) two students nominated by the Students' Representative Council.

7.16.3 A disciplinary proceeding in respect of a junior member is without prejudice to the right of the Academic Board to investigate an allegation of impropriety or malpractice relating to admission into the University or examinations and to take appropriate action including disciplinary sanctions.

7.16.4 The Registrar shall provide secretarial services to the disciplinary board.

7.16.5 The University shall appoint a Disciplinary Officer not below the rank of an Assistant Registrar who shall be responsible for prosecuting junior members accused of breaching the provisions of any enactment.

7.16.6 No charge shall be laid except with the approval of the Vice-Chancellor.

7.16.7 A charge shall be in writing, addressed to the accused, signed by or under the authority of the Registrar and filed with the Secretary to the disciplinary board or committee. It shall contain a statement of the offence or breach with sufficient detail and shall be filed with the Registrar. The Registrar shall promptly notify the Chairman and the Secretary.

7.16.8 Upon receipt by the Chairman and the Secretary of a charge which appears to be in proper form, the Chairman shall convene proceedings immediately and give appropriate notice of a date, time and place for the hearing to the accused. The Chairman shall ensure that the proceedings are conducted with due dispatch.

7.16.9 The Vice-Chancellor shall implement the decisions of the Disciplinary Board or Committee.

7.17 SANCTIONS

7.17.1 One or more of the following sanctions may be imposed by a Board upon conviction of any person:

- (i) an oral or written reprimand;
- (ii) an order for the resubmission of the piece of academic work in respect of which the offence was committed, for evaluation, such a sanction shall be imposed only for minor offences and where the student has committed no previous offence;
- (iii) assignment of a grade of zero (Z) or a failure for the academic work in respect of which the offence was committed;
- (iv) a reduction of the final grade for the course in respect of which the offence was committed;
- (v) denial of privileges to use any facility of the University, including library and computer facilities;
- (vi) a monetary fine;
- (vii) suspension from a course or courses, a programme, an academic unit or division, or the University for such a period of time up to five years as may be determined by the Disciplinary Board;
- (viii) expulsion from the University. Expulsion shall mean that the student shall be permanently denied registration in any UHAS programme;
- (ix) disqualification from contesting elections or removal from any office in the University.

7.17.2 For the avoidance of doubt, notwithstanding previous conferment or confirmation of an award of a degree, diploma, certificate, standing, credits or any other qualification how-so-ever described, the University shall have the power to cancel or withhold or withdraw any award at any time it becomes known that:

- (i) candidate had gained admission into the University with false qualifications; or
- (ii) a candidate had impersonated someone else, or
- (iii) a candidate had been guilty of an examination malpractice for which a grade Z would have been awarded; or
- (iv) a candidate had engaged in any other conduct which in the opinion of the University would have resulted in the cancellation or withdrawal of the award.

7. REGULATIONS FOR JUNIOR MEMBERS - cont.

7.17.3 The decision to cancel, withhold, or withdraw an award shall be made by Council on the recommendation of the Academic Board.

7.17.4 The Vice-Chancellor shall have power to order that any sanction imposed by the Board be recorded on the student's academic record and transcript. The decision of the Vice-Chancellor shall be reported by the University in the University bulletin and, where appropriate, in the national media.

7.18 APPEALS

7.16.1 Any Junior Member who is aggrieved by any disciplinary action may appeal to the University of Health and Allied Sciences Appeals Board in accordance with the rules in the Appendix.

7.16.2 The Appeals Board shall hear and determine appeal matters on:

- (i) acts or omissions in contravention of the Act or the Statutes enacted by the Council,
- (ii) grievances by students against the University on matters related to welfare and discipline, or
- (iii) any other matter or dispute referred to the Board by the Council.

7.16.3 University of Health and Allied Sciences Appeals Board shall consist of:

- (i) a President who is a retired justice of the Superior Court of Judicature or a lawyer qualified to be so appointed,
- (ii) two lawyers of high moral integrity with at least ten years' standing at the Bar, one of whom is a woman; and
- (iii) two persons of high moral integrity who are not legal practitioners or employees of the University, one of whom is a woman.
- (iv) competent external members may also be nominated by the members to serve on the Board as ex-officio members, or to act as technical advisers,
- (v) each appeal shall be heard and determined by a panel composed of the President of the Appeals Board or the President's alternate and two (2) other members,
- (vi) a panel shall be constituted by the President and in his or absence, the president's alternate.

7.18.4 The President of the Board or the President's alternate and two other members constitute a panel for the hearing and determination of a case or matter before the tribunal.

7.18.5 The President's alternate shall be appointed by Council from outside the membership of the Appeals Board after the appointment of the President of the Appeals Board, and the President's alternate shall have the same qualification as the President.

7.18.6 The Council shall establish the rules and procedures that govern:

- (i) the operations of the Board
- (ii) the appointment and remuneration of its 95 members
- (iii) the functions of the President's alternate
- (iv) the establishment of the Secretariat of the Board
- (v) the co-opting of members to the Appeals Board, and
- (vi) any other relevant matter

7.19 APPENDIX: RULES OF UNIVERSITY APPEALS BOARD

7.19.1 SECRETARIAT

A secretariat shall be set up for the facilitation of the work of the Appeals Board and ensure that the work of the Appeal Board runs efficiently. The Secretariat shall be staffed with:

- (i) Legal Counsel or a representative
- (ii) an administrative secretary and other officers that may be appointed by the University on the advice of the Legal Counsel. The Secretariat shall formulate procedural rules and guidelines to guide the work of the Appeals Board.

7.19.3 TERM OF OFFICE

Members of the Board shall serve for a term of three (3) years, after which they can be nominated to serve for a further three (3) year term.

7.19.4 REMUNERATION

Members of the Board shall be paid allowances that Council may determine.

7.19.5 JURISDICTION

The Appeals Board shall hear and determine the following matters on appeal:

- (i) acts or omissions in contravention of the University Act, 2011 (Act 828) or the Statutes of the University

7. REGULATIONS FOR JUNIOR MEMBERS - cont.

- (ii) breach of employment contracts by the University
- (iii) the issues on promotion of persons duly employed by the University
- (iv) grievances by students against the University on matters related to welfare and discipline or
- (v) any other matter or dispute referred to the Appeals Board by the Council

7.19.5.1 RIGHT TO REPRESENTATION

An appellant shall have the right to representation by counsel.

7.19.5.2 FILING AN APPEAL

- (a) Any member of the University community who is dissatisfied with any decision taken against him or her shall file an appeal with the Board.
- (b) The Appellant shall lodge with the Secretariat/Registrar's Office, a written Notice of Appeal (Appendix A) (in duplicate) together with supporting documents within fourteen (14) days of the date of the decision. Appellant may file an application to the Secretariat for extension of time. Each request for an extension of time to file an appeal will be considered on its merits.
- (c) All appeal documents must be lodged at the Secretariat of the Board/Registrar's Office.
- (d) The Secretariat/Registrar's Office will forward a copy of the Notice of Appeal to the body or person or entity whose decision is being appealed against.
- (e) The Board may conduct oral hearings with the Appellant and the Respondent

f) The Board may take testimonies of other relevant persons and witnesses, where available and review the evidence.

(g) The Board may conduct its own investigations into the matter, in addition to considering the written and oral testimonies of the parties.

(h) A decision will be taken after careful review of the circumstances, evidence adduced, statements and all other relevant information before the Board. A simple majority is required to make a decision.

(i) Any dissenting opinion among the Board members shall be recorded together with the reasons for the dissent.

(j) The decision of the Appeals Board is final.

7.19.5.3. WITHDRAWAL OF A FILED COMPLAINT

An Appellant may withdraw a case filed before the Appeals Board any time after filing and during the process of the investigation. In such a case, the Appellant shall state in writing the reasons for withdrawal of the complaint and append his/her signature to the statement.

7.19.5.4. COMPLAINTS AGAINST A MEMBER OF THE BOARD

If a complaint is made against a member of the Appeals Board and it is found to be credible, he or she shall not be part of any of the processes of the Board relating to the investigation of complaint.

7.19.5.5. DECISION-MAKING

The appeal procedure shall be completed as promptly as possible and not later than sixty (60) working days from the date the Notice of Appeal was filed.





UNIVERSITY EXAMINATIONS

University Examinations

INSTRUCTIONS TO CANDIDATES

8.1 A candidate for a University Examination must have followed the approved course of study as a student over the required period, and must have registered for the examination.

8.2 Entry to the Examination shall be by registration and shall be duly endorsed by the Head(s) of Department and submitted to the Senior Assistant Registrar, Academic Affairs not later than six (6) weeks after the commencement of the semester.

8.3 A candidate shall not be admitted to a University Examination if he or she:

- (a) has not been entered for that particular course/ paper as in Section 8.2;
- (b) has audited the course for which the examination has been set;
- (c) owes fees to the University or its Hostels; (d) is under suspension or has been dismissed from the University.

8.4. It shall be the duty of the candidate to consult the daily time-table (to be made available at least twenty-four (24) hours in advance) in order to ascertain the day and time of examination papers that he or she is registered to sit. The candidate is expected to be available at the appointed place at least thirty (30) minutes before the examination is scheduled to begin.

8.5 A candidate shall be refused admission to a UHAS Examination if he or she reports to the examination venue more than fifteen minutes after the actual commencement of the examination.

8.6 (i) The onus of ensuring that students do not have any foreign material on them when in the examination room rests solely on the students. It shall be each candidate's individual responsibility to provide functional and adequate writing implements and equipment, including pen, pencil, calculator, straightedge, compass, correction fluid and an eraser as needed.

(ii) Pre-programmed or programmable calculators are strictly prohibited. Use or custody of unauthorised equipment or mobile phones is sanctionable as an academic offence.

(iii) It is the candidate's responsibility to ensure that the correct question paper has been provided, along with other materials needed for the examination, and to verify that the copy of the question paper(s) provided is complete, legible, and satisfactory in every respect before the call to start work.

(iv) As per Section 9.2.4 concerning students with special needs, it is the individual candidate's responsibility each semester to submit in writing to the Registrar a record of his or her anticipated examinations and requirements, immediately upon the production of the Examination Registration Lists by the Heads of Department. The candidate thereby shall allow adequate time for the University to make arrangements to ensure wheelchair access to examination venues, brailing of question papers, or other specified assistance to be provided.

An examination candidate shall not bring to the Examination Centre or to the washroom of the Examination Centre or in the immediate vicinity of the Examination Centre any book, paper, written or digitalised information or cellular/mobile phones or other unauthorised material. No such material shall be deposited at the entrance to the Examination Room or in the washroom or in the immediate vicinity of the Examination Centre.

8.7.1 No student shall enter the Examination Room until invited or called by the Invigilation staff.

(i) Any candidate who is seen with lecture notes or book or cellular/mobile phone or any un- authorised calculator or material in the Examination Centre or in the immediate vicinity of the Examination Centre before the commencement of the examination shall be deemed to have committed an academic offence, and shall be banned from the examination and awarded a grade X.

(ii) A candidate shall uphold the highest standard of civility and courtesy in a UHAS examination centre. A candidate who flouts the instruction(s) of a Chief Invigilator or Invigilator or who demonstrates misconduct in any manner to an examination official at an examination centre, thereby commits an academic offence and may be liable to allegations of further civil or criminal violations. Such a candidate shall be banned from the examination venue and awarded a grade X.

(iii) A candidate who is suspected of hiding unauthorised material on his or her person may be asked by the Invigilator to submit to a body search. Refusal to submit to a body search is tantamount to misconduct. It is also an offence to destroy or to attempt tampering with evidence of unauthorised material (iv) For the purpose of identification by the Chief Invigilator or Assisting Invigilator, an examination candidate shall carry a valid student identity card which shall be placed on the examination table and remain available for inspection throughout the examination exercise.

8. UNIVERSITY EXAMINATIONS - cont.

The Chief Invigilator presiding at an Examination Centre shall reserve the right to refuse entry or to expel any candidate who is without a valid identity card and who is unable or refuses to present the card upon request.

(v) A candidate who tries to conceal his/her identity by wilfully writing the wrong index number on the answer booklet as against the one signed on the Examination Attendance Sheet commits an academic offence.

(vi) A candidate who signs the Attendance Sheet and fails to submit a paper, or submits an unidentified or defaced paper, commits an academic offence. A candidate, who wilfully or negligently writes an illegible ID number, or an incorrect ID number on the front or anywhere throughout the answer booklet(s) submitted for a mark, commits an academic offence.

8.8 No communication between candidates is permitted in the examination hall.

(i) Candidates shall not pass or attempt to pass any information or instrument to each other during an examination;

(ii) Candidates shall not copy or attempt to copy from each other, nor aid and assist in such copying.

(iii) A candidate shall not disturb or distract any other candidate during an examination.

(iv) A candidate may attract the attention of an Invigilator by raising his/her hand.

8.9 Smoking or drinking of alcoholic beverages is not allowed in the Examination Room.

8.10 Candidates may leave the examination room temporarily only with the expressed permission of the Invigilator. In such cases, the Invigilator will be required to ensure that a candidate does not carry on his or her person any unauthorised material. A candidate who is allowed to leave the Examination Room temporarily will be accompanied while outside the examination room by an Invigilation Attendant designated by the Invigilator.

8.11 A candidate who finishes an examination ahead of the prescribed time may leave the Examination Room after surrendering his or her answer booklets, but not earlier than thirty minutes from the commencement of the examination. The candidate shall not be allowed to return to the Examination Room.

8.12 (i) At the end of each examination, candidates should ensure that they do not take away any answer books, whether used or unused, from the Hall.

(ii) Chief Invigilators reserve the right to retain other materials used by the candidates after they have left the Hall, including questions papers.

8.13 Candidates should not in any way mutilate or interfere with the stapling or material integrity of the answer books. Any complaints about the answer books should be brought to the attention of the Invigilator.

8.14 A candidate who fails to be present at an examination without any satisfactory reason and without prior written permission of the Registrar shall be awarded a grade X. The award of grade X in a required paper means failure in that paper.

The following shall not normally be accepted as reasons for being absent from any paper at a University Examination:

(i) misreading the time-table (ii) forgetting or remaining ignorant of the correct date and time of an examination (iii) inability to locate the examination venue in sufficient time to be seated without violating Section 8.5 (iv) inability to rouse oneself from sleep in time for the examination (v) failure to find transport (vii) pregnancy

8.15 A breach of any of the foregoing regulations made for the conduct of University Examinations may attract one or more of the following sanctions and any other sanction in the Statutes of the University:

(i) reprimand (ii) loss of marks (iii) cancellation of a paper (in which case zero shall be substituted for the mark earned) (iv) withholding of results for a period of time (v) award of grade X or Z

8.16 Further to 8.15, a grade Z leading to failure in the entire semester's examination, shall be awarded wherever it is established that a candidate had attempted to gain an unfair advantage in an examination be it in a Principal Subject or an Ancillary or any other paper. Further sanctions may include:

(i) being barred from a University Examination for a stated period

(ii) being barred from a University Examination indefinitely

(iii) rustication (suspension) from the University

(iv) expulsion from the University

8.17 Provisional results of University Examinations shall be posted on the University notice boards and on the Students portal on the University's website www.uhas.edu.gh. It shall be the responsibility of the candidate to consult the notice boards and the MIS web portal for the provisional results of any examination taken. Alternatively, the candidate may write to the Director of Academic Affairs to enquire about his/her results, for which purpose he may provide a stamped addressed envelope.

8.18 A candidate who is not satisfied with the results of a University Examination may request a review by submission of an application to the Registrar. The applicant should retain evidence of having paid the review fee, which shall be determined at not less than three times the normal Examination Fee.

8.19 An application for a review of examination results shall be submitted to the Registrar not later than twenty-one (21) days after the release of the said results as approved by the Board of Examiners, and shall include grounds for the review, such as a basis for suspicion that malfeasance, negligence, discrimination, or unfairness influenced determination of the initial grade.

8.20 An application entered on a candidate's behalf by a person other than the aggrieved candidate shall not be entertained.

8.21 No action shall be taken on an application that is submitted and pre-paid outside the time stipulated in 8.19.

8.22 If it emerges that a complaint for review is frivolous or ill motivated, the Board of Examiners may prescribe further sanctions, which may include barring the complainant from taking a University Examination for a stated period or an indefinite period.

8.23 The Board of Examiners may authorise the Registrar to amend the results as released in the light of an examination review.

8.24 No application whatsoever for review of a grade shall be entertained later than five (5) years after the latest date of registration for the examination in question.

8.25 EXAMINATION MALPRACTICES AND OFFENCES

8.25.1 Examination offences shall be understood to include any attempt on the part of a candidate to gain an unfair advantage, and any breach of the Examination Regulations and Instructions to candidates including, but not limited to:

i. refusal on the part of a candidate to occupy an assigned place in an Examination Room, ii. any form of communication with another

candidate, possession of a book, paper or written information of any kind except as required by the rules of a particular examination iii. smoking or imbibing any illegal substance v. refusal to follow instructions vi. attempting to bully or threaten or manipulate Invigilation personnel vii. attempting to misrepresent candidate's identification on exam materials other specific offences including, but not limited to: viii. possessing unauthorised/ foreign materials with the intention to cheat ix. copying from prepared notes on paper x. copying from prepared notes on body parts, fabrics or from electronic gadgets xi. distracting other candidates and invigilators with the intention to cheat xii. coughing out or gesturing answers xiii. destroying evidence of cheating xiv. "giraffing" or looking over other people's work xv. exchanging answer booklets of question papers xvi. soliciting invigilators' help to cheat

8.25.2 The Chief Invigilator or any Examiner shall report to the Registrar as soon as practicable any instance of a breach of Examination Regulations

(a) On the advice of the Registrar, the Pro Vice- Chancellor shall constitute an Inter-School Committee on Examination Malpractice to investigate all examination offences that have come to attention.

(b) This Committee shall investigate and recommend sanctions for the approval of the Vice-Chancellor, who is the Chief Disciplinarian of the University.

(c) The Examinations Malpractice Committee may work independently of the Junior Member Disciplinary Committee.

(d) The sanctions for examination offences as in 8.25 above may be as follows:

i. Loss of marks in a particular paper ii. Disqualification and Award of Grade X (Fail) in the examination paper in question iii. Disqualification and Award of Grade Z (Zero) leading to failure in the entire semester's examinations. iv. Debarment from taking University examinations for a stated period of time or indefinitely v. Rustication (Suspension) vi. Expulsion

(e) With respect to offences occurring outside the precincts of an Examination Room, the Dean of School or Warden shall cause an enquiry to be made into any reports that reach him/her and submit his/ her findings to the Registrar.

8.25.3 In all instances of examination malpractices or offences, a formal report shall be made to the Academic Board by the Vice-Chancellor. The Academic Board may review all such reported cases and may determine sanctions as it deems fit.



STUDENT FACILITIES AND SOCIETIES

Student Facilities and Societies

9.1 ACCOMMODATION

Hostels are available for students and all students are encouraged to take up residency in them. All queries about entitlements to accommodation with respect to quality, furnishings and services, shall be addressed to the Registrar.

9.2 STUDENT SERVICES AND ASSOCIATIONS

9.2.1 Students' Representative Council (SRC)
(SRC): The Students' Representative Council (SRC) is concerned with all aspects of the University students' interests and welfare. It co-ordinates the activities of the academic, cultural, religious, political and recreational clubs and societies, provides a link with outside organisations. Its officers are elected annually by ballot of all students. Students registered at the University are automatically members of the SRC, which levies direct income via compulsory membership dues to finance its programmes and activities. The SRC is a constituent organization of the National Union of Ghana Students (NUGS), which provides a focal point for all aspects of student activities nationally and internationally.

- (i) The SRC has representation on the University Council, on University boards and on committees that deal with students' welfare.
- (ii) Board and committee chairpersons shall reserve their right to judge when it is appropriate for student representatives to adjourn themselves for periods of time while Senior Members or management conduct reserve business or to address academically confidential topics.

9.2.2 Sports: Sporting activities of the University will be planned and conducted so as to ensure a good balance between academic work and extra-curricular leisure.

9.2.3 Health Services: Health Care will be available to students at the Ho Teaching Hospital. All fresh students will be given a thorough medical examination soon after the commencement of their first semester.

9.2.4 Office of Students with Special Needs: The University of Health and Allied Science is committed to a policy of equal opportunity in education and to ensuring that students with disabilities have as complete and equitable access to all facets of University life as can be reasonably provided.

The University has taken steps to ensure that no student with any form of disability is disadvantaged in the pursuit of academic work.

All students with special needs who desire such services shall register themselves through the Office of the Registrar from the outset of their UHAS programmes of study.

9.2.5 Extra-curricular activities on Campus: There is always a lot to do and see before and after lectures. Students are encouraged to form clubs and associations. These organisations must be registered with the University and must have a senior member as patron.

9.2.6 Refectory: Meal service is provided by various restaurateurs on the hostel premises.

9.2.7 Internet Facilities: Internet facilities are available in the Computer Laboratory, the Library, and the Hostel.





SEXUAL HARASSMENT POLICY

Sexual Harassment Policy

1. INTRODUCTION

University of Health and Allied Sciences (UHAS/the University) is committed to implementing an equal opportunities policy as outlined in its Mission Statement. This means that all individuals working and studying at the University are treated fairly and equally, regardless of sex, age, ethnicity, colour, religion and creed.

The University believes all members of the UHAS community have the right to a workplace free from exploitation, harassment, discrimination or any other form of hindrance to the effective execution of their duties.

The University adheres to the following Sexual Harassment Policy (the Policy) that applies to all members, staff, students and visitors. The University detests sexual harassment and will take steps to ensure that it does not occur. If it does, the victim is at liberty to seek redress without fear of reprisal.

1.1 AIM OF THE POLICY

The aim of the Policy is to prevent sexual harassment and sexual abuse in any form and provide avenues for redress without fear of reprisal from the University.

1.2 OBJECTIVES OF THE POLICY

The specific objectives of the Policy are to:

- a. Discourage sexual harassment and sexual abuse in the University
- b. Address promptly and efficiently reports of sexual harassment and sexual abuse in the University
- c. Apply appropriate sanctions when a violation is found to have occurred as provided by this policy

2. DEFINITIONS

2.1 SEXUAL HARASSMENT

Sexual harassment occurs within a situation of unequal power relations between parties and, therefore, any policy must consider the power inequities within which any form of harassment is alleged to have occurred. Sexual harassment has been described as:

- a. Verbal, physical, written, or pictorial communication relating to gender or sex which has the purpose or effect of unreasonable interference with an individual's performance or creates a hostile, offensive, or intimidating atmosphere for the recipient.

- b. Unwelcome and irrelevant comments, references, gestures or other forms of personal attention that are inappropriate in the academic, employment, or residential setting (for example, the classroom, office or hostel) and which may reasonably be perceived as sexual overtures or denigration

- c. A request for sexual favours when submission to, or rejection of such a request might reasonably be construed as a basis for evaluative decisions affecting an individual's future

- d. Sexual imposition that is non-consensual touching

- e. Abuses of power relations such that individuals receive unfair treatment based on gender or sexuality

- f. Threat or coercion of sexual relations

- g. Sexual contact which is not freely agreed to by both parties, including rape

- h. Sexual epithets, jokes, written or oral references to sexual conduct, gossip about an individual's sexual activity, deficiencies or prowess, sexual innuendos

- i. Excessive and unwanted attention in the form of love letters, telephone calls, messages, gifts, stalking

- j. Unwanted and persistent proposition for dates

It should be understood that many of the above terms are subject to interpretation. While overt forms of sexual harassment are usually obvious, more subtle forms may be difficult to recognise. Perpetrators may not realise that their behaviour is unwelcome or inappropriate. Nonetheless, conduct which leads to another person feeling harassed is not acceptable and shall render the individual responsible liable for disciplinary action.

2.2 CONSENT

Consent is the act of agreeing to engage in specific sexual conduct. In order for consent to be valid, both parties must have unimpaired judgment and a shared understanding of the nature of the act to which they are consenting, including safe sex practices. Silence does not mean consent. If at any time consent is withdrawn, the conduct must stop immediately. Consent here excludes sexual relations between individuals of unequal power, which provide avenues for the receipt of benefits.

SEXUAL HARASSMENT POLICY - cont.

2.3 CONSENSUAL INTIMATE RELATIONSHIP

Intimate sexual relations between senior members and students or between senior members and staff or any other category of persons where one party is in a supervisory position over the other are not encouraged by the University since they raise concerns about sexual harassment and conflict of interest.

2.4 RETALIATION

The Sexual Harassment Policy is designed to ensure that retaliation for bringing a case will not occur. The Sexual Harassment Committee is charged with maintaining confidentiality at all times and in protecting all parties involved from retribution. Unfounded or frivolous charges will be discouraged.

2.5 HOSTILE ENVIRONMENT

A hostile environment is one that a reasonable person would find offensive or abusive, and one that the particular person who is the subject of the harassment perceives to be offensive or abusive. A hostile environment is determined by looking at all the circumstances, including:

- i. Whether there is an established frequency and/or severity of the alleged harassing conduct
- ii. Whether such conduct interferes with an employee's work performance, or with a student's academic performance or the full enjoyment of university programmes or services
- iii. Whether such conduct has the effect of emphasising gender or sexuality in a manner offensive to a reasonable person
- iv. Whether such conduct has the effect of creating an intimidating or offensive environment in the workplace, or inside or outside the classroom
- v. Whether such conduct has been brought to the attention of the alleged perpetrator by the alleged victim as being unwelcome and offensive

2.6 OFFENCE

Any non-consensual sexual conduct is an offence. Examples of offence include:

- i. Sexual harassment – any unwanted sexual attention including, but not limited to threatening or offensive sexual behaviour

- ii. Sexual imposition – non-consensual sexual touching
- iii. Sexual assault – a non-consensual sexual act including, but not limited to unwelcome kissing of lips, mouth, breast, or other body parts, touching of breast, chest, buttocks, thighs, vagina, penis or their body part other than under a medically necessary procedure; it also includes vaginal penetration, anal penetration and oral sex. Penetration, however slight, includes the insertion of objects or part of the body.

It is important to note that these offences may be:

- i. Verbal – including unwelcome remarks, songs, cat calls, suggestions and propositions, malicious gossip, jokes and banter based on sex, race, sexual orientation or gender
- ii. Non-verbal – offensive literature or pictures, graffiti, wolf whistle, indecent dressing
- iii. Physical – including unnecessary touching, gestures or assault

3. THE POLICY

University of Health and Allied Sciences is committed to a working and learning environment that is free from discrimination or intimidation. It therefore abhors any of the activities spelt out in this policy and shall take appropriate steps to ensure that they do not occur. Any form of intimidation, abuse or harassment based on gender is contrary to the ideals of UHAS and jeopardises the integrity of the University community. All members, staff, visitors and contracted persons acting on behalf of the University shall respect the rights of others and shall refrain from any activity that corresponds to those described in this document.

Individuals shall be held personally accountable for their actions and behaviour in the event of complaints of sexual harassment against them.

The University shall follow the procedure outlined below in dealing with complaints and appeals against decisions in connection with complaints.

All heads of sections and departments, deans and directors shall be responsible for eliminating sexual harassment, and they shall report complaints or any observations they may have made which they believe constitute sexual harassment to the Chair of the Sexual Harassment Committee for further action.

SEXUAL HARASSMENT POLICY - cont.

4. GRIEVANCE PROCEDURE

Any student or employee, who believes that he or she has been sexually harassed or been subjected to sexual harassment in violation of this Policy should use either the informal or formal procedure to file a complaint. Complainants are encouraged to use the informal procedure in the first instance. However, in certain cases, the formal procedure is strongly recommended.

4.1 INFORMAL APPROACH

A student or employee, who feels that he/she has been a victim of sexual harassment, is encouraged not to ignore the situation or the offending person. In the first instance, the victim of the harassment should ask the perpetrator to stop the harassing behaviour. If this is not possible for any reason, or the harassment continues, or if it stops but the victim feels that he/she would like advice or support in order to protect his/her rights, he or she should not hesitate to seek redress.

The complainant, with or without an agent or person offering the complainant emotional support, may contact any of the following persons or offices where a form will be completed and where there are trained personnel to handle the complaint:

- a. Designated counsellors in the University
- b. Hall wardens
- c. Either the Assistant Registrar or the Dean of Students
- d. Deans or school officers
- e. Director-HR (in cases involving staff)

These individuals named above shall guide the complainant through the best process for resolving the problem. They shall listen and offer advice. Depending on the nature of the complaint, the contact person shall talk to the alleged perpetrator (offender) or bring the two parties together for mediation. Concerns brought to the contact person shall be held in the strictest confidence.

Possible actions that may result from the consultation shall include:

- a. The contacted person may invite the perpetrator for an interaction;
- b. In the case of student complaint, the Dean of Students will invite the perpetrator for initial discussion, mediation and possible caution.

c. For complaints that involve staff, or if the perpetrator is not an employee of the University, the Director of HR shall invite the parties for initial discussion, mediation and possible caution.

d. Depending on the outcome of the interaction, action may or may not be taken any further.

4.1.2 Safety of Parties

If the immediate safety of the parties involved is at stake, the contact person(s) shall inform the Dean of Students, if the issue has to do with a student. However, if the issue has to do with staff of the University, the Director of HR shall work out the appropriate means to address the safety of the complainant. This may include visiting the police station and/or a clinic/ hospital.

If a complaint cannot be resolved through the above options, or if, in the course of the informal procedure, the alleged perpetrator is not cooperative, then the formal procedure may be undertaken.

4.2 FORMAL APPROACH

The formal procedure shall usually be embarked upon in the following instances where:

- a. The alleged offender does not cooperate in the informal procedure
- b. The alleged offender has several complaints against him/her
- c. The immediate safety of the parties involved is at stake
- d. Informal mediation does not appear to stop the harassment
- e. The following types of harassment have occurred:
 - i. Sexual assault
 - ii. Threat or coercion of sexual relations
 - iii. Sexual contact which is not freely agreed to by both parties
 - iv. Sex that may appear consensual but reflects unequal power relations, and which provides avenues for the receipt of benefit (such as sex or sexual contact between a head of department and a subordinate)

5.0 IMPLEMENTATION OF THE POLICY

5.1 OFFICE OF THE REGISTRAR

The Office of the Registrar under the Vice-Chancellor will ensure compliance with the Sexual Harassment Policy as provided for in Statute 43 and will be responsible for the following:

SEXUAL HARASSMENT POLICY - cont.

- i. Constitute the Sexual Harassment Committee established under this policy and appoint a chair
- ii. Receive reports of findings and recommendations of the Sexual Harassment Committee and follow up on recommended actions

5.2 SEXUAL HARASSMENT COMMITTEE

Membership of the committee shall comprise a chairperson and members appointed by the Vice Chancellor plus a representative each of the association or union of the complainant(s) and the alleged perpetrator(s).

5.3 FUNCTIONS OF THE SEXUAL HARASSMENT COMMITTEE

The Sexual Harassment Committee shall be responsible for the following:

- a) Plan and manage the University's sexual harassment education and programmes. This shall include wide dissemination of this policy to the University community; information on reporting lines; and training of personnel who may be responsible for responding to informal reports of sexual harassment in the University
- b) Deal with specific complaints of sexual harassment as an investigative body
- c) Design appropriate sanctions or disciplinary measures to be applied to persons who violate this Policy in accordance with the grievance procedures outlined under this Policy
- d) Maintain records of reports of sexual harassment and actions taken in response to the reports, including records of investigations, voluntary resolutions and disciplinary action, as appropriate.
- e) Prepare and submit annual report to the Registrar on its work.

5.4 TERMS OF OFFICE OF THE COMMITTEE

Committee members shall serve for a term of two years, after which they can be nominated to serve for two more years.

5.5 REVIEW OF THE POLICY

The Sexual Harassment Committee and other relevant stakeholders shall review this Policy as deemed necessary.

6.0 GUIDELINES FOR LODGING COMPLAINTS

The following guidelines shall apply:

- a. The complainant shall formally make a request to the Sexual Harassment Committee through the Dean of Students or Director-HR to take further action
- b. The Sexual Harassment Committee shall notify the alleged offender that the matter is being taken further, and that it may result in disciplinary action
- c. The Sexual Harassment Committee shall as soon as possible, but not later than 14 working days from receiving a relevant request, initiate separate investigatory meetings with the complainant and the alleged offender, together with their agents (if any) to attempt to resolve the matter, unless both the complainant and the alleged offender agree to a joint meeting being convened.
- d. The Sexual Harassment Committee shall, within seven days of the close of hearing, submit a report of the outcome of the investigation to the Registrar for further action
- e. The committee shall further advise the complainant and the alleged offender in writing of the outcome of the investigations, including any recommendations made and/or sanctions imposed.

6.1 RIGHTS OF THE COMPLAINANT

Any member of staff who believes that he or she has been subjected to sexual harassment in violation of this policy is urged to report the matter and utilise the procedures described under this Policy for redress. The complainant will not be reprimanded against, or discriminated against in any way for initiating a complaint.

6.2 RIGHTS OF THE RESPONDENT

A person against whom a complaint is lodged shall be presumed innocent of that charge unless and until there is a final finding of culpability by the committee, or a stipulated admission to the charge by that person.

6.3 RIGHT TO REPRESENTATION

A complainant and a respondent in a sexual harassment or sexual abuse matter have the right to representation by counsel.

SEXUAL HARASSMENT POLICY - cont.

6.4 FALSE REPRESENTATIONS

Individuals, who make reports that are later found to have been intentionally false or made maliciously without regard for truth, may be subjected to disciplinary action.

6.5 DISSEMINATION OF INFORMATION ON SEXUAL HARASSMENT POLICY

This policy shall be published and disseminated without charge to all members of the University community. It shall be displayed at conspicuous places in all faculties, departments, lecture halls and public areas as far as possible. It shall also be made available to newly recruited staff of the University and newly admitted students.

7. SANCTIONS

Sanctions that may be recommended by the Sexual Harassment Committee shall include but are not limited to Statutes 45 and 46.

Alternatively, the committee may apply the following:

- a. Public apology
- b. Mediation
- e. Referral to the appropriate law enforcement body

8. APPEALS PROCEDURE

In the event that either the complainant or the alleged offender is aggrieved with the outcome of the investigations and/or the action to be taken, he/she has a right to appeal, which must be exercised within seven (7) days. The Vice-Chancellor shall, as soon as possible but not later than within twenty-one (21) working days, review the case and render a decision. In reviewing the case, the Vice-Chancellor, as the final arbiter, shall call for such information as he/she shall deem necessary.

***TO ACCESS CURRENT/UPDATED UHAS POLICIES AND OTHER
PUBLICATIONS ONLINE, VISIT THE UHAS PUBLICATIONS PAGE AT***

<https://www.uhas.edu.gh/en/about-us/publications.html>

UHAS Oaths



THE MATRICULATION OATH

I, _____
Do solemnly promise to be a loyal member of
University of Health and Allied Sciences,
To study diligently and to conform to all statutes,
Regulations and rules of the University
In so far as they concern me.
So help me God!

THE ALUMNI OATH

I, _____
Having become an “Alumnus” of
University of Health and Allied Sciences,
Do hereby Pledge that I shall be faithful and loyal
To the UHAS Alumni Association.
I shall do my best to lift up the Association and
Make it vibrant, as long as it depends upon me.
I promise to contribute either in cash
Or in kind to enliven the Association,
And raise the name and stature of the University.
I shall refuse to accept any suggestion or engage
In any act that shall bring the name of
The Alumni Association and the University
into disrepute.
So help me God!

UHAS Anthem

Composed by Professor Esi Awuah

1. UHAS arise and shine
God's glory's dawn on you
Execute your duties well
To make your nation strong

Chorus:

*Arise! Great giant
And shine for health and development
God bless UHAS
Yes, great is UHAS*

2. The world will hear of you
With speed to aid they come
Move up to higher grounds
With knowledge in excellence

Chorus:

*Arise! Great giant
And shine for health and development
God bless UHAS
Yes, great is UHAS*

3. U-HAS here we have come
Our Alma Mater dear
With grateful Hearts we come
We'll love and cherish you

Chorus:

*Arise! Great giant
And shine for health and development
God bless UHAS
Yes, great is UHAS*



Important Resources



UHAS WEB SITE

www.uhas.edu.gh

E-LEARNING PORTAL

<https://elearning.uhas.edu.gh/lms/>

DIRECTORATE OF ACADEMIC AFFAIRS

www.uhas.edu.gh/en/directorates/academic-affairs.html

OFFICE OF STUDENT AFFAIRS

www.uhas.edu.gh/en/students/osa.html

COVID-19 INFORMATION

www.uhas.edu.gh/en/coronavirus.html

UHAS PUBLICATIONS

www.uhas.edu.gh/en/about-us/publications.html

OFFICIAL UHAS SOCIAL MEDIA

Handle – @UHASGhana

Facebook – www.facebook.com/UHASGhana

Flickr – www.flickr.com/UHASGhana

Instagram – www.instagram.com/UHASGhana

LinkedIn – www.linkedin.com/school/UHASGhana

Twitter – www.twitter.com/UHASGhana

Youtube – www.youtube.com/UHASTV

UHAS SRC

www.uhas.edu.gh/en/students/src.html

UHAS ALUMNI WEB PAGE

www.uhas.edu.gh/en/alumni

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